

**PELICAN BAY SERVICES DIVISION
Municipal Services Taxing & Benefit Unit**

NOTICE OF PUBLIC MEETING

TUESDAY, OCTOBER 27, 2015

THE LANDSCAPE & SAFETY COMMITTEE OF THE PELICAN BAY SERVICES DIVISION WILL MEET AT 11 AM ON OCTOBER 27 AT THE COMMUNITY CENTER AT PELICAN BAY, LOCATED AT 8960 HAMMOCK OAK DRIVE, NAPLES, FLORIDA.

AGENDA

1. Call to order
2. Agenda approval
3. Approval of 7/17/14, 9/2/14, & 8/27/2015 minutes
4. Audience comments
5. Administrator's report
 - a. Glenview Circle update
 - b. Right turn only lane on Hammock Oak Dr. at Vanderbilt Beach Rd. update
 - c. Oakmont Lake path safety issues update
 - d. * Sharrow re-painting update
 - e. PBSB's role with Collier County evaluations and permitting of substantial physical changes to the Pelican Bay MSTBU update
 - f. Bus stop shelter construction south of Pelican Bay Blvd. North exit lanes
6. * Landscaping goals and guidelines within Pelican Bay
(continuation of committee discussions & development of goals and guidelines)
7. Identifying (numbering) street lights in Pelican Bay (Cravens)
8. Old business
9. New business
10. Adjournment

* indicates possible action item

ANY PERSON WISHING TO SPEAK ON AN AGENDA ITEM WILL RECEIVE UP TO THREE (3) MINUTES PER ITEM TO ADDRESS THE BOARD. THE BOARD WILL SOLICIT PUBLIC COMMENTS ON SUBJECTS NOT ON THIS AGENDA AND ANY PERSON WISHING TO SPEAK WILL RECEIVE UP TO THREE (3) MINUTES. THE BOARD ENCOURAGES YOU TO SUBMIT YOUR COMMENTS IN WRITING IN ADVANCE OF THE MEETING. ANY PERSON WHO DECIDES TO APPEAL A DECISION OF THIS BOARD WILL NEED A RECORD OF THE PROCEEDING PERTAINING THERETO, AND THEREFORE MAY NEED TO ENSURE THAT A VERBATIM RECORD IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS MEETING YOU ARE ENTITLED TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE PELICAN BAY SERVICES DIVISION AT (239) 597-1749 OR VISIT PELICANBAYSERVICESDIVISION.NET.

**SAFETY COMMITTEE
PELICAN BAY SERVICES DIVISION
JULY 17, 2014**

The Safety Committee of the Pelican Bay Services Division met on Thursday, July 17, 2014, at the Community Center of Pelican Bay, 8960 Hammock Oak Drive, Naples, Florida.

In attendance were:

Safety Committee

Joe Chicurel, Chairman

Tom Cravens

John Iaizzo

Scott Streckenbein (by phone)

Dave Trecker *ex officio*

Pelican Bay Services Division Staff

Neil Dorrill, Administrator

Lisa Jacob, Interim Operations Manager

Mary McCaughtry, Operations Analyst

Also Present

Susan O'Brien, Pelican Bay Services Division Board

AGENDA

1. Roll call
2. Agenda approval
3. Audience comments
4. Administrator's report
5. Discussion of proposed PBSB Bike Path Survey
6. Adjournment

ROLL CALL

All members were present and a quorum was established. Mr. Streckenbein participated by phone.

AGENDA APPROVAL

Mr. Cravens motioned, Dr. Trecker seconded to approve the agenda as presented. The motion carried unanimously.

AUDIENCE COMMENTS

None

**Safety Committee of the Pelican Bay Services Division
July 17, 2014 Meeting Minutes**

ADMINISTRATOR'S REPORT

Mr. Dorrill reported on security improvements to the field operations facility that is owned by the County's Public Utilities Division.

DISCUSSION OF PROPOSED PBSB BIKE PATH SURVEY

Dr. Trecker motioned, Mr. Cravens seconded to recommend to the full PBSB Board to not conduct a community survey regarding bicycle lanes. The motion failed in a tie.

ADJOURNMENT

The meeting was adjourned at 2:07 p.m.

Joe Chicurel, Chairman

Minutes approved [____] *as presented* OR [____] *as amended* ON [_____] *date*

Reviewed by [____] *staff initials* [_____] *date*

**SAFETY COMMITTEE
PELICAN BAY SERVICES DIVISION
SEPTEMBER 2, 2014**

The Safety Committee of the Pelican Bay Services Division met on Tuesday, September 2, 2014, at 1:00 p.m. at the Community Center of Pelican Bay, 8960 Hammock Oak Drive, Naples, Florida. In attendance were:

Safety Committee

Joe Chicurel, Chairman

Scott Streckenbein

Tom Cravens

Dave Trecker, *ex-officio*

John Iaizzo

Pelican Bay Services Division Staff

Neil Dorrill, Administrator

Mary McCaughtry, Operations Analyst

Marion Bolick, Operations Manager

Lisa Resnick, Recording Secretary

Also Present

Mike Levy, Pelican Bay Services Division Board

Merlin Lickhalter, Pelican Bay Foundation Board

Susan O'Brien, Pelican Bay Services Division Board

Bob Sanchez, Pelican Bay Property Owners Association (PBPOA)

APPROVED AGENDA (AS PRESENTED)

1. Roll call
2. Agenda approval
3. Approval of 4/1/14, 4/29/14 and 5/16/14 meeting minutes
4. Audience comments
5. Administrator's report
6. Pathway vegetation trimming update
7. Community bicycle safety education project update
8. Bike lane update
9. New business
10. Adjournment

ROLL CALL

All members were present and a quorum was established.

AGENDA APPROVAL

Mr. Cravens motioned, Mr. Streckenbein seconded to approve the agenda as presented. The motion carried unanimously.

APPROVAL OF 4/1/14, 4/29/14, & 5/16/14 MINUTES

Mr. Cravens motioned, Mr. Streckenbein seconded to approve the 4/1/14 minutes as presented. The motion carried unanimously.

Mr. Cravens motioned, Mr. Streckenbein seconded to approve the 4/29/14 minutes as amended: replace “Board” with “Committee” in all instances. The motion carried unanimously.

Mr. Cravens motioned, Mr. Streckenbein seconded to approve the 5/16/14 minutes as amended: replace “Board” with “Committee” and “Pelican Marsh” with “Pelican Bay” in all instances. The motion carried unanimously.

AUDIENCE COMMENTS

Dr. Joseph Doyle suggested delaying the decision whether to install bicycle lanes until more residents have an opportunity to comment. Mr. Bob Sanchez agreed and suggested installing sharrows. Mr. Jerry Moffatt suggested installing bicycle lanes in the roadway because there is not enough space for pedestrians and bicyclists on the pathways. Mr. Merlin Lickhalter agreed that safety was a priority. Two other residents agreed.

ADMINISTRATOR’S REPORT

Mr. Dorrill informed that Mr. Jim Carr, P.E. will attend tomorrow’s Board meeting and give a presentation about installing bicycle lanes in the road right of way.

PATHWAY VEGETATION TRIMMING UPDATE

Mr. Streckenbein inspected landscaped areas within Pelican Bay for safety issues caused by overgrown vegetation blocking line of sight in the road right of way (ROW) and is also encroaching into the pathways. Staff is working on addressing these issues.

COMMUNITY BICYCLE SAFETY EDUCATION PROJECT UPDATE

The Committee discussed outreach activities to inform the community about bicycle and pedestrian safety.

ADJOURNMENT

Mr. Cravens motioned, Mr. Streckenbein seconded to adjourn at 1:54 p.m. The motion carried unanimously.

Joe Chicurel, Chairman

Minutes approved [____] *as presented* OR [____] *as amended* ON [_____] *date*

Reviewed by [____] *staff initials* [_____] *date*

**LANDSCAPE & SAFETY COMMITTEE
PELICAN BAY SERVICES DIVISION
AUGUST 27, 2015**

The Landscape & Safety Committee of the Pelican Bay Services Division met on Thursday, August 27, 2015 at 1:00 p.m. at the Community Center at Pelican Bay, 8960 Hammock Oak Drive, Naples, Florida. In attendance were:

Landscape & Safety Committee

Joe Chicurel, Chairman

Ken Dawson

Patricia Bush

Scott Streckenbein (absent)

Tom Cravens

Pelican Bay Services Division Staff

Neil Dorrill, Administrator

Mary McCaughtry, Operations Analyst

Marion Bolick, Operations Manager

Lisa Jacob, Recording Secretary

Also Present

Susan O'Brien, Pelican Bay Services Division Board

APPROVED AGENDA (AS PRESENTED)

1. Call to order
2. Agenda approval
3. Approval of 2/25/15 and 5/27/15 meeting minutes
4. Audience comments
5. Administrator's report
 - a. Oakmont Lake path and lake bank update
 - b. Update on Waterpark Place/Gulf Bay developer's plans to remove oaks, palms, cut through existing medians and alter Pelican Bay Boulevard and tree canopy
6. Glenview "turn around/circle" issue
7. Phase III CIP re-landscaping discussion
 - a. Goal setting for any new re-landscaping project based on past experiences with CIP Phases I & II projects and their unintended consequences.
8. Chairman's report
 - a. Monthly "drive-around" with Marion and his supervisors
 - i. Cul-de-sac landscaping issues and requests from residents
 - ii. Entrance landscaping issues
 1. PB Blvd. North/US 41 and monument sign (north side)
 2. Oakmont Pkwy/PB Blvd.
 - b. Landscape maintenance needs
 - c. Sharrow repainting (especially on Gulf Park Drive)
 - d. Green Tree Drive pathway resurfacing and needs
9. Committee members comments and new business

Landscape & Safety Committee of the Pelican Bay Services Division
August 27, 2015 Meeting Minutes

- a. Recommendation to change turn lane designations at traffic light on Hammock Oak Drive at Vanderbilt Beach Road
- 10. Adjournment

CALL TO ORDER

Exception for Mr. Streckenbein, all members were present and a quorum was established.

AGENDA APPROVAL

Mr. Cravens motioned, Dr. Dawson seconded to approve the agenda as presented. The motion carried unanimously.

APPROVAL OF 2/23/15 AND 5/27/15 MEETING MINUTES

Mr. Cravens motioned, Mr. Dawson seconded to approve the 2//23/15 minutes as presented. The motion carried unanimously.

Mr. Cravens motioned, Mr. Dawson seconded to approve the 5/27/15 minutes as presented. The motion carried unanimously.

AUDIENCE COMMENTS

Ms. Linda Roth was concerned about decisions made that impact the Pelican Bay community. Ms. Mollie Moffatt agreed and also concerned about landscaping. Another resident was concerned about the cost of Pelican Bay Foundation projects.

ADMINISTRATOR’S REPORT

OAKMONT LAKE PATH AND LAKE BANK UPDATE

Mr. Dorrill reported that the Oakmont lake bank restoration work done by PBSB was completed. The Oakmont lake pathway asphalt overlay is the Foundation’s responsibility and this work was completed; however, there are areas of steep drops-offs that need to be addressed.

UPDATE ON WATERPARK PLACE/GULF BAY DEVELOPER PLANS

Mr. Dorrill reported that PBSB was not given an opportunity to address concerns about median landscaping before the right-of-way (ROW) permit was approved. The County’s Growth Management Division had indicated the PBSB would be informed of all proposed projects in Pelican Bay.

Dr. Chicurel suggested that a process be instituted whereby the PBSB Board and the residents are approached before these types of projects are approved.

GLENVIEW “TURNAROUND/CIRCLE” ISSUE

Mr. David Pettler was concerned about cars parking around the cul-de-sac area of the Glenview and requested that the PBSB install “no parking” signs there.

Mr. Cravens motioned, Mr. Dawson seconded to recommend to the full PBSB Board to request a right-of-way permit from the County to install two “no parking” signs in the Glenview cul-de-sac. After discussion, the motion was withdrawn.

Mr. Cravens motioned, Mr. Dawson seconded to recommend to the full PBSB Board that PBSB install two “no parking” in the Glenview cul-de-sac in compliance with the Pelican Bay Foundation’s covenants. The motion carried unanimously.

PHASE III CIP RELANDSCAPING DISCUSSION

Phase III re-landscaping goals were proposed and discussed.

CHAIRMAN’S REPORT

Dr. Chicurel reported the cul-de-sacs are overgrown and tall plants are blocking the line of sight creating safety issues. The sharrow markings have faded and need repainting with longer-lasting paint. The needs for Green Tree Drive pathway resurfacing were discussed, and Dr. Chicurel will work with Mr. Bolick on this issue.

COMMITTEE MEMBERS COMMENTS/NEW ISSUES

Mr. Cravens motioned to recommend to the full PBSB Board to recommend to the County that the north and southbound lanes at the intersection of Hammock Oak Dr and Vanderbilt Beach Rd be re-striped allowing cars to make left turns or go straight, and the right hand lane be designated as right turn only. After discussion, the motion was withdrawn.

Mr. Dorrill recommended that an evaluation be done with the County engineer to determine what the PBSB is eligible to do, and if staggered left turns were possible there.

A problem with access into Pelican Bay at the tennis courts parking lot at Naples Grande was noted, and the concrete car stops need to be replaced to prevent this from occurring. Mr. Dorrill will determine ownership of the parking lot after the meeting.

ADJOURNMENT

Mr. Cravens motioned, Mr. Dawson seconded to adjourn at 3:02 p.m. The motion carried unanimously.

Joe Chicurel, Chairman

Minutes approved [____] *as presented* OR [____] *as amended* ON [____] *date*
Reviewed by [____] *staff initials* [____] *date*

From: Jeff Janco [mailto:JJanco@bonnessinc.com]
Sent: Thursday, October 22, 2015 2:10 PM
To: 'jchicurel@gmail.com'; ResnickLisa
Cc: Joe Bonness III (JoeBonnessIII@betterroads.net); Brad Thornton
Subject: Sharrow Restriping Info

Hi Lisa,

The technique that will be utilized in restriping Sharrows would be as follows;

1. Set up MOT devices to allow workers safe work zone.
2. Broom area to be repainted
3. Apply stencil
4. Apply 2 Coats latex traffic paint (Jet Dry cures in 10 minutes)
5. Apply glass beads to wet paint
6. Remove stencil and repeat 161 additional times

The Sharrow will cost approx. \$62.00 each and depending on the amount of traffic should last approx. 3 to 5 years possibly longer.

Please save our contact info should you ever be in the need of budgets pertaining to sitework needs such as excavation, pipe, concrete, asphalt, sealing, or striping.

If you would like to discuss further please give me a call.

Thanks, Jeff

Jeff Janco
Executive Vice President
JJanco@BonnessInc.com



1900 Seward Avenue
Naples, FL • 34109
www.BonnessInc.com
p (239) 597.6221
f (239) 597.7416
Florida CBC#059904
Florida CUC#1224797

-----Original Message-----

From: Joe Bonness III [mailto:JoeBonnessIII@betterroads.net]
Sent: Tuesday, October 20, 2015 6:39 PM
To: Jeff Janco
Subject: FW: Sharrow repainting

Jeff can you answer this request for Sharrow repainting Joe Bonness

-----Original Message-----

From: Joseph Chicurel [mailto:jchicurel@gmail.com]

Sent: Tuesday, October 20, 2015 4:12 PM

To: Joe Bonness III

Cc: Lisa Resnick; McCaughtryMary; Neil Dorrill

Subject: Sharrow repainting

Hi Joe,

Would you be so kind as to send Lisa Resnick at the PBSO Office a description of the painting technique that involved 2 coats of paint and reflective beads. Please also include the number of years you believe this technique should last before needing to be redone. We discussed that this was probably the best alternative to renew/repaint our fading sharrow on Gulfpark Drive and Pelican Bay Blvd..

I believe there will be 162 sharrow needing repainting. Please also give her a ballpark idea of cost (this is not a bid but just a rough idea for the committee).

We have a committee meeting on Oct. 27th at 11:00 AM at the PB Community Center.

Thanks so much, Joe Chicurel

Chairman- PBSO Landscape and Safety Committee

(Draft) Pelican Bay Landscaping Goals and Guidelines

In an effort not to duplicate the unintended consequences of the CIP Phase 1 and 2 Landscaping Projects,

- (e.g. 1. Increased and/or no water savings
2. increased manpower and labor costs and requirements
3. safety and line of sight issues)

and to establish safe, attractive and high quality landscaping reflective of Pelican Bay's premier community status, the following Landscaping Goals and Guidelines have been established by the Pelican Bay Services Division:

I. SAFETY

1. **Maintain safe lines of sight for pedestrians on pathways and for vehicles on roadways.**
 - a. **Use and place plants so that overgrowth and intrusion into public right of ways (paths and roads) will be minimal.**
2. **Develop a plan for timely tree pruning.**

II. REPLACE UNHEALTHY PLANTS and HIGH MAINTENANCE PLANTINGS

III. ESTABLISH AND MAINTAIN ATTRACTIVE ENTRANCE AND INTERSECTION LANDSCAPES

1. **Landscaping at the entrances to Pelican Bay and intersections should reflect the "premier" nature of the Pelican Bay community and be no less attractive than what is present in other upscale communities.**
(This goal may require more expense and manpower.)

IV. MAINTAIN ALL PELICAN BAY LANDSCAPES IN A TIMELY MANNER

- a. **Trimming and pruning should be carried out in such a manner that the appearance of Pelican Bay's landscape looks well cared for, neat in appearance, and attractive at all times.**