

**PELICAN BAY SERVICES DIVISION BOARD REGULAR SESSION**  
**APRIL 6, 2016**

The Pelican Bay Services Division Board met on Wednesday, April 6, 2016, at 1:00 p.m. at the Community Center at Pelican Bay, 8960 Hammock Oak Drive, Naples, Florida 34108.

In attendance were:

**Pelican Bay Services Division Board**

Ken Dawson, Chairman  
Scott Streckenbein, Vice-Chairman  
Joe Chicurel  
Tom Cravens  
Jacob Damouni

Bohdan Hirniak  
Susan O'Brien  
Peggy Pinterich  
Mike Shepherd  
Dave Trecker  
Gary Ventress (*absent*)

**Pelican Bay Services Division Staff**

Neil Dorrill, Administrator  
Marion Bolick, Operations Manager

Mary McCaughtry, Operations Analyst  
Lisa Jacob, Associate Project Manager  
Barbara Shea, Recording Secretary

**Also Present**

Jim Carr, Agnoli, Barber & Brundage  
Dave Cook, Pelican Bay Foundation  
Tim Durham, County Manager's Office  
Tim Hall, Turrell, Hall & Assoc.

Tom Hollis, Hollis Engineering Consultants  
Jim Hoppensteadt, Pelican Bay Foundation  
Mary Johnson, Pelican Bay Foundation  
Brandon Reed, County Legislative Affairs  
Jeremy Sterk, Earth Tech

**APPROVED AGENDA (AS PRESENTED)**

1. Pledge of Allegiance
2. Roll call
3. Agenda approval
4. Approval of 3/2/16 Regular Session, 3/21/16 Special Session, and 3/21/16 Beach Renourishment Committee meeting minutes
5. Audience comments
  - a. Email received from Serendipity and St. Tropez Associations
6. Mangrove die-off status (*15 minutes*) (Tim Hall)
7. \*Beach Renourishment (*30 minutes*)
8. Clam Pass dredging update (*10 minutes*)
9. Landscape easements update (*15 minutes*)
10. Landscaping costs to maintain Pelican Bay Foundation property (*15 minutes*)
11. Periodic updates to PBSB Board members (*10 minutes*)
12. Administrator's report (*15 minutes*)
  - a. Street lighting study presentation (*time certain 1:30 p.m.*) (*30 minutes*)
  - b. March financial report
13. Committee reports (*15 minutes*)
  - a. Budget
  - b. Clam Bay
  - c. Landscape & Safety
  - d. Water Management

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14. Chair's report (*10 minutes*)
  - a. Committees
15. Old business
16. New business
17. Adjournment

*\*indicates action items*

**ROLL CALL**

Mr. Ventress was absent and a quorum was established

**AS A CONSEQUENCE OF MR. DORRILL'S ATTENDANCE AT THE NAPLES CITY COUNCIL TO REQUEST APPROVAL FOR VEHICLES ON THE BEACH FOR THE CLAM PASS DREDGING PROJECT, HE JOINED THE MEETING AT 2:25 P.M.**

**AGENDA APPROVAL**

**Mr. Cravens motioned, Mr. Damouni seconded to approve the agenda as presented. The motion carried unanimously.**

**APPROVAL OF 03/02/16 REGULAR SESSION MEETING MINUTES**

**Mr. Cravens motioned, Ms. O'Brien seconded to approve the 03/02/16 regular session meeting minutes as amended. The motion carried unanimously.**

**APPROVAL OF 03/21/16 SPECIAL SESSION MEETING MINUTES**

**Mr. Cravens motioned, Dr. Trecker seconded to approve the 03/21/16 special session meeting minutes as amended. The motion carried unanimously.**

**APPROVAL OF 03/21/16 BEACH RENOURISHMENT COMMITTEE MEETING MINUTES**

**Dr. Trecker motioned, Ms. O'Brien seconded to approve the 03/21/16 Beach Renourishment Committee meeting minutes as amended. The motion carried unanimously.**

**AUDIENCE COMMENTS**

Ms. Mary Johnson thanked Ms. Susan O'Brien for her service as Chairman of the PBSB. Mr. Bill Ale commented on the noise pollution from the Naples Grande Resort. Dr. Joseph Doyle commented on the need to study alternative landscaping labor models. Mr. Hank Rossi commented on the noise pollution from the Naples Grande Resort and the need to improve illumination on Pelican Bay streets. Mr. Ken Dawson requested that Mr. Jacob Damouni (PBSB Board member and Director of Resort Operations at the Naples Grande Resort) work with Mr. Rossi and Mr. Ale to solve the noise pollution issue. Mr. Henry Bachman commented on the

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need to go out for bid for all PBSB landscaping maintenance activities and to compare those costs to current in-house landscaping maintenance costs.

**STATUS OF MANGROVE DIE-OFF**

Mr. Tim Hall, of Turrell, Hall & Assoc., provided an update on the mangrove die-off in the Upper Clam Bay area. He provided photos of the Strand area, taken on March 11, which show that the die-off area has expanded by two acres. Mr. Hall reiterated his belief that the elevated water level is the root cause of the die-off; the imminent dredging of Clam Pass should alleviate the water level stress on the mangroves. Mr. Bolick reported that the hand-dug channel maintenance work will begin on April 18.

**BEACH RENOURISHMENT**

Dr. Trecker reviewed PBSB responsibilities for beach renourishment and discussed Collier County current policy and parameters, PBSB funds available, renourishment options reviewed in committee, and the option selected by the committee. Mr. Dave Cook commented on the PB Foundation's history of identifying the PBSB as the entity responsible for beach renourishment. Subsequent to the unanimous vote, Dr. Trecker provided a draft letter, reporting the approved motion, to be sent by Mr. Dawson, on behalf of the PBSB, to Mr. Gary McAlpin of Coastal Zone Management.

**Dr. Trecker motioned, Mr. Cravens seconded to recommend the PBSB Board approve renourishment of the Pelican Bay beach from between markers R-34 and R-35 to between markers R-36 and R-37 to a beach width of 100 feet at a cost not to exceed \$400,000. The motion carried unanimously.**

**CLAM PASS DREDGING UPDATE**

Mr. Dorrill reported that the PBSB had just received approval of the final "vehicles on the beach" permits by the Naples City Council. He updated the Board on the Clam Pass dredging project including the preconstruction conference, the logistics of the operations, and the target completion date of May 1.

**LANDSCAPE EASEMENTS UPDATE**

Dr. Trecker recommended that the PBSB approach the County to approve the landscape maintenance easement document. Mr. Dorrill reiterated the County Attorney's stating that public funds cannot be used for private benefit; landscape maintenance agreements would put the PBSB on a better legal foundation in clarifying this issue. There was extensive Board discussion prior to public comment.

Ms. Mary Johnson commented on the PBSB ordinance which contains the phrase, "but not limited to" which provides latitude to the PBSB to continue landscape maintenance on the Pelican Bay property for which it does not have an easement.

Dr. Joseph Doyle commented on his opposition to the PBSB asking the five Pelican Bay property owners to pay for PBSB landscape maintenance which it has historically performed.

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Mr. Dave Cook commented on the broad latitude provided for in the PBSB ordinance.

Mr. Jim Hoppensteadt commented on the terms and conditions provided for in the PBSB ordinance and urged the PBSB Board to oppose the motion under discussion.

**Dr. Trecker motioned, Mr. Cravens seconded that we proceed with approaching the County and propose that they approve the subject maintenance easement. The motion failed 8-2 with Dr. Chicurel, Mr. Cravens, Mr. Damouni, Mr. Dawson, Mr. Hirniak, Ms. Pinterich, Mr. Shepherd, and Mr. Streckenbein dissenting.**

**LANDSCAPING COSTS TO MAINTAIN PELICAN BAY FOUNDATION PROPERTY**

This item was not discussed.

**PERIODIC UPDATES TO PBSB BOARD MEMBERS**

Ms. O'Brien prepared, provided, and reviewed a document which outlined the type of information that could be included in "update reports" by the PBSB administrator; the document was added to the record.

**ADMINISTRATOR'S REPORT**

**STREET LIGHTING STUDY PRESENTATION**

Mr. Tom Hollis, of Hollis Engineering Consultants, provided an update on the PBSB street lighting study, which included a cost/benefit analysis of replacing all existing street lights with LED lights. Benefits included (1) improved lighting and safety on Pelican Bay streets, (2) the ability to choose multiple light designs for optimizing light direction and size in different locations, and (3) lower maintenance costs. He estimated the cost to replace the current number of lights to be \$801,507. He acknowledged additional work in the study will include (1) identifying areas which may require additional lights, (2) identifying areas which may require alternate light designs, and (3) identifying areas where landscape changes may be recommended.

Mr. Dawson requested that the Landscape & Safety Committee review all aspects of the street lighting study, identify locations where landscape changes are needed, and identify locations which may require additional lighting or lighting with a specific design type for increased safety.

**MARCH FINANCIAL REPORT**

**Mr. Cravens motioned, Dr. Trecker seconded to accept the March financial report. The motion carried unanimously.**

**COMMITTEE REPORTS**

**BUDGET**

Mr. Streckenbein summarized the Budget Committee's review of the proposed FY17 budget which includes a \$94 increase over last year. The budget increases are a direct result of consensus of each PBSB committee's input to staff. He suggested that PBSB committees identify any areas of

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project flexibility and forward the information to the Budget Committee. Mr. Streckenbein reported that his goal is to present a committee approved budget to the PBSB Board on May 4.

Mr. Streckenbein reported that there was Budget Committee consensus to recommend to the PBSB Chairman to form an ad hoc committee to explore alternative labor models. As a result, Mr. Dawson announced the formation of an ad hoc committee to study alternative labor models and identify cost savings specifics. He appointed Mr. Shepherd to serve as chairman and appointed Mr. Hirniak and Mr. Ventress to serve as members of this committee.

### **CLAM BAY**

Ms. O'Brien requested that staff provide a copy of the Clam Bay water quality monitoring request for quotes to the Clam Bay committee members.

### **LANDSCAPE & SAFETY**

Dr. Chicurel reported that the Landscape & Safety Committee met on March 28 and the following items were discussed and/or acted upon.

1. Mr. Bolick outlined ongoing FY16 projects and activities. He also delineated FY17 needs projections that will be discussed further at the upcoming Budget Committee meeting.

2. Mr. Dorrill introduced the notion of performing a sidewalk lighting evaluation in addition to or as part of the street lighting engineering study.

3. There was a committee discussion, included with Cpl. Neal Bohannon of the CCSO, on bicycle traffic law compliance.

4. Ms. O'Brien will respond to a resident's complaint about the difficulty seeing the Crayton Rd. street signs. The consensus of the committee was that no further signage was indicated.

5. The committee discussed the Pebble Creek/North Tram Station crosswalk. The line of sight issues will be addressed by the PBSB and monitored. No other viable changes to make the crosswalk safer are possible.

6. Discussion on placing "allow 3 feet when passing a bicycle" safety signs resulted in the committee not wanting to proceed at this time. Ms. Jacob presented the legal and traffic sign requirements to the committee.

Dr. Chicurel reported on the warnings and citations issued by the CCSO for February.

### **WATER MANAGEMENT**

Mr. Cravens reported that the Water Management Committee did not meet in March. Dr. Trecker provided copies of an article entitled "Taming toxic algal blooms" which was added to the record. He summarized the article which concluded that phosphorus in the lake sediment studied was regurgitated back into the lake in the springtime.

### **CHAIRMAN'S REPORT**

#### **COMMITTEES**

Mr. Dawson requested that staff survey the PBSB members as to their interest in remaining on their currently assigned committees and/or serving on any other committees.

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OLD BUSINESS

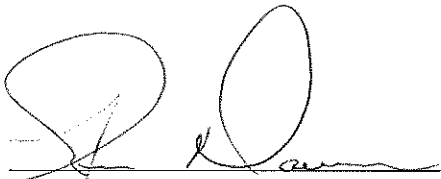
None

NEW BUSINESS

None

ADJOURNMENT

The meeting was adjourned at 3:24 p.m.



Ken Dawson, Chairman

Minutes approved [ ] as presented OR [  ] as amended ON [ 05/04/16 ] date