

**PELICAN BAY SERVICES DIVISION BOARD REGULAR SESSION MINUTES
WEDNESDAY, MARCH 6, 2013**

LET IT BE REMEMBERED that the **Pelican Bay Services Division Board** met in Regular Session on **Wednesday, March 6, 2013 at 1:00 PM** at the Community Center at Pelican Bay, 8960 Hammock Oak Drive, Naples, Florida.

The following members were present:

Pelican Bay Services Division Board

Tom Cravens, Chairman	John Iaizzo <i>absent</i>
Dave Trecker, Vice Chairman	Michael Levy
John P. Chandler	Susan O'Brien
Keith J. Dallas	Mary Anne Womble
Geoffrey S. Gibson	Hunter Hansen <i>absent</i>

Pelican Bay Services Division Staff

W. Neil Dorrill, Administrator	Mary McCaughtry, Operations Analyst
Kyle Lukasz, Operations Manager	Lisa Resnick, Recording Secretary

Pelican Bay Services Division Candidates

Frank Dickson	Scott Streckenbein
John Domenie	

Also Present

Susan Boland, President, Pelican Bay Property Owners Association
Kevin Carter, Field Manager, Dorrill Management Group
Tim Hall, Senior Ecologist & Principal Turrell, Hall & Associates, Inc.
42 in audience

Agenda (Final)

1. Pledge of Allegiance
2. Roll call
3. Agenda approval
4. Approval of February 13 Pelican Bay Services Division Board Regular Session Minutes
5. Administrator's Report
 - a. Management services contract extension
 - b. Clam Pass dredging permit and project update
 - c. Approve construction of remaining crosswalks *
 - d. Monthly Financial Report
 - e. Update on Tim Hall's contract (*O'Brien add-on*)
6. Chairman's Report
 - a. Announcements
7. Committee Reports
 - a. Budget Subcommittee
 - b. Clam Bay Subcommittee
 - c. Landscape Water Management Subcommittee
 - i. Approve community outreach drafts: proposed program, brochure, and presentation*
 - d. Pathways Ad-Hoc Committee (*Dallas add-on*)
8. Old Business
 - a. Procuring and placing speed tracking device on Pelican Bay Boulevard discussion (*Womble add-on*)
9. New Business
 - a. Establish priorities, and identify upcoming meetings
 - b. County's 2013 Beach Renourishment Program
 - c. LED streetlights demonstration project at Pelican Bay Boulevard and Gulf Park Drive (Gibson)
 - d. Noise abatement
 - e. Executive Summaries to BCC with recommended action by PBSB Board (*O'Brien add-on*)
10. Audience Comments
11. Miscellaneous Correspondence
12. Adjourn

ROLL CALL

Eight members were present (Cravens, Trecker, Chandler, Dallas, Gibson Levy, O'Brien, Womble) and two members were absent (Iaizzo, Hansen).

AGENDA APPROVAL

Vice Chairman Trecker made a motion, second by Mr. Dallas to approve the agenda as amended: Add-on items 5e, 7d, 8a, & 9e. The Board voted unanimously in favor and the motion passed.

APPROVAL OF FEBRUARY 13 PELICAN BAY SERVICES DIVISION BOARD REGULAR SESSION MEETING MINUTES

The Board amended the February 13 Regular Session minutes: page 8592, strike "...a presented..."; page 8593, strike sentence, "However, Mr. Tim Hall..."; and page 8594, strike "at", replace with "and staff recommended the project be expanded to include community driveways."

Mr. Chandler made a motion, second by Mr. Levy to approve the February 13 Pelican Bay Services Division Board Regular Session Meeting Minutes as amended. The Board voted unanimously in favor and the motion passed.

ADMINISTRATOR'S REPORT

MANAGEMENT SERVICES CONTRACT EXTENSION

Mr. Dorrill explained the executive summary prepared by Purchasing and presented to the County Commission was in error because this Board voted for a one-year extension to his contract. The two-year extension came about at a subsequent meeting. The County Manager and Commission Chairman recommended a two-year extension as more appropriate based on the estimation it would take two years to complete the comprehensive management plan update and ten-year permitting process.

Four Board members raised concerns about the process used to extend Mr. Dorrill's contract.

Dr. Joseph Doyle commented.

Ms. O'Brien made a motion, second by Vice Chairman Trecker to reconsider the January 21 recommendation to the BCC to extend Dorrill Management Group's contract for one year, including an additional 4.5 hours compensatory time calculated on a weekly basis. The Board voted 7-1 opposed (Cravens, Trecker, Chandler, Gibson, Dallas, Levy, & Womble) and the motion did not pass. (Ms. O'Brien voted in favor.)

CLAM PASS DREDGING PERMIT AND PROJECT UPDATE

Mr. Dorrill reported the Clam Pass dredging permits were issued and construction started. The contractor plans to work primarily at night. Surveyors are on-site to verify measurements. The project should be at substantial completion by the end of March.

APPROVE CONSTRUCTION OF REMAINING CROSSWALKS

Dr. Ted Raia commented.

CROSSWALKS ON PELICAN BAY BOULEVARD AT NORTH POINTE AND CRAYTON

Mr. Chandler made a motion, second by Vice Chairman Trecker that the existing crosswalks at Pelican Bay Boulevard and North Pointe Drive and at Pelican Bay Boulevard and Crayton Road be replaced with red brick pavers. The Board voted unanimously in favor and the motion passed.

CROSSWALK ON GULF PARK DRIVE AT GREENTREE DRIVE

Mr. Gary Ventress, Mr. Dennis Coyle, and Mr. Ken Dawson (Oak Lake Sanctuary), and Ms. Mary Johnson supported installing crosswalks at Gulf Park and Greentree; and Mr. John Domenie also supported installing crosswalks at Gulf Park and Ridgewood.

Mr. Gibson made a motion, second by Mr. Levy, to add a crosswalk at Gulf Park Drive and Greentree Drive intersection. The Board voted 5 in favor (Cravens, Dallas, Gibson, Levy, Womble) to 3 opposed (Chandler, O'Brien, Trecker) and the motion passed.

MONTHLY FINANCIAL REPORT

Mr. Chandler made a motion, second by Mr. Levy to enter the February Financial Report into the record. The Board voted unanimously in favor and the motion passed.

UPDATE ON TIM HALL'S CONTRACT (O'BRIEN ADD-ON)

Mr. Dorrill would provide an update on April 3.

CHAIRMAN'S REPORT

STATUS OF OSPREY NESTING PLATFORM

Once the position of the Osprey nesting platform is determined near the South Beach facility, Mr. Hall would submit a permit application to FDEP.

ANNOUNCEMENTS

Chairman Cravens announced upcoming meetings and deadlines.

BUDGET SUBCOMMITTEE REPORT

Mr. Levy reviewed the Budget Subcommittee's position on beach renourishment and use of public funds.

CLAM BAY SUBCOMMITTEE

Ms. O'Brien said the Clam Bay Subcommittee would start discussing updating the management plan on March 21.

LANDSCAPE WATER MANAGEMENT SUBCOMMITTEE

Vice Chairman Trecker reported he would meet with Club Pelican Bay staff to discuss best management practices (BMP) on March 13.

Vice Chairman Trecker made a motion, second by Mr. Dallas, to approve the overall project proposal, and draft PowerPoint and brochure. The Board voted unanimously in favor and the motion passed.

PATHWAYS AD-HOC COMMITTEE

As his term expires March 31, Mr. Dallas suggested deferring future decisions to new Committee appointees.

OLD BUSINESS

PROCURING & PLACING SPEED TRACKING DEVICE ON PELICAN BAY BOULEVARD

Staff would work with Mr. Gibson to obtain photos of speed tracking device in Bay Colony and cost estimate.

NEW BUSINESS

ESTABLISH PRIORITIES, AND IDENTIFY UPCOMING MEETINGS

As a new Board would be established by the April 3 meeting, suggestions were made to review and appoint new members to Subcommittees, review Board responsibilities, create an ad-hoc committee to develop a bicycle lane survey, and review summer landscaping projects.

COUNTY'S 2013 BEACH RENOURISHMENT

Mr. Dorrill was of the opinion that beach renourishment was not defined in the Powers and Duties of this Board's ordinance but would discuss with the County Attorney.

Ms. Mary Johnson informed the Board the Foundation hired an expert to determine Pelican Bay's need for sand. Dr. Ted Raia and Ms. Marcia Cravens commented on funding beach renourishment.

The Board agreed to discuss further at the next meeting.

LED STREETLIGHTS DEMONSTRATION PROJECT AT PELICAN BAY BOULEVARD & GULF PARK DRIVE

Mr. Gibson suggested doing a LED streetlight demonstration project and Mr. Dallas said if cost estimates were correct, funds would be available by 2017.

NOISE ABATEMENT

The Board discussed whether the Services Division was responsible for noise abatement. Some members agreed the issue brought forth at the last meeting involved private property and the Services Division was not responsible. Chairman Cravens asked Mr. Dorrill to follow up with Dr. Sparks.

EXECUTIVE SUMMARIES TO BCC WITH RECOMMENDED ACTION BY PBSD BOARD (O'BRIEN ADD-ON)

At the Board's request, staff agreed to provide the PBSD Board with executive summaries to the BCC pertaining to PBSD Board.

STRATEGIC PLANNING COMMITTEE REPORT

Ms. Womble distributed Community Center parking data related to the Foundation's proposed project.

AUDIENCE COMMENTS

Mr. Jerry Moffatt, Ms. Mary Johnson commented on the Community Center parking data.

Dr. Ted Raia commented in support of extending Mr. Dorrill's contract; Ms. Linda Roth and Ms. Marcia Cravens commented on the executive summary regarding same.

Mr. John Domenie commented and distributed information regarding floating mats.

Ms. Diane Lustig commented on community improvements and bicycle lane survey.

ADJOURN

Vice Chairman Trecker made a motion, second by Mr. Chandler to adjourn. The Board voted unanimously in favor, the motion passed, and meeting adjourned at 3:51 p.m.


Tom Cravens, Chairman

Minutes by Lisa Resnick 4/4/2013 4:42:42 PM