

**PELICAN BAY SERVICES DIVISION BOARD REGULAR SESSION
MAY 7, 2014**

The **Pelican Bay Services Division Board** met in **Regular Session** on Wednesday, **May 7** at **1:00 PM** at the Community Center at Pelican Bay, 8960 Hammock Oak Drive, Naples, Florida, 34108. In attendance were:

Pelican Bay Services Division Board

Dave Trecker, Chairman	John Domenie
Susan O'Brien, Vice Chairman	John Iazzo
Joe Chicurel	Michael Levy
Tom Cravens	Scott Streckenbein
Frank C. Dickson, II <i>absent</i>	Hunter Hansen

Pelican Bay Services Division Staff

W. Neil Dorrill, Administrator	Mary McCaughtry Operations Analyst
	Lisa Resnick, Interim Operations Manager

Also Present

Jim Carr, P.E., Agnoli, Barber, & Brundage
Kevin Carter, Field Manager, Dorrill Management Group
Mohamed Dabees, P.E., Ph.D., Humiston & Moore Engineers
Tim Hall, Principal, Turrell, Hall & Associates, Inc.
Jim Hoppensteadt, President, Pelican Bay Foundation

AGENDA

1. Pledge of Allegiance
2. Roll call
3. Agenda approval
4. Audience comments
5. Approval of meeting minutes
 - a. February 26 Landscaping Workshop
 - b. March 5 Regular Session
 - c. April 2 Regular Session
6. **Administrator's report**
 - a. Selection of Operations Manager
 - b. North berm restoration update
 - c. *Clam Pass dredging
 - d. L'Ambiance lake bank update
 - e. Update on Oak Lake Sanctuary pipe
 - f. Update on mangrove trimming on north boardwalk
 - g. Escarpment management
 - h. Monthly financial report
7. **Chairman's report**
 - a. Communications to residents
 - b. Summer meeting schedule
 - c. Commercial membership

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8. Committees
 - a. Budget
 - i. *Board vote on the proposed FY 2015 budget
 - b. Clam Bay
 - i. Management plan, workshop, and 10-year permit
 - ii. * Revised ordinance for vessel speed
 - iii. Clam Pass data
 - c. Safety
 - i. *Board vote regarding installation of warning lights at San Marino crossing
 - ii. *Board vote to replace all pedestrian crossing signs containing red stop signs with yield signs
 - iii. *Board vote to investigate type and placement of signage along pathways on Pelican Bay Blvd. alerting bicyclists to yield to pedestrians
 - d. Landscape & Water Management
 - i. Expanding testing (CH2M Hill)
 - ii. Proposal by Mike Levy
9. Old business
 - a. Water management responsibilities in Commons project
 - i. Easement restriction on Commons site
 - ii. % impervious in PUD, now, and in proposed plan at Commons
 - iii. Proposed water management changes at Commons
10. New business
11. Adjourn

ROLL CALL

With the exception of Mr. Dickson, all members were present.

AGENDA APPROVAL

Mr. Cravens motioned, Mr. Levy seconded, to approve the agenda as amended [move up 9a. to Administrator's report as 6h and move financial report to 6i.]. The motion carried unanimously.

AUDIENCE COMMENTS

Dr. Ted Raia commented on the number of modifications made to Pelican Bay Services Division's South Florida Water Management District surface water management permit.

Mr. Dave Cook commented on removing bromeliads in the line of sight and staff indicated this would be done as soon as possible.

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Mr. Bruce Beauchamp suggested that in anticipation of resurfacing, a survey on whether to install bicycle lanes on Pelican Bay Blvd. should be done.

Dr. Chicurel explained that in lieu of bicycle lanes, the Services Division decided to install "share the road" signage. Additionally, the safety committee would further explore this issue.

Ms. Mollie Moffatt supported the resurfacing of Pelican Bay Blvd.

Mr. Dorrill added that the County plans to resurface Pelican Bay Blvd. during FY 2015.

Ms. Marcia Cravens was concerned about the north berm restoration project.

APPROVAL OF MEETING MINUTES

FEBRUARY 26 LANDSCAPING WORKSHOP

Mr. Cravens motioned, Mr. Domenie seconded to approve the February 26 Landscaping Workshop minutes as amended [Strike "all member s" and replace with "quorum present"]. The motion carried unanimously.

MARCH 5 REGULAR SESSION

Mr. Cravens motioned, Mr. Hansen seconded, to approve the March 5 regular board meeting minutes as amended [p.8676 add "20 percent" to "15,000 cubic yards +/-" to read, "15,000 cubic yards +/- 20 percent"]. The motion carried unanimously.

APRIL 2 REGULAR SESSION MINUTES

Approval of the April 2 minutes was continued due to differences of opinion regarding the Board's discussion regarding repairing or replacing fountains within the community that may or may not be under its jurisdiction and requested that staff review the tape.

ADMINISTRATOR'S REPORT

UPDATE ON SELECTION PROCESS FOR NEW OPERATIONS MANAGER

Mr. Dorrill reported that interviews were underway and once complete, would develop a short list of three. In the meantime, Mr. Dorrill named Ms. Resnick as the acting Operations Manager. The final decision for who is hired into this position rests with the Administrator in accordance with the County Manager's Ordinance and Human Resources Department.

NORTH BERM RESTORATION PERMITTING UPDATE

Mr. Dorrill reported that the lowest and most qualified bidder was Quality Enterprises, the same contractor that restored the south berm. Two addendums to the bid were issued, so that contractors could give a separate price to accommodate the Foundation's north beach facility renovation. This accommodation would allow the contractor to work from 4 p.m. – 8 p.m. because areas of the project site would not be accessible during normal working hours; however, there were cost implications. The project was over budget due to 1) soil on the west side of the berm that had sunk up to six feet and would require stabilization with geo-textile material, and 2) the alternate work schedules that were offered to the contractor: 12 p.m. – 8 p.m. or 4 p.m. – 8 p.m. The estimated total cost increased from \$330,000 – \$763,000; however, the Foundation would be responsible for the asphalt overlay estimated at \$75,000.

Mr. Cravens motioned, Chairman Trecker seconded, to proceed with the restoration work. The motion carried unanimously.

CLAM PASS DREDGING

Mr. Dorrill reported that the most recent bathymetric and aerial surveys show an increasing shoal problem within sections B and C.

Dr. Mohamed Dabees reviewed the post-dredging data at 12- months post construction which indicated the criteria for dredging sections B and C was met and recommended dredging of sections B and C occur as soon as possible.

Mr. Cravens motioned, Mr. Domenie seconded, to proceed with a maintenance dredge of Clam Pass. The motion carried 9-1; Ms. O'Brien opposed.

L'AMBIANCE LAKE BANK UPDATE

Mr. Dorrill reported the Services Division would cost share with L'Ambiance for the fill within this lake bank easement.

OAK LAKE SANCTUARY PIPE

Mr. Dorrill reported that the Services Division had committed its engineer to advise Oak Lake Sanctuary to repair their broken pipe.

UPDATE ON MANGROVE TRIMMING ON NORTH BOARDWALK

Mr. Dorrill explained that the Services Division holds a permit that allows staff to do mangrove trimming throughout the community and there was a great deal of concern regarding

removal of all or part of the canopy associated with the north beach project; however, the Services Division is not involved in the Foundation's project, nor were any requests received for staff's assistance trimming mangroves. Additionally, the Services Division does not have the manpower or budget resources to devote to this project.

ESCARPMENT MANAGEMENT

Mr. Dorrill reported that in cooperation with Coastal Zone Management Department, the Services Division planned to address any escarpments formed near Clam Pass during turtle nesting season.

WATER MANAGEMENT RESPONSIBILITIES

Mr. Dorrill reported that Mr. Jim Carr, the Services Division's engineer of record would review the Site Development Plan application for the expansion of the Commons for conflicts and whether it would require a modification to the South Florida Water Management District permit.

Mr. Carr explained the original permit for this site was in 1980 when the Commons was shown as a park. There was no documentation from 1980-1998 and no data regarding pervious and impervious areas of what was actually permitted and what the difference actually was. Historically this area has been a parking lot with swales and pipes with a 36-inch pipe discharge out to the northwest corner and another discharge out to the south in the lake to the south. In the new application that was filed, the south discharge pipe remains. In the northwest corner, a new dry detention area with a control structure will hold water. The engineer who filed the application will have to quantify the drainage calculations, to ensure that the water does not flood the parking lot and how much will discharge offsite. In regards to existing drainage easements, there is one to the west; however, it does not affect this project. There was a drainage easement that runs along the south of the Commons parcel, and currently, the parking lot sits on top of that area. It may not have been relocated because now there is a lake to the south and drainage occurs to the south. Due to lack of existing data, the amount of pervious and impervious areas historically, currently and proposed was still unknown.

Mr. Carr would explore further the drainage easement to the south that the parking lot sits on top of to find out who was or is responsible for it, as well as whether it was paved over and was superseded to a new drainage easement farther to the south as a swale or other control structure and provide a report.

MONTHLY FINANCIAL REPORT

Mr. Cravens motioned, Mr. Domenie seconded to accept the monthly financial report. The motion carried unanimously.

SUMMER MEETINGS SCHEDULE

The Board planned to hold regular meetings as scheduled in June, July, and September, and cancel August.

BUDGET COMMITTEE REPORT

Mr. Levy motioned, Mr. Cravens seconded to approve the proposed FY 2015 budget as presented. The motion carried unanimously.

CLAM BAY COMMITTEE REPORT

Vice Chairman O'Brien requested that the latest draft of the Clam Bay NRPA Management Plan be posted to the website once available in advance of the May 14 Clam Bay Workshop.

The vessel speed ordinance was discussed and Ms. Marcia Cravens and Ms. Linda Roth commented.

Vice Chairman O'Brien motioned, Mr. Domenie seconded to approve the revised ordinance for vessel speed. The motion carried unanimously.

SAFETY COMMITTEE

Dr. Chicurel motioned, Mr. Domenie seconded that the PBSB Board accept the unanimous recommendation of the safety committee that warning signs approaching the San Marino sidewalk are adequate and lawful and that no flashing yellow lights are needed at the crosswalk. The motion carried unanimously.

Dr. Chicurel motioned, Mr. Cravens seconded that the PBSB staff investigate the placement and the minimum number of county approved signs along Pelican Bay Blvd. paths indicating some form that bicyclists must yield to pedestrians. The motion carried unanimously.

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Dr. Chicurel motioned, Mr. Cravens seconded that the PBSB board authorize staff to investigate the type of signage and the placement requirements for safety signs alerting bicyclists to "yield" to pedestrians along the pathways on Pelican Bay Blvd. The Board vote was tied 4-4 and failed.

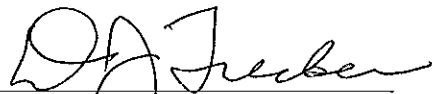
Dr. Chicurel motioned, Mr. Cravens seconded that the PBSB Board accept the safety committee's unanimous recommendation that all "stop for pedestrian in crosswalks" signs be replaced with "yield to pedestrians" signs.

Mr. Carr explained that where those signs are replaced from stop to yield, at each crossing the stop bars and striping would also have to change and suggested this be done when Pelican Bay Blvd. was repaved .

Dr. Chicurel withdrew his motion to replace all stop for pedestrian signs with yield to pedestrian signs until the Committee could review and hash out the striping options.

ADJOURN

Mr. Cravens motioned, Vice Chairman O'Brien seconded, to adjourn. The motion carried unanimously and meeting adjourned at 4:05 PM.


Dave Trecker, Chairman

Minutes approved [] as presented OR [] as amended ON [10-2-14] date