

**PELICAN BAY SERVICES DIVISION BOARD REGULAR SESSION
JULY 1, 2015**

The Pelican Bay Services Division Board met on Wednesday, July 1, 2015, at 1:00 p.m. at the Community Center at Pelican Bay, 8960 Hammock Oak Drive, Naples, Florida 34108.

In attendance were:

Pelican Bay Services Division Board

Susan O'Brien, Chairman

Joe Chicurel, Vice-Chairman

Henry Bachman

Patricia Bush

Tom Cravens

Ken Dawson

Bohdan Hirniak

Scott Streckenbein (*absent*)

Dave Trecker

Pelican Bay Services Division Staff

Neil Dorrill, Administrator

Marion Bolick, Operations Manager

Mary McCaughtry, Operations Analyst

Lisa Jacob, Recording Secretary

Also Present

Jim Burke, North Naples Fire Commissioner

Kevin Carter, Dorrill Management Group

Sandra Doyle, Pelican Bay Resident

Peter Duggan, Pelican Bay Resident

Tim Durham, County Manager's Office

Tim Hall, Turrell-Hall & Associates

Jim Hoppensteadt, Pelican Bay Foundation

Jerry Moffatt, Pelican Bay Resident

Mollie Moffatt, Pelican Bay Resident

Gary Ventress, Pelican Bay Resident

APPROVED AGENDA (AS AMENDED)

1. Pledge of Allegiance
2. Roll call
3. Agenda approval
4. Approval of June 3 minutes
5. Audience comments
6. Discussion of water management policy
7. Suggested agenda items for upcoming meetings
8. Florida Sunshine Law
9. Administrator's report
 - a. June financial report
 - b. Updates on:
 - i. Oak Lake Sanctuary lake bank work
 - ii. Oak Lake Sanctuary swale work
 - iii. Oakmont lake bank work
 - iv. Engineer's review of Waterpark Place Phases III & IV site development plan
 1. Pelican Bay Blvd. access modifications
 2. Drainage facilities
 - v. Signage repair at Gulf Park Drive and US 41
 - vi. Update on County budget review (*add-on*)
10. Committee Reports

- a. Budget
 - b. Clam Bay
 - c. Landscape and Safety
 - d. Water Management
11. Chair's Comments
- a. PBSB/PBF Landscaping
 - b. Commercial members
 - c. Update on meeting minutes (*add-on*)
12. New Business
13. Adjournment

ROLL CALL

Mr. Streckenbein was absent.

AGENDA APPROVAL

Mr. Cravens motioned, Dr. Trecker seconded to approve the agenda with the following additions: 9vi and 11c. The motion carried unanimously.

APPROVAL OF JUNE 3 MEETING MINUTES

Mr. Cravens motioned, Dr. Bush seconded the approval of the June 3 meeting minutes as amended: Mr. Hall was not present at the meeting; in the motion on Page 2, eight lines down, after the words "in the", the words "material dredged from Clam Pass" should be added; on page 3 the motion under Oak Lake Sanctuary Swale should delete the words "and the associated budget amendment"; page 3 under Audience Comments, the second comment should read "..presented a plan for copper treatment of algae in the lakes, and Dr. Doyle's comments should read: "Dr. Doyle expressed concerns related to overtime labor and vehicle purchases"; page 5, the third line down, the last word in the third line should be changed to "will". page 3 in the Bid for Oakmont Lake Bank work, the word "Pathway" should be inserted after "Lake", and the third line should read, "to work with Surety to reduce the bid of \$30,000 if possible". Page 4, the Multi-Way Stop motion should read "the motion carried nine to zero, with Mr. Bachman abstaining". The motion then carried unanimously.

AUDIENCE COMMENTS

Mr. Jerry Moffatt reported that the L' Ambiance Board would like a mirror installed on the stop sign at the L' Ambiance entrance on Hammock Oak. The Board asked Mr. Moffatt to contact the County about installing a mirror at this location. Ms. Mollie Moffatt expressed concerns about landscaping in Pelican Bay..

DISCUSSION OF WATER MANAGEMENT POLICY

The Board reviewed a list of water management-related requests from residents in June. The Board discussed developing policies for resolving water management issues and this topic was sent to the Water Management Committee to address.

SUGGESTED AGENDA ITEMS FOR UPCOMING MEETINGS

Agenda items for future meetings were discussed and input was requested.

THE SUNSHINE LAW

The Board agreed that Board members' participation and voting by phone would be permissible and the intent of one-way communications is to convey information only, not opinions or voting intentions. It was agreed that if a staff member has a concern about a one-way communication, he or she will communicate that concern to the Board member.

ADMINISTRATOR'S REPORT

JUNE FINANCIAL REPORT

Mr. Cravens motioned, Mr. Bachman seconded to accept the June financial report. The motion carried unanimously.

OAK LAKE SANCTUARY LAKE BANK AND SWALE WORK & OAKMONT LAKE BANK WORK

Surety Construction Is scheduled to begin work next week. The swale work is expected to cost about \$15,000.

ENGINEER'S REVIEW OF WATERPARK PLACE PHASES III & IV SDP

The engineer's review indicated no impact to PBSB's drainage facilities. Board members voiced concerns about the median and landscaping changes. Mr. Dorrill said he would discuss these concerns with the County engineer.

SIGNAGE REPAIR AT GULF PARK DR & US 41

Repair work is underway.

UPDATE ON COUNTY BUDGET REVIEW (ADD-ON)

Mr. Dorrill reported that the initial presentation to the Commissioners of the PBSB proposed budget was favorable. It was later learned that Dr. Joseph Doyle expressed to the Commissioners concerns about the PBSB budget, which will be addressed as appropriate.

BUDGET COMMITTEE REPORT

A meeting was scheduled for August 26 to discuss budget policies and procedures.

CLAM BAY COMMITTEE REPORT

Copper results continue to look good. Tidal gauges and oyster recruitment stations will be installed very soon. Dr. Trecker requested that conductivity data for Clam Bay water quality parameters be provided to him. Brazilian peppers along the beach will be treated by Aquagenics in July.

WATER MANAGEMENT COMMITTEE REPORT

A meeting will be scheduled to address water management policies indicated earlier.

LANDSCAPE AND SAFETY COMMITTEE REPORT

Dr. Chicurel said he would conduct monthly landscape drive-arounds with staff to identify needs. He also said that the sharrow markings on Gulf Park Dr. needed to be repainted and that the hole in the monument at the NW corner at the north Pelican Bay Blvd. entrance needed to be repaired.

PBSD/PBF LANDSCAPING

Legal clarification and advice will be sought from the County Attorney's office, and this topic will be discussed at the September meeting

CHAIRMAN'S COMMENTS

COMMERCIAL MEMBERS


It was reported that PBSD commercial member, Mr. Bob Schoonmaker had resigned.

UPDATE ON MEETING MINUTES (ADD-ON)

It is the Chairman's goal to have all meeting minutes brought up to date by October 1.

ADJOURNMENT

**Mr. Cravens motioned, Dr. Trecker seconded to adjourn the meeting at 3:06 p.m.
The motion carried unanimously.**



Susan O'Brien, Chairman

Minutes approved [] as presented OR [] as amended ON [9-2-15] date