

PELICAN BAY SERVICES DIVISION
Municipal Services Taxing & Benefit Unit

NOTICE OF PUBLIC MEETING

MONDAY, FEBRUARY 22, 2016

THE LANDSCAPE & SAFETY COMMITTEE OF THE PELICAN BAY SERVICES DIVISION WILL MEET AT 9 AM ON FEBRUARY 22 AT THE COMMUNITY CENTER AT PELICAN BAY, LOCATED AT 8960 HAMMOCK OAK DRIVE, NAPLES, FLORIDA.

AGENDA

1. Call to order
2. Agenda approval
3. Approval of Landscape & Safety Committee 01/11/16 minutes
4. Audience comments
5. Administrator's report
 - a. Update on finding a car-carrier drop off site.
 - b. Update on agreement with the PBF on the new Commons landscaping.
 - c. Update and discussion on any additional FY 2016 budgetary needs.
 - d. Update and discussion on FY 2017 budgetary needs.
6. Marion's Report
 - a. Update on FY 2016 Re-Landscaping Projects underway and planned
7. Chairman's Report
 - a. Report on meeting with PBF/SPC liaisons, Fred Luconi and Frank Butler.
 - b. Stats from extra CCSO patrols last month.
8. Old business
9. New business
10. Adjournment

* indicates possible action item

ANY PERSON WISHING TO SPEAK ON AN AGENDA ITEM WILL RECEIVE UP TO THREE (3) MINUTES PER ITEM TO ADDRESS THE BOARD. THE BOARD WILL SOLICIT PUBLIC COMMENTS ON SUBJECTS NOT ON THIS AGENDA AND ANY PERSON WISHING TO SPEAK WILL RECEIVE UP TO THREE (3) MINUTES. THE BOARD ENCOURAGES YOU TO SUBMIT YOUR COMMENTS IN WRITING IN ADVANCE OF THE MEETING. ANY PERSON WHO DECIDES TO APPEAL A DECISION OF THIS BOARD WILL NEED A RECORD OF THE PROCEEDING PERTAINING THERETO, AND THEREFORE MAY NEED TO ENSURE THAT A VERBATIM RECORD IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS MEETING YOU ARE ENTITLED TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE PELICAN BAY SERVICES DIVISION AT (239) 597-1749 OR VISIT PELICANBAYSERVICESDIVISION.NET.

**PELICAN BAY SERVICES DIVISION
LANDSCAPE & SAFETY COMMITTEE MEETING
JANUARY 11, 2016**

The Landscape & Safety Committee of the Pelican Bay Services Division met on Monday, January 11 at 9:00 a.m. at the Community Center at Pelican Bay, located at 8960 Hammock Oak Drive, Naples, Florida 34108. The following members attended.

Landscape & Safety Committee
Joe Chicurel, Chairman
Tom Cravens

Ken Dawson (*absent*)
Scott Streckenbein
Gary Ventress

Pelican Bay Services Division Staff
Neil Dorrill, Administrator
Marion Bolick, Operations Manager

Mary McCaughtry, Operations Analyst
Lisa Jacob, Associate Project Manager
Barbara Shea, Recording Secretary

Also Present

Neal Bohannon, Collier County Sheriff's Office Mike Shepherd, PBSO
Thomas Folden, Collier County Sheriff's Office Jake Walker, Collier County Sheriff's Office
Robert Naegele, PBPOA

APPROVED AGENDA (AS PRESENTED)

1. Call to order
2. Agenda approval
3. Approval of Landscape & Safety Committee 11/16/15 minutes
4. Audience comments
5. Administrator's report
 - a. Update on the PB Foundation remediation of Oakmont Lake Path safety issues.
6. Analysis of extra police patrols data (verbal vs. written warnings)
7. *Pelican Bay Landscaping Goals and Guidelines finalization
8. Landscape Update and "drive around" report
 - a. Update on solving the Avalon and L'Ambiance corners with PB Blvd. (see photos)
 - b. Hammock Oak median plant overgrowth
 - c. Pine straw mulching throughout Pelican Bay
9. Discussion of traffic pattern and lights at Pelican Bay Blvd. North exit
10. Old business
11. New business
12. Adjournment

ROLL CALL

Mr. Dawson was absent and a quorum was established

AGENDA APPROVAL

Mr. Cravens motioned, Mr. Ventress seconded to approve the agenda as presented. The motion carried unanimously.

APPROVAL OF 11/16/15 MEETING MINUTES

Mr. Cravens motioned, Mr. Ventress seconded to approve the 11/16/15 meeting minutes as presented. The motion carried unanimously.

AUDIENCE COMMENTS

None

UPDATE ON THE PB FOUNDATION REMEDIATION OF OAKMONT LAKE PATH SAFETY ISSUES

Mr. Dorrill has directed staff to obtain a quote to grade and sod the drop-off areas on Oakmont Lake Path and will discuss the quote with Jim Hoppensteadt, Foundation President.

ANALYSIS OF EXTRA POLICE PATROLS DATA (VERBAL VS. WRITTEN WARNINGS)

Dr. Chicurel reported on the extra police patrols from 11/20/15-01/06/16 which included data on citations and warnings issued. Stop sign violations were the highest number of violations followed by speeding. Sergeant Walker, Collier County Sheriff's Office, discussed issues surrounding verbal vs. written warnings.

Bob Naegele, PBPOA, commented on the continued sightings of car carriers illegally parked on Pelican Bay Blvd. and the need for a better solution to "warnings." He suggested that a representative attend the Presidents Council meeting on 01/12/16 to urge residents to inform their car-carrier companies to off-load vehicles in a parking lot instead of illegally parking on Pelican Bay roads.

Mr. Dorrill suggested exploring a possible "designated drop-off site," such as the Presbyterian Church or Foundation parking lot. He will work with the Foundation to identify a site. A parking agreement would need to be signed with the respective property owner of the selected site and include an indemnification clause.

PELICAN BAY LANDSCAPING GOALS AND GUIDELINES FINALIZATION

Dr. Chicurel provided a slideshow presentation of photos taken of areas in Pelican Bay for which the PBSB is responsible. Examples were shown of attractive and unattractive landscaped areas, landscaping in need of maintenance, as well as areas with line-of-sight issues.

Committee members discussed the following key elements of landscaping goals and guidelines:

- (1) The beauty of Pelican Bay is the second most cited reason why Pelican Bay residents have chosen Pelican Bay over other communities.
- (2) Landscape architects are not infallible. Their past recommendations for plantings chosen for the medians have resulted in line-of-sight issues.
- (3) Grass should be considered the key element to correct line-of-sight issues. Mr. Bolick will explore different types of turf for possible replacement of certain median landscaping.
- (4) Some landscape improvements should be coordinated and completed at the same

**Pelican Bay Services Division Landscape & Safety Committee Meeting
January 11, 2016**

time as the installation of the new irrigation system. The need for re-grading of any of the medians should be considered at that time.

By consensus, the committee agreed to make the following two changes to the draft document "Pelican Bay Landscaping Goals and Guidelines:" Item II., replace the words "wherever possible" with "when appropriate." Item III., remove the words "wherever possible."

Mr. Cravens motioned, Mr. Streckenbein seconded to recommend to the full PBSB Board that they approve the "Pelican Bay Landscaping Goals and Guidelines" as amended today. The motion carried unanimously.

LANDSCAPE UPDATE AND "DRIVE AROUND" REPORT

Dr. Chicurel reported on his monthly "drive around" with Mr. Bolick. He suggested that architectural designs did not align with line-of-sight state law requirements. He also recommended that annual mulching be increased to at least semi-annual and that this issue should be included in FY17 budget discussions.

Mr. Bolick provided an update on improvements to the Avalon and L'Ambiance corners with Pelican Bay Blvd. Bare spots are being replanted and irrigation to those areas is being improved.

DISCUSSION OF TRAFFIC PATTERN AND LIGHTS AT PELICAN BAY BLVD. NORTH EXIT

Dr. Chicurel reported on the response received from Collier County regarding the traffic pattern at the traffic light at the Pelican Bay Blvd. North exit, which stated that the FDOT would have to be contacted to conduct a study of this intersection which may result in a revision of lane assignments for vehicles exiting Pelican Bay. If the FDOT added a green left turn arrow, this would likely result in one left turn lane and one lane shared for both right turns and through traffic. Committee members discussed the possibility of changing the timing of the traffic light to stagger the green light to traffic exiting Pelican Bay and traffic heading westbound onto Tamiami Trail or into Pelican Bay. The committee chose not to pursue this issue at this time.

OLD BUSINESS

None

NEW BUSINESS

None

ADJOURNMENT

The meeting was adjourned at 10:23 a.m.

Joe Chicurel, Chairman

Minutes approved [] as presented OR [] as amended ON [] date

As I review and understand the PBF's "7 point" strategic plan and focus, I am encouraged that (operating independently) both the PBSD and PBF have common goals as it applies to the beauty and safety of Pelican Bay's landscaping, streets, and sidewalk pathways.

Since the safety and beauty within Pelican Bay is an integration of County, Foundation, single family homes, and various associations, it is appropriate and necessary that the PBSD (PB's MSTBU county board) and the Pelican Bay Foundation (PB's master HOA) work together to fulfill each board's common strategic goals for the present and future.

This strategic partnership has historically existed. I see it now being more formalized and strengthened. It should not be diluted by fiscal ideologies that would fragment and tear apart this historical partnership.

The PBSD's statutory functions and the Pelican Bay MSTBU give legal operational validation to this partnership in my opinion.

After meeting with Fred Luconi and Frank Butler of the PB Foundation's Strategic Planning Committee, I took away the following:

- I. The desire of the PBF to create a yearly review of the community's landscaping, roads, and sidewalks.
 - a. Included, but not limited in this review, would be:
 1. the evaluation of the past FY's landscaping projects
 2. the evaluation of the of the community's appearance
 3. the evaluation of the condition and safety of PB's roads and sidewalks
 4. the evaluation of the maintenance and condition PB's two parks (Oakmont and Ridgewood)
 5. the evaluation of the health of PB's tree canopy
- II. The objective to continually educate the community and it guests as to the rules and laws governing cycling and its impact on our shared-use sidewalks and roads.
- III. The objective to educate and foster "best management practices" as it relates to fertilizing landscapes and lake water quality.

The PBSO has embarked on a process, unaware of the Foundation's efforts, to accomplish the same goals. The PBSO passed a list of new landscaping goals and guidelines and terminated the previous goals set forth by the CIP. (see attached- goals not listed in order of priority).

The Landscape and Safety Committee is about to develop a community-wide landscape needs (appearance, line of sight, maintenance) survey.

The SPC/PBF strategies and the PBSO goals are congruent in every way and should be easy to implement.

GOALS

**STRATEGIC PLAN UPDATE:
AREAS OF STRATEGIC FOCUS**

2. MAINTAIN, AND ENHANCE PB'S BEAUTY & AMBIANCE

OBJECTIVES

a) Address concerns about how community will look in the future

STRATEGIES

a.i) Position PBF to exert influence to establish desirable development patterns, densities and architectural character of future residential and commercial development

ACTIONS

- a.i.a) Evaluate redevelopment pressures and response options.
- a.i.b) Evaluate design standards and methods of Implementation.
- a.i.c) Evaluate current code enforcement and review process.

STATUS

New
New
New

ASSIGNMENT

Legal and A&B Committees
SPC, consultant
Management

b) Entourage healthy and attractive landscaping, tree canopy, interior landscape

- b.i) Maintain high quality landscaping in Foundation common areas
- b.ii) Promote landscaping beauty and "best practices" throughout the community
- b.iii) Promote healthy trees and canopy
- b.iv) Promote "best practices" for controlling nutrients, algae in lakes.

- b.i.a) Evaluate options, for landscaping PBF common areas (PBSD or private).
- b.ii.a) Work with PBSD and HOAs to promote use of plant palettes that are attractive and well suited, so that water and nutrient use are lower.
- b.ii.b) Work with PBSD and HOAs to promote best practices
- b.ii.c) Work with PBSD and HOAs to promote beneficial practices community-wide.

In progress
New
New
Ongoing

Board Chair, Management
SPC Liaison, Management - Communications
SPC Liaison, Management - Communications
SPC Liaison, Management - Communications

c) Enhance visual appeal

- c.i) Maintain well-kept, high quality entrances and streetscapes
- c.ii) Address traffic control and safety issues
- c.iii) Address security concerns

- c.i.a) Work with PBSD to develop integrated plan to upgrade community signage.
- c.i.b) Address visual clutter (location, color and poor maintenance of utility markers).
- c.i.c) Enforce requirements for maintenance mailboxes.

New
New
Ongoing

Facilities Liaison
SPC - Survey conditions, consult President's Council
Management - Codes and Covenants
Management - Communications
Management -

d) Maintain a safe community

- d.i) Address traffic control and safety issues
- d.ii) Address security concerns

- d.i.a) Support PBSD plans to improve street lighting
- d.iii) Move forward with communications

Future

Management - Communications
Management -

**STRATEGIC PLAN UPDATE:
AREAS OF STRATEGIC FOCUS**

6. PROMOTE HEALTHY LIVING AND LONGEVITY

<u>STRATEGIES</u>	<u>ACONS</u>	<u>STATUS</u>	<u>ASSIGNMENT</u>
<u>Q JECILLES</u>			
a) Promote outdoor recreational activities			
a.i) Maintain berm, boardwalk and sidewalk pathways in excellent condition	a.i.a) Complete planned upgrades to Oakmont Lake pathway a.i.b) Implement structural maintenance of North boardwalk	In progress Planned-Engineering review	Management, Facilities Management, Facilities
a.ii) Promote safe, shared use of roadways and pathways	a.ii.a) Continue public awareness and education campaign if cooperation with PBSD	Ongoing	Management - communications
a.iii) Improve safety for bicycling on the roadway	a.iii.a) Monitor impacts of "sharrows" (incident reports before and after)		Board, Management refer to PBSD
Maintain neighborhood parks in good condition (Oakmont, Ridgewood)	a.iv.a) Conduct regular monitoring and maintenance	Ongoing	Management
b.i) Provide high-quality fitness programs and training	b.i) Continue existing programs	Ongoing	Management
b.ii) Provide high-quality tennis programs and instruction	b.ii) Continue existing program	Ongoing	Management
c.i) Continue nutrition and wellness services	c.i) Continue nutritional programs and counselling services	Ongoing	Management
	c.ii) Continue massage and esthetic services	Ongoing	Management
	c.iii) Continue to incorporate healthy eating options in beach restaurants	Ongoing	Management

Pelican Bay Landscaping Goals and Guidelines

OBJECTIVE: *In order to establish safe, attractive, and high quality landscaping, reflective of the desires of Pelican Bay residents and Pelican Bay's premier community status, the following *Pelican Bay Landscaping Goals and Guidelines* have been approved by the Pelican Bay Services Division Board.*

I. SAFETY

- 1. Maintain safe lines of sight for pedestrians on pathways and for vehicles on roadways.**
- 2. Develop a plan for timely tree pruning.**

II. WHEN APPROPRIATE UTILIZE DROUGHT RESISTANT PLANTS THAT REQUIRE MINIMAL FERTILIZER AND MAINTENANCE

III. REPLACE UNHEALTHY VEGETATION, HIGH MAINTENANCE PLANTINGS, AND CATEGORY 1 INVASIVES

IV. ESTABLISH AND MAINTAIN ATTRACTIVE ENTRANCE AND INTERSECTION LANDSCAPES

- 1. The entrances are located on US 41: Pelican Bay Blvd. North, Pelican Bay Blvd. South, and Gulfpark Drive**

V. MAINTAIN ALL PELICAN BAY LANDSCAPES AND ITS TREE CANOPY IN A TIMELY MANNER

STATS FROM EXTRA CCSO PATROLS - JAN. 2016

1. No citations were given for Stop Sign or Speeding violations.
2. 27 warnings were given for Stop Sign Violations.
44 warnings were given for Speeding.
3. Misc. - Intoxicated male sleeping in mulch at 7515 Pelican Bay Blvd.
St. Williams Church - homeless and loitering males were asked to move on and they did.