

**BUDGET SUBCOMMITTEE OF THE PELICAN BAY SERVICES DIVISION BOARD  
TUESDAY, FEBRUARY 26, 2013**

**LET IT BE REMEMBERED** that the **Budget Subcommittee** of the **Pelican Bay Services Division Board** met on **Tuesday, February 26, 2013 at 3:00 p.m.** at the Community Center at Pelican Bay, 8960 Hammock Oak Drive, Naples, with the following members present:

**Budget Subcommittee Members**

Michael Levy, Chairman  
John Chandler  
Keith J. Dallas

Geoffrey S. Gibson  
John Iaizzo *absent*  
Susan O'Brien

**Pelican Bay Services Division Staff**

W. Neil Dorrill, Administrator  
Kyle Lukasz, Operations Manager

Mary McCaughtry, Operations Analyst  
Lisa Resnick, Recording Secretary

**REVISED AGENDA**

1. Roll call
2. Agenda Approval
3. Approval of January 22, 2013 Budget Subcommittee meeting minutes
4. Review of any proposed changes of staffing levels and operations and the resulting cost impacts
5. Discussion of Budget Subcommittee position regarding beach renourishment and capital needs, non-CIP and CIP (ad valorem and non-ad valorem) to be included with FY 2014 budget and going forward
6. Discussion of non-ad valorem and ad valorem budget objectives without regard to CIP, i.e., per unit assessment and millage rates
7. Audience comments
8. Adjourn

**ROLL CALL**

Five members were present (Levy, Chandler, Dallas, Gibson, & O'Brien). Mr. Iaizzo was absent.

**AGENDA APPROVAL**

*Mr. Chandler made a motion, second by Ms. O'Brien to approve the agenda as amended: Discuss Item 6. "...regarding beach renourishment and capital needs..." before Item 5. "...budget objectives without regard to CIP...". The Subcommittee voted unanimously in favor and the motion passed.*

**APPROVAL OF JANUARY 22, 2013 BUDGET SUBCOMMITTEE MEETING MINUTES**

Dr. Joseph Doyle was concerned that remarks he submitted as January 22 Budget Subcommittee "Audience Comments" was not part of the January 22 meeting record and requested acknowledgement.

*Mr. Chandler made a motion, second by Chairman Levy to approve the January 22, 2013 Budget Subcommittee meeting minutes as amended to acknowledge Mr. Joseph Doyle's comments submitted January 22 as part of the record. The Subcommittee voted unanimously in favor and the motion passed.*

**REVIEW OF ANY PROPOSED CHANGES TO STAFFING LEVELS & OPERATIONS & RESULTING COST IMPACTS**

Mr. Lukasz recommended increasing the FY '14 budget: 1) tree trimming from \$8,100 to \$40,000 to make structural improvements to hardwood trees on Pelican Bay Boulevard as the arborist recommended; 2) pest

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control from \$6,000 to \$10,000; 3) \$2,000 for copper testing in upland lakes; 4) exotic removal by \$16,000; and 5) increase temporary labor by \$5,000 – \$10,000 to maintain aquatic plantings and manual removal of algae.

Staff expects to receive the County's FY '14 budget policy in March.

Mr. Dorrill plans to discuss obtaining General funds with Budget office staff to pay for costs related to development of the Clam Bay Management Plan. He also recommended budgeting \$1,000 for office staff overtime.

### **DISCUSSION OF BUDGET SUBCOMMITTEE POSITION: CAPITAL NEEDS FY '14 TO FY '17 BUDGETS**

#### **NON-CIP PATHWAYS AT OAKMONT LAKE AND GLENVIEW**

The Subcommittee discussed non-CIP pathways at Oakmont Lake and Glenview pathways and whether the Services Division should continue to maintain properties that may or may not be considered public property.

Mr. Dorrill opined unless there is a platted easement for public or lake maintenance access, the PBSB should not spend public funds to maintain private property. Staff would enlist an engineer to determine ownership.

#### **TWO REMAINING CIP CROSSWALKS ON PELICAN BAY BOULEVARD**

*Mr. Chandler made a motion, second by Mr. Gibson to make a recommendation to the full Board that the Services Division move ahead and spend up to \$150,000 to install the clay brick paver crosswalks on Pelican Bay Boulevard at North Pointe and at Crayton. The Subcommittee voted 4-1 in favor (Levy, Chandler, Dallas, & Gibson) and the motion passed. Ms. O'Brien opposed.*

#### **TWO REMAINING CIP CROSSWALKS ON GULF PARK DRIVE**

The Subcommittee agreed to reassess crosswalks on Gulf Park at Greentree and Ridgewood next year.

#### **CIP MEDIANS LANDSCAPING & IRRIGATION**

Mr. Lukasz recommended budgeting \$200,000 per year for medians landscaping & irrigation materials in FY '14 - FY '16, and FY '17 if necessary. The Subcommittee agreed. *[Subsequently, this recommendation was reduced to \$175,000 in FY '14 – FY '17 to increase lake bank enhancements and littoral plantings budget. See below.]*

#### **NON-CIP**

Mr. Lukasz recommended increases to the FY '14 budget: 1) lake bank enhancements and littoral plantings, from \$85,000 to \$110,000 per year in FY '14-'17, and suggested reducing medians landscaping & irrigation by \$25,000; 2) \$200,000 in FY '14 for lake aeration, and if effective, \$200,000 in FY '15; 3) \$330,000 for north berm restoration; and 4) \$15,000 to complete the street sign renovation project.

#### **BEACH RENOURISHMENT**

*Ms. O'Brien made a motion, second by Mr. Dallas to make a recommendation to the full Board to reaffirm the Pelican Bay Services Division's previous position regarding beach renourishment. The Subcommittee voted 4-0 in favor and the motion passed. Mr. Chandler abstained.*

#### **AD-VALOREM FY '14- FY '26 STREETLIGHTS**

The Subcommittee briefly discussed ad-valorem cash flows for streetlights.

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**DISCUSSION OF NON-AD VALOREM AND AD VALOREM BUDGET OBJECTIVES WITHOUT REGARD TO CIP**  
**(I.E., PER UNIT ASSESSMENT AND MILLAGE RATES)**

The Subcommittee's non-ad valorem budget objective was for staff to develop the proposed FY '14 budget without raising the \$370.63 non-ad valorem assessment (without CIP).

The Subcommittee's ad valorem budget objective was for staff to develop the proposed FY '14 budget at the same millage rate as last year.

**AUDIENCE COMMENTS**

Dr. Joseph Doyle commented on the annual assessment.

**ADJOURN**

*Mr. Chandler made a motion, second by Chairman Levy, to adjourn. The Subcommittee voted unanimously in favor, the motion passed, and meeting adjourned at 4:29 p.m.*

  
Michael Levy, Chairman

Minutes by Lisa Resnick 3/12/2013 9:31:27 AM