

PELICAN BAY SERVICES DIVISION
Municipal Services Taxing and Benefit Unit

NOTICE OF PUBLIC MEETING

TUESDAY, JANUARY 21, 2014

THE **BUDGET COMMITTEE** OF THE PELICAN BAY SERVICES DIVISION BOARD WILL MEET ON **TUESDAY, JANUARY 21, 2014 AT 3:00 PM** AT THE COMMUNITY CENTER AT PELICAN BAY, 8960 HAMMOCK OAK DRIVE, NAPLES, FLORIDA 34108.

AGENDA

1. Roll Call
2. Audience Comments
3. Agenda approval.
4. FY '13 actual fund balances vs. the estimates used to prepare the FY '14 budget, and quantify any impact.
5. Capital Projects
 - a. Projects currently approved
 - i. By project, funds approved vs. current estimate
 - b. Dollar amount of remaining Capital Funds unassigned and currently available
 - i. Planning estimates for future projects
6. Review schedule for preparation of the FY '15 Proposed Budget – including timeline for availability of County guidelines for salaries, wages, benefits and other items.
7. Adjourn

ANY PERSON WISHING TO SPEAK ON AN AGENDA ITEM WILL RECEIVE UP TO ONE (1) MINUTE PER ITEM TO ADDRESS THE BOARD. THE BOARD WILL SOLICIT PUBLIC COMMENTS ON SUBJECTS NOT ON THIS AGENDA AND ANY PERSON WISHING TO SPEAK WILL RECEIVE UP TO THREE (3) MINUTES. THE BOARD ENCOURAGES YOU TO SUBMIT YOUR COMMENTS IN WRITING IN ADVANCE OF THE MEETING. ANY PERSON WHO DECIDES TO APPEAL A DECISION OF THIS BOARD WILL NEED A RECORD OF THE PROCEEDING PERTAINING THERETO, AND THEREFORE MAY NEED TO ENSURE THAT A VERBATIM RECORD IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS MEETING YOU ARE ENTITLED TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE PELICAN BAY SERVICES DIVISION AT (239) 597-1749 OR VISIT PELICANBAYSERVICESDIVISION.NET.

FY 2013 Forecasted vs. (Unaudited) Actual Expenditures

	Budget	Forecasted	Actual	Variance Forecasted VS. Actual
Water Management				
Reveune	\$ 699,700.00	\$ 667,200.00	\$ 669,853.00	\$ 2,653.00
Operating Exp.	\$ 616,800.00	\$ 600,500.00	\$ 564,546.00	\$ 35,954.00
Other Fees & Chrgs.	\$ 45,700.00	\$ 27,400.00	\$ 27,670.00	\$ (270.00)
				<u>\$ 38,337.00</u>
Community Beautification				
Reveune	\$ 1,889,900.00	\$ 1,831,500.00	\$ 1,816,071.00	\$ (15,429.00)
Operating Exp.	\$ 1,569,400.00	\$ 1,683,300.00	\$ 1,636,747.00	\$ 46,553.00
Other Fees & Chrgs.	\$ 106,500.00	\$ 91,400.00	\$ 65,586.00	\$ 25,814.00
				<u>\$ 56,938.00</u>
Street Lighting				
Reveune	\$ 447,400.00	\$ 426,100.00	\$ 426,400.00	\$ 300.00
Operating Exp.	\$ 244,400.00	\$ 216,600.00	\$ 207,455.00	\$ 9,145.00
Other Fees & Chrgs.	\$ 22,700.00	\$ 14,600.00	\$ 5,254.00	\$ 9,346.00
				<u>\$ 18,791.00</u>

Rolled Capital Project Balances - Forecasted Vs. Actual

	Forecasted	Actual	Variance
Clam Bay - Fund 320	\$101,065	\$128,625	\$27,560
Capital - Fund 322	\$2,228,892	\$2,705,860	\$476,968

FY 2014 CAPITAL PROJECTS STATUS

PROJECTS - FUND 322	Adopted Budget	Amended Budget	Committed to Date	Actual	Available
50066 HARDSCAPE					
363200 ASSESS PRIN	0.00	0.00	0.00	-30.35	30.35
631400 ENG FEES	0.00	87,715.82	23,396.00	4,862.50	59,457.32
634999 OTHER CONTRA	0.00	2,315,806.04	119,647.78	153,697.92	2,042,460.34
646320 LANDSCAPE MA	0.00	2.50	1,202.50	1,200.00	-2,400.00
652990 OTHER OPERAT	0.00	13,340.50	8,088.25	8,987.25	-3,735.00
Sub Total	0.00	2,416,864.86	152,334.53	168,717.32	2,095,813.01 *
50103 TRAFFIC SIGNS					
653710 TRAFFIC SIGN	15,000.00	63,590.00	16,720.00	0.00	46,870.00
Sub Total	15,000.00	63,590.00	16,720.00	0.00	46,870.00
50107 NORTH BERM					
634999 OTHER CONTRA	328,900.00	328,900.00	17,808.75	7,346.25	303,745.00
Sub Total	328,900.00	328,900.00	17,808.75	7,346.25	303,745.00
50108 LAKE AERATION					
763100 IMPROVEMENTS	200,000.00	200,000.00	0.00	0.00	200,000.00
Sub Total	200,000.00	200,000.00	0.00	0.00	200,000.00
51026 LAKE BANK IMP.					
631400 ENG FEES	0.00	500.00	0.00	0.00	500.00
634251 FLOOD CONTRO	0.00	69,177.01	0.00	0.00	69,177.01
634999 OTHER CONTRA	0.00	37,014.79	0.00	0.00	37,014.79
646320 LANDSCAPE MA	0.00	3,308.20	3,308.20	0.00	0.00
Sub Total	0.00	110,000.00	3,308.20	0.00	106,691.80
Fund 322 Totals	543,900.00	3,119,354.86	190,171.48	176,063.57	2,753,119.81

* This total includes \$121,100 currently identified for Landscape Improvements that are still being reviewed.

PROJECTS - FUND 320	Adopted Budget	Amended Budget	Committed to Date	Actual	Available
51100 CLAM BAY RESTORA					
631400 ENG FEES	73,600.00	125,245.00	144,030.00	0.00	-18,785.00
634999 OTHER CONTRA	45,000.00	13,758.07	28,300.00	4,900.00	-19,441.93
646319 TREE TRIMMIN	26,000.00	55,560.00	29,952.00	7,488.00	18,120.00
646970 OTHER EQUIP	500.00	1,077.77	63.50	0.00	1,014.27
647210 PHOTO PROCES	6,000.00	15,550.20	0.00	5,325.00	10,225.20
652910 MINOR OPERAT	1,400.00	4,388.01	0.00	0.00	4,388.01
652990 OTHER OPERAT	0.00	1,500.00	0.00	0.00	1,500.00
764990 OTHER MACHIN	0.00	11,000.00	8,000.00		3,000.00
Sub Total	152,500.00	228,079.05	210,345.50	17,713.00	20.55
51105 CLAM BAY ECO SYS					
634999 OTHER CONTRA	0.00	2,074.20	0.00	0.00	2,074.20
Sub Total	0.00	2,074.20	0.00	0.00	2,074.20
Fund 320 Totals	152,500.00	230,153.25	210,345.50	17,713.00	2,094.75

Capital Projects Planning Estimates (in K)

Projects - Non CIP	Add'l FY '14	FY '15	FY '16	FY '17	FY '18	FY '19	FY '20
Beach Renourishment	575						1,000
Lake Aeration		200					
Lake Bank Improvements		100	100	100			
CIP							
Landscape Renewal	175	175	175	175			
Other Projects??							
TOTAL EXPENSE	750	475	275	275	0	0	1,000
Funds Available							
Beginning	2,096						
New Funds		213	213	213	213	213	213
Fund Balance	1,346	1,084	1,022	960	1,173	1,386	599

FY 2015 BUDGET MEETING SCHEDULE

Jan. 21, 2014, 3 p.m.	First Budget Committee Meeting
Feb. 18, 2014, 3 p.m.	* Review by staff of any changes to operations and the respective cost impact. *Review capital projects forecast going forward. *Discuss FY 2015 budget objective.
<u>BCC</u> Feb. 25, 2014	Policy set and approved by BCC - Final Budget Policy Documents with guidelines regarding Salaries, benefits, tax rates, etc. and County Manager Budget review schedule.
Mar. 18, 2014, 3 p.m.	*Review staff's initial presentation of the FY 2015 budget. *Finalize Capital Projects forecast going forward.
Apr. 8, 2014, 3 p.m.	*Review and approve proposed FY 2015 budget for presentation to the PBSB board at their May 7 th , 2014 meeting.
May	Meeting held in reserve if necessary.
BCC June (Late)	BCC Budget Workshop & Wrap-up.
BCC July (Late)	BCC release of tentative budget and set proposed millage rates.
Sept. (Early)	Public Hearing 5:05 p.m.