

PELICAN BAY SERVICES DIVISION
Municipal Services Taxing and Benefit Unit

NOTICE OF PUBLIC MEETING

TUESDAY, JANUARY 22, 2015

THE **BUDGET COMMITTEE** OF THE PELICAN BAY SERVICES DIVISION BOARD WILL MEET ON **TUESDAY, JANUARY 22, 2015 AT 3:00 PM** AT THE PELICAN BAY SERVICES DIVISION OFFICE, 801 LAUREL OAK DRIVE, SUITE 302, NAPLES, FLORIDA 34108.

AGENDA

1. Roll Call
2. Agenda approval
3. Audience Comments
4. FY '14 actual fund balances vs. the estimates used to prepare the FY '15 budget, and quantify any impact.
5. Capital Projects
 - a. Projects currently approved
 - i. By project, funds approved vs. current estimate
 - b. Dollar amount of remaining Capital Funds unassigned and currently available
 - i. Planning estimates for future projects
 - c. Street Lighting
6. Initial discussion of changes under consideration for personnel, operations and field (Neil Dorrill).
7. Review schedule for preparation of the FY '16 Proposed Budget – including timeline for availability of County guidelines for salaries, wages, benefits and other items.
8. Adjourn

ANY PERSON WISHING TO SPEAK ON AN AGENDA ITEM WILL RECEIVE UP TO ONE (1) MINUTE PER ITEM TO ADDRESS THE BOARD. THE BOARD WILL SOLICIT PUBLIC COMMENTS ON SUBJECTS NOT ON THIS AGENDA AND ANY PERSON WISHING TO SPEAK WILL RECEIVE UP TO THREE (3) MINUTES. THE BOARD ENCOURAGES YOU TO SUBMIT YOUR COMMENTS IN WRITING IN ADVANCE OF THE MEETING. ANY PERSON WHO DECIDES TO APPEAL A DECISION OF THIS BOARD WILL NEED A RECORD OF THE PROCEEDING PERTAINING THERETO, AND THEREFORE MAY NEED TO ENSURE THAT A VERBATIM RECORD IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS MEETING YOU ARE ENTITLED TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE PELICAN BAY SERVICES DIVISION AT (239) 597-1749 OR VISIT PELICANBAYSERVICESDIVISION.NET.

FY 2014 Forecasted vs. (Unaudited) Actual Expenditures

	Amended Budget	Forecasted	Actual	Variance Forecasted VS. Actual
Water Management				
Reveune	\$ 742,500.00	\$ 712,800.00	\$ 714,600.00	\$ 1,800.00
Operating Exp.	\$ 659,200.00	\$ 659,000.00	\$ 628,100.00	\$ 30,900.00
Other Fees & Chrgs.	\$ 46,600.00	\$ 35,400.00	\$ 28,800.00	\$ 6,600.00
				\$ 39,300.00
Community Beautification				
Reveune	\$ 1,947,100.00	\$ 1,858,700.00	\$ 1,874,800.00	\$ 16,100.00
Operating Exp.	\$ 1,732,700.00	\$ 1,691,400.00	\$ 1,669,400.00	\$ 22,000.00
Other Fees & Chrgs.	\$ 108,800.00	\$ 94,100.00	\$ 67,400.00	\$ 26,700.00
				\$ 64,800.00
Street Lighting				
Reveune	\$ 445,400.00	\$ 427,600.00	\$ 428,900.00	\$ 1,300.00
Operating Exp.	\$ 275,500.00	\$ 224,100.00	\$ 260,500.00	\$ (36,400.00)
Other Fees & Chrgs.	\$ 22,400.00	\$ 14,900.00	\$ 8,700.00	\$ 6,200.00
				\$ (28,900.00)

Rolled Capital Project Balances - Forecasted Vs. Actual

	Forecasted	Actual	Projects to be completed	Variance
Clam Bay - Fund 320	\$255,100	\$217,800	\$25,300	\$12,000
Capital - Fund 322	\$1,790,700	\$1,354,000	\$98,500	\$338,200

Savings in WMG due to spending \$11K less in Adm and \$28K in Field for tree trimming and chemicals.

Savings in CB were due to spending \$15K in Adm and \$49K in Field mostly in tree trimming.

Street Lighting expenses increased due to having to replace electric service and Risk requirements for safety equip.

Capital Projects Planning Estimates (\$K) - Updated 1/15/2015

Projects	Budget	Add'l	FY '16	FY '17	FY '18	FY '19	FY '20	TOTAL
	FY '15							
Non CIP								
Lake Aeration	200	78						278
Lake Bank Improvements (includes \$35/yr. for littoral plantings)	110		110	110	110	110	110	660
North Berm	165							165
Crosswalk Protection Paving		50						50
Beach Renourishment Expense								0
Reserve Accrual	200		200	200	200	200	200	1,200
CIP								
Landscape Renewal	175		175	175	175			700
Total Expense	850	128	485	485	485	310	310	3,053
Funds Available								
Beginning Balance	1,765		1,200	1,115	1,030	945	1,035	
New Funds: - Annual CIP Assessment*	136		200	200	200	200	200	
- Beach Renourishment**	200		200	200	200	200	200	
- Other (Interfund Trans.)	77		?	?	?	?	?	
Total Income	2,178		1,600	1,515	1,430	1,345	1,435	
End of Year Project Fund Balance	\$1,200		\$1,115	\$1,030	\$945	\$1,035	\$1,125	
End of Year Beach Reserve Fund Balance	\$200		\$400	\$600	\$800	\$1,000	\$1,200	
*Previously Funded Annual CIP Assessment Rate:			\$27.50	per ERU			\$400.50	
**Additional Estimated Assessment to fund BRR:			\$27.50	per ERU			\$26.26	
							<u>\$426.76</u>	

Item 5C; 1/22/2015

CIP Advalorum Cash Flows (Street Lighting) over 15 Years

Interest 0.60%
 Inflation 3.00%
 Contr Infl 3.00%

Contribution to Capital (2014 Budget) = \$155,200 Plus inflation
 Beginning Balance = EOY FY 2014 Balance \$674,000 + FY 2013 Variance \$18,791

Base Milleage 0.0531
 CIP Milleage 0.0326
 Total Milleage 0.0857

Item 4; 1/22/2015

Year	BOY Balance	Capital Exp	Basic Contr	Add'l Contr	Interest	EOY Balance	Interest	Inflation	Contr Infl	CIP Item
2015	\$692,791	\$0	\$0	\$159,856	\$4,956	\$857,603	0.60%	3.00%	3.00%	
2016	\$857,603	\$0	\$0	\$164,652	\$5,969	\$1,028,224 ^a	0.60%	3.00%	3.00%	
2017	\$1,028,224	\$0	\$0	\$169,591	\$7,017	\$1,204,832	0.60%	3.00%	3.00%	
2018	\$1,204,832	\$850,882	\$0	\$174,679	\$5,550	\$534,179	0.60%	3.00%	3.00%	Blvds Light Fixtures
2019	\$534,179	\$0	\$0	\$179,919	\$4,105	\$718,203 ^b	0.60%	3.00%	3.00%	
2020	\$718,203	\$0	\$0	\$185,317	\$5,236	\$908,756	0.60%	3.00%	3.00%	
2021	\$908,756	\$842,883	\$0	\$190,876	\$3,878	\$260,627	0.60%	3.00%	3.00%	Residential Light & Poles
2022	\$260,627	\$0	\$0	\$196,603	\$2,547	\$459,777	0.60%	3.00%	3.00%	
2023	\$459,777	\$0	\$0	\$202,501	\$3,771	\$666,049	0.60%	3.00%	3.00%	
2024	\$666,049	\$0	\$0	\$208,576	\$5,039	\$879,664	0.60%	3.00%	3.00%	
2025	\$879,664	\$0	\$0	\$214,833	\$6,352	\$1,100,849	0.60%	3.00%	3.00%	
2026	\$1,100,849	\$486,146	\$0	\$221,278	\$6,253	\$842,234	0.60%	3.00%	3.00%	Blvds Poles
2027	\$842,234	\$0	\$0	\$227,916	\$6,193	\$1,076,343	0.60%	3.00%	3.00%	
2028	\$1,076,343	\$0	\$0	\$234,754	\$7,632	\$1,318,729	0.60%	3.00%	3.00%	
2029	\$1,318,729	\$0	\$0	\$241,797	\$9,121	\$1,569,647	0.60%	3.00%	3.00%	
2030	\$1,569,647	\$0	\$0	\$249,050	\$10,663	\$1,829,360	0.60%	3.00%	3.00%	

2018 Replace PBB & Gulf Park Light Fixtures on Existing Poles \$712,600 (+ inflation)
 2021 Replace Residential Light Fixtures & Poles \$646,000 (+ inflation)
 2026 Replace PBB & Gulf Park Poles \$321,400 (+ inflation)

Notes: **a** - Funds available to replace arms and light fixtures on existing poles in CY 2016.
b - Funds available to replace residential poles as well as lights in CY 2020.

FY 2016 BUDGET MEETING SCHEDULE

Jan. 22, 2015, 3 p.m. (PBSD Office)	First Budget Committee Meeting
Feb. 24, 2015, 1 p.m. (Community Center)	Review by staff and committee members of any changes to operations and the respective cost impact. Review capital planning forecasts. Discuss FY 2016 budget objective.
<u>BCC</u> Feb. 24, 2015	Policy set and approved by BCC - Final Budget Policy Documents with guidelines regarding Salaries, benefits, tax rates, etc. and County Manager Budget review schedule.
Mar. 24, 2015, 1 p.m. (Community Center)	Review staff's initial presentation of the FY 2016 budget. Finalize Capital Projects Planning forecast going forward.
Apr. 21, 2015, 1 p.m. (Community Center)	Review and approve proposed FY 2016 budget for presentation to the PBSD board at their May 6 th , 2015 meeting.
May	Meeting held in reserve if necessary.
BCC June (Late)	BCC Budget Workshop & Wrap-up.
BCC July (Late)	BCC release of tentative budget and set proposed millage rates.
Sept. (Early)	Public Hearing 5:05 p.m.