

**PELICAN BAY SERVICES DIVISION BOARD REGULAR SESSION
MARCH 4, 2015**

The Pelican Bay Services Division Board met on Wednesday, March 4, 2015 at 1:00 p.m. at the Community Center at Pelican Bay, 8960 Hammock Oak Drive, Naples, Florida 34108.

The following members attended:

Pelican Bay Services Division Board

Dave Trecker, Chairman	Ken Dawson
Susan O'Brien, Vice-Chairman	John Iaizzo
Henry Bachman	Michael Levy
Joe Chicurel	Robert Schoonmaker
Tom Cravens	Scott Streckenbein

PBSD Board Appointees Whose Terms Begin April 1, 2015

Dr. Patricia Bush	Bodhan Hirniak
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Pelican Bay Services Division Staff

Neil Dorrill, Administrator	Mary McCaughtry, Operations Analyst
Marion Bolick, Operations Manager	Lisa Jacob, Recording Secretary

Also Present

Kevin Carter, Field Manager, Dorrill Management Group
Dave Cook, Pelican Bay Foundation Board of Directors
Tim Hall, Turrell, Hall & Associates, Inc.
Jim Hoppensteadt, President, Pelican Bay Foundation
Mary Johnson, Pelican Bay Foundation Board of Directors
Diane Lustig
Jerry Moffatt
Mollie Moffatt
Geoff Noble
Gary Ventress, President, Oak Lake Sanctuary Association
Mary Anne Womble
35 in audience

REVISED APPROVED AGENDA

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
 - a. Introducing new director
4. Approval of 2/4/15 Meeting minutes
5. Audience Comments
6. Approval of Clam Pass Annual Report
7. Oakmont Lake Pathway Repair
 - a. Water Management Structures and Pipes
8. Administrator's Report
 - a. Projected field and administrative manning needs
 - b. Inventory of Foundation and other private property serviced by PBSD
 - c. Status of tidal gauges

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- d. Status of Clam Bay sampling from FDEP sites
 - e. Status of Oak Lake Sanctuary repair activities
 - f. Status of yield signs at crosswalks
 - g. Monthly financial report
9. Chairman's Report
- a. Recognition of service of Mike Levy and John Iaizzo
 - b. Valedictory
10. Committee Reports
- a. Clam Bay
 - b. Water Management
 - c. Budget
 - d. Landscape and Safety
 - e. Beach Renourishment
11. Old Business
12. New Business
13. Adjournment

ROLL CALL

All members were in attendance and a quorum was established.

AGENDA APPROVAL

Mr. Cravens motioned, Ms. O'Brien seconded to approve the agenda with the addition of items 3A, introduction of new Board member, and 7a, water management structures and types. The motion carried unanimously.

INTRODUCE NEW COMMERCIAL BOARD MEMBER

Robert Schoonmaker was introduced to the Board as the new commercial member who is affiliated with Huntington Private Client Group in the Pelican Bay Financial Center.

APPROVAL OF 2/4/15 MINUTES

Mr. Cravens motioned, Mr. Levy seconded to approve the 2/4/15 meeting minutes with items 8e and 10e (Brazilian peppers) noted as additions to the agenda on Page 2; on Page 3, under the 12/3/14 meeting minutes correction, the 8th line down should read "second sentence" rather than "second line"; on Page 4, under Priorities for Remainder of FY 2015, the statement after the Motion should read "and the repair needed to be completed"; additionally on Page 4 under Oakmont Pathway Maintenance, the first sentence should read, "Dr. Trecker gave an update on the issue, indicating that the PBSB Board was awaiting an opinion from County Attorney Jeff Klatzkow"; on Page 5 under Tidal Gauges, on the motion the words "the total" should be inserted before the words "not to exceed"; additionally on Page 5 under New Clam Bay Sampling Sites, the word "seconded" should be placed after Mr. Bachman's name; under Status of USACE Dredging Permit Application, the end of the sentence

should read, "the public notice should be issued this month"; under Field and Administrative Manning Needs in the first line, the words "Water Management" should be replaced with "Safety"; on Page 6 under Landscape and Safety Committee the sentence should read " Dr. Chicurel presented updates on the upcoming bicycle safety workshop and clinic, he discussed the manpower and budget audit taking place as it relates to landscaping and gave documentation of another slip and fall on the Oakmont Lake path which was placed into the record." A new heading, Brazilian Pepper, was added with the indication that Mr. Cravens touched briefly on the Brazilian Pepper growing in the mangroves adjacent to the boardwalk in Clam Pass, and Mr. Dorrill indicated that it would be addressed. The motion carried unanimously.

PUBLIC COMMENT

No public comment was received.

APPROVAL OF CLAM BAY ANNUAL REPORT

In response to a question as to who is establishing the criteria for the monitoring program and how long it will go on, Ms. O'Brien indicated that the biological monitoring will be an ongoing process, with tweaking each year. The Mangrove Restoration Permit has a condition that this work will be performed.

Dr. Trecker suggested that future reports should reference the FDEP metric standards for nutrients, which is what they will be graded on in the future. Additionally the outlying data on copper, as well as listing the copper data from the various sites in a tabular fashion should be included.

Mr. Cravens motioned, Ms. O'Brien seconded to approve the Clam Bay Annual Monitoring Report, which incorporated two previous reports including the Humiston & Moore tidal data. The motion carried unanimously.

OAKMONT LAKE PATHWAY REPAIR

Dr. Trecker summarized where the PBSB presently stands on this issue, noting that after County Attorney Jeff Klatzkow submitted his opinion. the Foundation accepted ownership of the pathway and plans to take immediate steps for repair estimates. It was proposed that the PBSB repair the corresponding eroding embankments. The Foundation had the option of conveying the pathway to the PBSB, but has opted to maintain ownership.

The Board discussed concerns including available funds, whether this erosion work was related to water management responsibilities, and whether there were underlying slope substrate issues related to the path. Mr. Dorrill clarified that the work to be done would be within the easement that they are responsible for, and that he is intending to perform work consistent with precedent within the lake bank drainage easement. Any work required that is outside of the PBSB's easement area is going to be the responsibility of the Foundation. This is consistent with the berm restoration and repairs at L'Ambiance.

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It was agreed that the PBSB could do the preliminary engineering and material quantity determinations and complete their portion, and the Foundation could then come in behind them.

Mr. Bachman amended the motion adding that PBSB would be responsible for erosion related to water management, which died for lack of a second.

Mr. Cravens motioned, Mr. Streckenbein seconded for the PBSB to fund the repair of the eroded portion of the damaged Oakmont pathway's embankments contingent upon the Pelican Bay Foundation funding repair of the damaged pathway with the engineering and design fees proportioned according to the ratio of embankments and pathways with a total cost to the PBSB not to exceed \$50,000. A roll call vote was taken and the motion carried 8-2 (Chicurel, Cravens, Dawson, Bachman, Levy, Schoonmaker, Streckenbein, and Trecker voted in favor; Iaizzo and O'Brien opposed).

WATER MANAGEMENT STRUCTURES & PIPES

Mr. Bachman asked for clarification on what assessment staff performs on the various structures and piping associated with the water system. Mr. Dorrill assured him that as a matter of routine staff work these checks are done on a monthly basis on PBSB owned assets.

ADMINISTRATOR'S REPORT

PROJECTED FIELD & ADMINISTRATIVE MANNING NEEDS & INVENTORY OF FOUNDATION PROPERTIES MAINTAINED BY PBSB

This process is being done to quantify the thousands of square feet of turf and planter beds of both PBSB and Foundation properties maintained by PBSB. The Board would like to formalize its agreement with the Foundation in the form of a contractual or license agreement spelling out the various responsibilities. Once the process is completed, the staffing and manpower needs related to Foundation support will be clarified.

STATUS OF TIDAL GAUGES

The initial obstacles with the County Purchasing Department have been resolved, and the requested documentation will be provided to them. There are some installation issues that Mr. Dorrill is continuing to work out with Mr. Hall's assistance as quickly as possible. They hope to have at least three of the devices installed by the end of March.

STATUS OF CLAM BAY SAMPLING OF FDEP SITES

The most recent samples were pulled the previous day and are on their way to the lab. Another set will be collected at the end of March. The copper samples being sent to Benchmark were collected in February.

OAK LAKE SANCTUARY REPAIR ACTIVITIES

A pre-application meeting was held with South Florida Water Management District for the proposed riprap which has been permitted with one small mitigation area that will have

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littoral plants installed. Pricing is being obtained by the HOA, and Mr. Dorrill will make sure that the bids received are for riprap of the appropriate size and specifications. An opinion of probable costs estimate of \$122,000 has been received from the civil engineer, and the PBSB would be responsible for work done within the drainage easement. Mr. Dorrill will get the modified permit application going, firm up the costs and get back to the Board with them in April. The Board members agreed that allowing riprap in this case was a one time, exceptional circumstance.

STATUS OF YIELD SIGNS AT CROSSWALKS

This work is being done in conjunction with the County's Department of Transportation who would be ordering the signs, while the PBSB will purchase the hardware needed to install the new signs on the existing decorative posts. Mr. Dorrill will expedite this process with the contractor and the County and advise the Board of the project's status.

MONTHLY FINANCIAL REPORT

Ms. O'Brien moved, Mr. Levy seconded to accept the monthly financial report as presented. The motion carried unanimously.

CHAIRMAN'S REPORT

RECOGNITION OF SERVICE OF MIKE LEVY & JOHN IAIZZO

Mr. Levy and Mr. Iaizzo were thanked for their many years of service and presented with plaques to mark the occasion.

VALEDICTORY

Dr. Trecker's term as Chairman expires next month and he offered his appreciation and some thoughts and suggestions on what will be needed in the coming years.

COMMITTEE REPORTS

CLAM BAY COMMITTEE

An update was included in the materials, and Ms. O'Brien highlighted the copper issue, which showed great improvement; the additional \$50,000 received from the County for monitoring activities. As a member of the selection committee for the RFP for environmental services, she reviewed the bid responses that were received.

WATER MANAGEMENT COMMITTEE

Mr. Cravens noted that the educational plan has been revised, and will be presented at different venues in Pelican Bay. The recycled water nutrient levels will be emphasized as it relates to the need to reduce fertilizer usage. The County is considering a new ordinance to reduce the use of recycled water, which should also lower nutrient levels. Chemicals were

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introduced into the lake behind the Community Center in error, which was a test lake for tilapia use.

BUDGET COMMITTEE

Mr. Levy indicated that the proposed FY 2016 budget will not be available for the Board until the June meeting, not May as originally estimated. He indicated that we are looking at an increase in the budget due to increases in expenditures for beautification. The Board members were urged to attend the Budget Committee meetings to get a better understanding of how the budget process works.

LANDSCAPE & SAFETY COMMITTEE

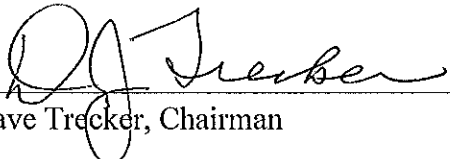
Dr. Chicurel advised that ferns are being removed from the intersection of Oakmont Parkway and Green Tree Drive South which were causing line of sight issues. Additionally staff is replanting at Oakmont Parkway and Pelican Bay Boulevard North where the bromeliads were removed. Phase 3 of the CIP plan will begin with a proposal and concept drawings from landscape architect Ellin Goetz in the near future. The Bike Safety Workshop and Clinic was a success. Commissioner Georgia Hiller was in attendance, and the workshop was videotaped and may be shown on the County's Channel 97. More bicyclists are using the sharrows on Pelican Bay Boulevard. Dr. Chicurel noted that the Landscape and Safety Committee did pass a motion recommending the idea of a cost sharing arrangement with the Foundation for the renovation and repair of the Oakmont Lake path and its lake banks.

BEACH RENOURISHMENT COMMITTEE

The County is conducting an annual beach renourishment survey to determine which areas of the Collier County beaches are eroded such that the 100 foot guidelines are not met. Results should be available in a month or two. Following the survey, the Board will need to decide how much, if any, beach renourishment should be done on the Pelican Bay beach.

ADJOURNMENT

*Mr. Cravens motioned, Mr. Bachman seconded to adjourn the meeting at 3:15 p.m.
The motion carried unanimously.*



Dave Trecker, Chairman

Minutes approved [] as presented OR [] as amended ON [5-6-15] date