

**BUDGET SUBCOMMITTEE OF THE PELICAN BAY SERVICES DIVISION BOARD
THURSDAY, MARCH 28, 2013**

LET IT BE REMEMBERED that the **Budget Subcommittee** of the **Pelican Bay Services Division Board** met on **Thursday, March 28, 2013 at 12:00 p.m.** at the Community Center at Pelican Bay, 8960 Hammock Oak Drive, Naples, with the following members present:

Budget Subcommittee Members

Michael Levy, Chairman
Keith J. Dallas
Geoffrey S. Gibson *absent*

John Iaizzo *absent*
Susan O'Brien

Pelican Bay Services Division Board Also Present

Joe Chicurel
John Domenie

Scott Streckenbein
Mary Anne Womble

Pelican Bay Services Division Board Candidate

Frank C. Dickson, II

Pelican Bay Services Division Staff

W. Neil Dorrill, Administrator
Kyle Lukasz, Operations Manager

Mary McCaughtry, Operations Analyst
Lisa Resnick, Recording Secretary

REVISED AGENDA

1. Roll call
2. Agenda Approval
3. Clam Pass remediation update
4. Approval of February 26, 2013 Budget Subcommittee meeting minutes
5. Discussion of crosswalk at Gulf Park and Ridgewood for possible completion in FY '13
6. Engineers opinion on Oakmont Lake bank and Glenview pathways maintenance responsibilities
7. Initial review of proposed FY '14 budget
8. Review of Capital forecast through FY '17; establish Budget Subcommittee recommendation regarding CIP assessment for FY '14
9. Audience comments
10. Adjourn

ROLL CALL

Three members were present (Levy, Dallas, and O'Brien). Mr. Gibson and Mr. Iaizzo were absent.

AGENDA APPROVAL

Chairman Levy made a motion, second by Ms. O'Brien to approve the agenda as amended: Add "Clam Pass remediation update" as first item. The Subcommittee voted unanimously in favor and the motion passed.

CLAM PASS REMEDIATION UPDATE

Mr. Dorrill reported Clam Pass had closed and contractors would return to the inlet to remove accumulated sand. The engineers attributed closing to unfavorable weather events, which are expected to become more favorable over the next few days. The engineers will give an update to Commissioners next week and to this Board, as well.

**Budget Subcommittee Meeting Minutes
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APPROVAL OF FEBRUARY 26, 2013 BUDGET SUBCOMMITTEE MEETING MINUTES

Dr. Joseph Doyle requested clarification of his comments in the minutes, but no changes were made.

Mr. Dallas made a motion, second by Ms. O'Brien to approve the February 26, 2013 Budget Subcommittee meeting minutes as presented. The Subcommittee voted unanimously in favor and the motion passed.

DISCUSSION OF CROSSWALK AT GULF PARK & RIDGEWOOD FOR POSSIBLE COMPLETION IN FY '13

Chairman Levy made a motion, second by Mr. Dallas, to ask Kyle that when he gets a quote to do the three crosswalks that have been approved to also get a quote for doing the fourth crosswalk then make a recommendation to the full Board. The Subcommittee voted unanimously in favor and the motion passed.

ENGINEERS OPINION ON OAKMONT LAKE BANK & GLENVIEW PATHWAYS MAINTENANCE RESPONSIBILITIES

The engineer found that by way of easements, the Services Division has ingress access to these properties to maintain the water management system. However the Pelican Bay Foundation owns the Oakmont Lake bank pathway and The Glenview owns the the Glenview pathway. Responsibility for improvements and maintenance lies with the respective property owner, but historically work was performed and paid for by the Services Division.

RECOMMENDATIONS TO FULL BOARD

Mr. Dallas made a motion, second by Ms. O'Brien, to recommend that the full Board discuss improvements and maintenance responsibility at Oakmont Lake bank and Glenview pathways properties the Services Division does not own. The Subcommittee voted unanimously in favor and the motion passed.

Mr. Dallas made a motion, second by Ms. O'Brien to recommend that the full Board discuss water management and exotic control functions and how they relate to areas that the Services Division does not own. The Subcommittee voted unanimously in favor and the motion passed.

INITIAL REVIEW OF PROPOSED FY '14 BUDGET

Staff reviewed the initial proposed FY '14 budget using the guidelines established by the Subcommittee at the last meeting to hold the assessment at \$370.57. Staff did not yet receive the County budget policy regarding indirect costs and costs for the maintenance site, or the amount from the County's Fund 111. Fund 111 monies would pay for Clam Bay expenses: consultant costs to update the management plan, as well as the returned Clam Bay responsibilities for which funds had previously been removed, and expanded-service water quality testing and analysis.

Staff increased the operational budget for exotic maintenance, tree trimming and pest control. The budget for fertilizer and herbicides did not change because copper sulfate alternatives are equivalent to or more expensive. The Capital budget for landscaping improvements was maintained at \$175,000. The source of the additional \$50,000 was assessment monies already collected.

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REVIEW OF CAPITAL FORECAST THROUGH FY '17: ESTABLISH BUDGET SUBCOMMITTEE RECOMMENDATION REGARDING CIP ASSESSMENT FOR FY '14

The Subcommittee discussed whether to plan for unknown Capital expenses, consider beach renourishment, or adjust the assessment for projects "on hold" and the Subcommittee would discuss further at the next Subcommittee meeting when more information was likely to be available.

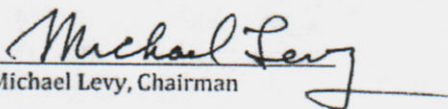
AUDIENCE COMMENTS

Mr. John Domenie commented on removing algae from lakes and copper testing.

Ms. Mary Anne Womble suggested the experts weigh in before the Board spends money on additional tests.

ADJOURN

Chairman Levy made a motion, second by Mr. Dallas to adjourn. The Subcommittee voted unanimously in favor, the motion passed, and meeting adjourned.


Michael Levy, Chairman

Minutes by Lisa Resnick 4/11/2013 8:31:54 PM