

**BUDGET COMMITTEE
PELICAN BAY SERVICES DIVISION
APRIL 27, 2016**

The **Budget Committee** of the Pelican Bay Services Division met on **Wednesday, April 27, at 1:00 p.m.** at the Community Center at Pelican Bay, located at 8960 Hammock Oak Drive, Naples, Florida. In attendance were:

Budget Committee

Scott Streckenbein, Chairman
Joe Chicurel
Ken Dawson (*ex-officio*)

Susan O'Brien
Mike Shepherd
Dave Trecker (*absent*)

Pelican Bay Services Division Staff

Neil Dorrill, Administrator
Marion Bolick, Operations Manager

Mary McCaughtry, Operations Analyst
Lisa Jacob, Associate Project Manager
Barbara Shea, Recording Secretary

Also Present

None

APPROVED AGENDA (AS AMENDED)

1. Pledge of Allegiance
2. Roll call
3. Agenda approval
4. Approval of 03/31/16 meeting minutes
5. Audience comments
6. Review changes to the proposed FY 2017 budget as a result of the 3/31/2016 meeting
7. Discuss any areas requiring clarification of the proposed FY 2017 budget
 - a. 41 berm landscaping (*add-on*)
8. Review capital projects
9. Adjourn

ROLL CALL

Dr. Trecker was absent and a quorum was established

AGENDA APPROVAL

Ms. O'Brien motioned, Dr. Chicurel seconded to approve the agenda as amended, with the addition of a discussion item "41 berm landscaping" as item #7a. The motion carried unanimously.

APPROVAL OF 03/31/16 MEETING MINUTES

Ms. O'Brien motioned, Mr. Dawson seconded to approve the 03/31/16 minutes as

amended. The motion carried unanimously.

AUDIENCE COMMENTS

None

REVIEW CHANGES TO THE PROPOSED FY17 BUDGET AS A RESULT OF THE 3/31/2016 MEETING

Mr. Streckenbein provided an overview of his goal which is to present a budget which meets the needs of the residents and to maintain Pelican Bay as a premier community with costs being considered but not restrictive to that goal. As a result of discussion at the 03/31/16 budget committee meeting, budgeted items were reduced by \$100,000. The proposed FY17 budget has been reduced to a 15 ½ % increase from the prior year. The increase is a direct result of PBSB committees' input to staff.

Mr. Shepherd motioned, Dr. Chicurel seconded to advance the FY17 proposed budget of 04/27/16 to the full Board for approval. The motion carried 4-1 with Ms. O'Brien dissenting.

AREAS REQUIRING CLARIFICATION OF THE PROPOSED FY 2017 BUDGET

Mr. Bolick clarified the following:

- (1) The GPS devices for 14 vehicles are vehicle tracking devices (management tool).
- (2) No employee promotions or reclassifications are anticipated in FY17.
- (3) The additional temporary labor requested for FY17 will be used for irrigation (1 employee) and pruning (3 employees).

CAPITAL PROJECTS

Mr. Streckenbein reviewed the proposed FY17 budgeted capital projects. He reviewed the estimated cost of \$801,507 for replacement of all Pelican Bay light bulbs with LED lights, as estimated by our consultant, Mr. Tom Hollis. He pointed out that this estimate does not include additional costs for bulb modifications, landscape changes, additional poles, or changes in arm lengths.

Ms. O'Brien provided a document entitled "Streetlights" which listed information/data in regards to Pelican Bay street lighting. The document was reviewed by committee members and added to the record.

Ms. Jacob reported that replacement bulbs and parts for the existing street lights are becoming increasingly difficult to obtain as they become obsolete.

41 BERM LANDSCAPING (ADD-ON)

Ms. O'Brien reported on 41 berm landscaping concerns raised by Pelican Bay residents who live in this area. Dr. Chicurel stated that he would meet with the Pelican Bay Foundation to

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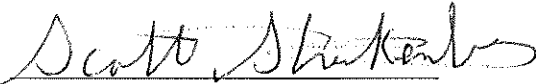
discuss the need for additional dense plantings to provide a better buffer for the benefit of nearby residents.

OTHER DISCUSSION

Ms. O'Brien provided a document which discussed her proposed scope of work for two RFP's for landscaping work. The document was added to the record.

ADJOURNMENT

The meeting was adjourned at 2:18 p.m.



Scott Streckenbein, Chairman

Minutes approved [] *as presented* OR [] *as amended* ON [9-7-16] *date*