

**BUDGET COMMITTEE
PELICAN BAY SERVICES DIVISION
MARCH 31, 2016**

The **Budget Committee** of the Pelican Bay Services Division met on **Thursday, March 31, at 9:00 a.m.** at the Community Center at Pelican Bay, located at 8960 Hammock Oak Drive, Naples, Florida. In attendance were:

Budget Committee

Scott Streckenbein, Chairman
Joe Chicurel

Susan O'Brien
Mike Shepherd
Dave Trecker

Pelican Bay Services Division Staff

Neil Dorrill, Administrator
Marion Bolick, Operations Manager

Mary McCaughtry, Operations Analyst
Lisa Jacob, Associate Project Manager
Barbara Shea, Recording Secretary

Also Present

Ken Dawson, PBSB Board Member

APPROVED AGENDA (AS AMENDED)

1. Pledge of Allegiance
2. Roll call
3. Agenda approval
4. Approval of 01/25/2016 minutes
5. Audience comments
6. Preliminary Review of FY 2017 Budget Increases:
 - a. Administration
 - i. Water Management
 - ii. Community Beautification
 - b. Field
 - i. Water Management
 - ii. Community Beautification
 - iii. Street Lighting
 - c. County
 - i. Personnel
 - ii. IT Charges
 - d. PBSB Landscaping Costs for Foundation Property
7. FY 2017 Capital
 - a. Maintenance Shop Improvements
 - b. New Vehicle
 - c. Street Lighting
8. County Request for Clam Bay Funding (195)
9. Adjourn

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ROLL CALL

All members were present and a quorum was established

AGENDA APPROVAL

Ms. O'Brien motioned, Dr. Trecker seconded to approve the agenda as amended, with the addition of a discussion item "PBSD landscaping costs for Foundation property" as item #6d. The motion carried unanimously.

APPROVAL OF 01/25/16 MEETING MINUTES

Ms. O'Brien motioned, Dr. Chicurel seconded to approve the 01/25/16 minutes as presented. The motion carried unanimously.

COPIES OF THE FEBRUARY FINANCIALS WERE PROVIDED AND ADDED TO THE RECORD

MR. DORRILL PROVIDED AN UPDATE ON THE CLAM BAY DREDGING PROJECT

AUDIENCE COMMENTS

Dr. Joseph Doyle commented on the proposed FY17 budget increase of 18.6% and suggested that the committee look at a new operating model and methods of cost savings. Mr. Henry Bachman commented on the high proposed FY17 budget increase, similar to an equally high increase in the FY16 budget.

PRELIMINARY REVIEW OF THE FY17 BUDGET

Mr. Streckenbein provided an overview of the proposed PBSD FY17 budget which reflects an 18.6% or \$94.67 increase over the FY16 budget. He pointed out that the budget increase requested is a result of 10 years of frozen budgets and that we are now playing "catch up." All of the increases are the result of requests from the PBSD committees for the needs of and improvement to the Pelican Bay community. Mr. Shepherd emphasized the decade-long maintenance deficiencies and strongly recommended the need for additional community beautification; the dollar increase of \$94.67 to a property owner is not substantial.

Ms. O'Brien does not support the proposed budget with an 18.6% increase. She recommended pursuing changes to the labor model, eliminating overtime expenses, changing the labor model, and eliminating the purchase of a new Ford F-150 pickup truck. Dr. Trecker was equally concerned over the major increase in the FY17 budget, which would be the second year with a major increase. He suggested that staff identify budgeted items which could be deferred to future years. He stated that he could support this proposed budget if it could be stated that the "catch up" was now complete.

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Dr. Chicurel agreed that the proposed FY17 budget is a result of “catch up” and that increased community beautification is necessary and identified as the second most important issue to Pelican Bay residents. He agreed that his Landscape & Safety Committee should be looking at alternative landscaping labor models.

Mr. Dorrill noted that the Pelican Bay community has experienced a decade-long maintenance decline. He would consider privatizing some areas of PBSO landscaping.

FY 2017 CAPITAL PROJECTS AND EQUIPMENT REPLACEMENT

Mr. Bolick discussed items included in the schedules of budgeted FY17 capital projects and equipment replacement. Dr. Trecker suggested reducing lake maintenance by \$25,000 as minimal funds would be needed to replace dead littoral plants. Ms. O’Brien suggested reducing budgeted Clam Bay tidal analysis by approximately \$18,000.

OUTSOURCING OF LANDSCAPING LABOR

Ms. O’Brien suggested establishing a timeline to obtain recommendations from staff to change the current landscaping labor model. She recommended the formation of a special committee to examine this issue and work toward changing the landscaping labor model for FY18. By consensus, the committee was in agreement of taking these steps.

FY 2017 BUDGET FOR STREET LIGHTING

Ms. McCaughy reported that the rate of reserving for street lighting remains steady. Ms. Jacob reported that our engineer will make a presentation at the April PBSO Board meeting on the Pelican Bay street lighting study. It was the consensus of the committee that bollard lighting on pathways is not a priority and that this issue should not be pursued.

PBSO LANDSCAPING COSTS FOR FOUNDATION PROPERTY

Ms. O’Brien provided a copy of a schedule of the PBSO costs to maintain PBF property broken out by (1) PBF with no property interest, (2) PBF with drainage easements, and (3) PBF areas included in the PBSO ordinance, which was prepared by Ms. Jacob. Ms. O’Brien’s document distributed included additional costs (which were handwritten) for overtime and personnel fringe benefit expenses. This document was added to the record. Mr. Streckenbein pointed out the importance of informing the Pelican Bay community that much of the PBSO budget is for the benefit of the Foundation.

COUNTY REQUEST FOR CLAM BAY FUNDING

Staff provided a schedule of the request for \$158,800 from Collier County for Clam Bay.

COMMITTEE CONSENSUS OF CHANGES TO BE MADE TO THE FY17 DRAFT BUDGET BY STAFF

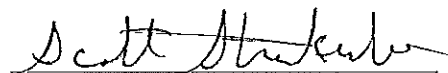
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By consensus, the committee agreed to discuss the entire draft FY17 budget again in April and directed staff to modify the budget with the following changes:

1. Remove the purchase of littoral plants, included in the berm and swale maintenance project (reduction of \$35,000).
2. Remove maho clearing at maintenance shop (reduction of \$35,000).
3. Remove equipment shed (reduction of \$85,000).
4. Remove sharrow markings (reduction of \$35,500).
5. Remove street signs; only sign maintenance should be included in the budget (reduction of \$50,000).
6. Remove new Ford F-150 Pickup Truck; keep the 2006 Ford Ranger (reduction of \$35,000).
7. Add landscape materials back in (increase of \$175,000).

ADJOURNMENT

The meeting was adjourned at 11:48 a.m.


Scott Streckenbein, Chairman

Minutes approved [] as presented OR [] as amended ON [4-27-16] date