

**PELICAN BAY SERVICES DIVISION BOARD REGULAR SESSION
JULY 6, 2016**

The Pelican Bay Services Division Board met on Wednesday, July 6, 2016, at 1:00 p.m. at the Community Center at Pelican Bay, 8960 Hammock Oak Drive, Naples, Florida 34108.

In attendance were:

Pelican Bay Services Division Board

Ken Dawson, Chairman (*absent*)

Scott Streckenbein, Vice-Chairman

Joe Chicurel

Tom Cravens

Jacob Damouni

Bohdan Hirniak

Susan O'Brien

Peggy Pinterich (*absent*)

Mike Shepherd

Dave Trecker

Gary Ventress

Pelican Bay Services Division Staff

Neil Dorrill, Administrator

Marion Bolick, Operations Manager

Mary McCaughtry, Operations Analyst

Lisa Jacob, Associate Project Manager

Barbara Shea, Recording Secretary

Also Present

Brandon Reed, County Legislative Affairs

Jeremy Sterk, Earth Tech

APPROVED AGENDA (AS AMENDED)

1. Pledge of Allegiance
2. Roll call
3. Agenda approval
4. Approval of 6/8/16 Regular Session meeting minutes
5. Audience comments
6. Agnoli, Barber & Brundage work on SWFMD permit document (*10 minutes*)
 - 6.1 Landscape & Safety Report
 - a. *Approval of cul-de-sac landscaping project
 - b. Pavers at the crosswalk at Station 8 (*add-on*)
7. Administrator's report (*40 minutes*)
 - a. Project closing – Oak Lake Sanctuary flow-way
 - b. Update on community signage contracts
 - c. Update on central irrigation control system
 - d. Update on blue tilapia
 - e. Update on street lighting project
 - f. June financial report
8. Committee reports (*40 minutes*)
 - a. Ad-Hoc Cost Saving Strategies
 - b. Clam Bay
 - c. Water Management
 - i. *Approval of monitoring algae treatments on 10 PBSD lakes

**Pelican Bay Services Division Board Regular Session
July 6, 2016**

- ii. *Approval of bacterial treatment of two additional lakes
 - d. Budget hearing (*add-on*)
- 9. Old business
- 10. New business
- 11. Adjournment

**indicates action items*

ROLL CALL

Mr. Dawson and Ms. Pinterich were absent and a quorum was established

AGENDA APPROVAL

Mr. Cravens motioned, Mr. Damouni seconded to approve the agenda as amended, with the addition of items #6.1-b, #8d, and moving item #8c Landscape & Safety Report to become item #6.1. The motion carried unanimously.

APPROVAL OF 06/08/16 REGULAR SESSION MEETING MINUTES

Mr. Cravens motioned, Dr. Trecker seconded to approve the 06/08/16 regular session meeting minutes as amended. The motion carried unanimously.

AUDIENCE COMMENTS

Mr. Gerald Moffatt commented on the Asiatic jasmine at the northwest corner of the intersection of Oakmont Pkwy. and Pelican Bay Blvd. and the unattractive tall grasses on the shoreline of the L'Ambiance lake.

AGNOLI, BARBER & BRUNDAGE WORK ON SWFMD PERMIT DOCUMENT

Mr. Dorrill reported that our civil engineer Agnoli, Barber & Brundage has completed the SWFMD master surface water management system permit inventory index for Pelican Bay. Staff will review and evaluate the permit amendments over the next few months.

LANDSCAPE & SAFETY REPORT

Dr. Chicurel reported that the Landscape & Safety Committee met on June 29 and the following items were discussed.

1. Mr. Dorrill updated the committee on the Waterside pedestrian walkway project, connecting Artis-Naples and the Waterside shops and restaurants, which will create a safe pedestrian friendly walkway between the two entities. Staff will finalize the number of proposed additional street lights, review if sidewalk lighting is warranted, and find out the construction timetable.

2. Mr. Hollis, our lighting consultant, and Mr. Carr, our engineering consultant, reported on the legal requirements, best practices design, and the results of a Pelican Bay street lighting study. Highlights included, (a) it is good practice but not a code requirement to place street lights at crosswalks, (b) Pelican Bay street lights are structurally sound and well engineered and

therefore, it is not necessary to replace our lighting fixtures or poles, (c) there are some areas where street lights are lacking, (d) Mr. Shepherd reported that it is possible to replace existing light bulbs with LED bulbs without replacing existing fixtures, (e) the committee directed staff to test the utility and effect of LED bulbs vs. our existing bulbs at the intersection of Pelican Bay Blvd. and Gulf Park Drive and report on the results to assist in a decision on which bulb type to use throughout the community, (f) staff will determine and report back on conflicts between trees and effective illumination of existing street lights, and where new poles and lights may be needed.

3. The committee recommended that the PBSB Board fund no more than \$91,000 for re-landscaping 30 cul-de-sacs and several smaller projects.

4. "CIP" notation was changed to "LIP" (Landscape Improvement Project).

Dr. Chicurel reported that residents from the Waterford have expressed concerns on tree maintenance issues. These issues will be addressed at the next L&S Committee meeting.

Dr. Chicurel motioned, Mr. Cravens seconded that the PBSB Board allocate funds not to exceed \$91,000 for the re-landscaping of cul-de-sacs. After discussion by the board, Dr. Chicurel withdrew his motion, and Mr. Cravens withdrew his second.

Board members expressed interest in obtaining more specifics on the planned palate of landscaping materials for the re-landscaping of the cul-de-sacs. Mr. Shepherd suggested that the board review a "test" re-landscaped cul-de-sac before authorizing funds for the remaining 29 cul-de-sacs.

By consensus, the board authorized \$30,000 for the re-landscaping of at least one cul-de-sac and for other routine landscape maintenance and plant replacement, to be funded by the operating budget in Fund 109. Mr. Bolick will work with the L&S Committee to determine an appropriate plant palate for the "test" cul-de-sac.

PAVERS AT THE CROSSWALK AT STATION 8 (ADD-ON)

Mr. Cravens provided photos of cracked pavers at the crosswalk at Station 8. Mr. Dorrill reported that staff has begun the process of hiring a contractor to complete the replacement of the damaged pavers.

ADMINISTRATOR'S REPORT

PROJECT CLOSING – OAK LAKE SANCTUARY FLOW-WAY

Mr. Dorrill reported that the Oak Lake Sanctuary drainage flow-way project was completed in May.

UPDATE ON COMMUNITY SIGNAGE CONTRACTS

**Pelican Bay Services Division Board Regular Session
July 6, 2016**

Mr. Dorrill reported that two purchase orders have been issued to two separate contractors for refurbishment of community signage; the project is expected to be completed within the next two weeks.

UPDATE ON CENTRAL IRRIGATION CONTROL SYSTEM

Mr. Dorrill provided an update on the central irrigation control system which included (1) the BCC has awarded the bid for the purchase of the irrigation equipment and delivery is expected on July 18, (2) bids for the installation are due on July 19, and (3) the expected completion date of the project is Sept. 30.

UPDATE ON BLUE TILAPIA

Mr. Dorrill reported that a purchase order for \$750 has been issued to Delicious Fishes for 600 blue tilapia to be installed in the Ridgewood Park Island Lake and the Community Center Lake. Delicious Fishes does not have any ability to count the existing blue tilapia in these lakes. He reported that our environmental consultants do not recommend "shocking" the existing blue tilapia for census purposes.

UPDATE ON STREET LIGHTING PROJECT

Mr. Dorrill summarized the plan proposed by the L&S Committee to experiment with LED bulbs at the intersection of Gulf Park Dr. and Pelican Bay Blvd. which will enable the PBSB Board and the Pelican Bay community to provide feedback on the LED bulbs.

JUNE FINANCIAL REPORT

**Dr. Trecker motioned, Mr. Cravens seconded to accept the June financial report.
The motion carried unanimously.**

COMMITTEE REPORTS

AD HOC COST SAVING STRATEGIES

Mr. Shepherd reported that the Cost Savings Strategies Ad Hoc Committee met in June and will meet in July for the third and final time. This committee will issue a final report of findings in August.

CLAM BAY

Ms. O'Brien provided an update on Clam Bay. Highlights included, (1) the mangrove die-off area has increased to 15 acres; our environmental consultants will continue to monitor this area, (2) tidal flushing in Upper Clam Bay has not improved subsequent to the Clam Pass dredging event and the hand-dug channel maintenance, and (3) the overall water quality looks very good.

WATER MANAGEMENT

Mr. Cravens reported that the Water Management Committee met on June 30. Takeaways from the committee were, (1) all types of algae treatments being used by the PBSB need to be

Pelican Bay Services Division Board Regular Session
July 6, 2016

monitored and assessed, (2) photographic documentation of lakes taken before and after specific algae treatments would improve the ability to assess the effectiveness of the treatments, and (3) a cost comparison of the different algae treatments tested would assist in making future algae treatment decisions.

Dr. Trecker motioned, Mr. Cravens seconded that bacteria be tested in two additional lakes, both with existing aeration, not to exceed \$2,000. The motion carried unanimously.

BUDGET HEARING (ADD-ON)

Mr. Dorrill provided an update on the PBSB budget hearing and discussed the following issues.

1. Each year the BCC adopts a resolution to set a public hearing to adopt the non-ad valorem assessment that appears on the November 1 tax bills of Pelican Bay residents.
2. Per Florida state law, the public is entitled to two public hearings to adopt county millage-based budgets. This does not apply to non-ad valorem assessments. Historically, one hearing is scheduled for the adoption of the Pelican Bay budget.
3. The PBSB budget is historically adopted at the first County budget hearing in September; this year it is scheduled for Sept. 8.
4. At the June 28 BCC meeting, Dr. Joseph Doyle expressed his view that the adoption of the PBSB MSTBU budget should be entitled to two public hearings. As a result, the BCC rescheduled its approval of the final resolution for setting the PBSB's public hearing to July 12.
5. Mr. Dorrill commented that the Pelican Bay community has a very active, very involved, and very committed PBSB advisory board. The PBSB Board, as well as the Budget Committee and Cost Saving Strategies Committee work very hard to add value to the Pelican Bay community, look for ways to cut costs, and reinvest that money back into the community.
6. On July 12, Mr. Dorrill will present the resolution to the BCC for approval, setting Sept. 8 to be the first and only PBSB budget adoption public hearing.

Dr. Trecker volunteered to attend the July 12 BCC meeting to express his support of the adoption of a resolution to set one public hearing to adopt the PBSB non-ad valorem assessment. In addition, both Dr. Trecker and Mr. Streckenbein volunteered to reach out to Commissioner Hiller, prior to July 12, to express their support for the approval of this resolution.

CHAIRMAN'S REPORT

None

OLD BUSINESS

Dr. Trecker updated the board on his recent conversation with Mr. Gary McAlpin, Manager of Coastal Management Programs of Collier County. He reported that the Nov/Dec. 2016 beach renourishment project is on track, our position is secure, and the request for bids has been sent out.

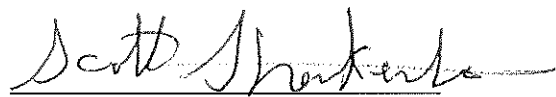
Pelican Bay Services Division Board Regular Session
July 6, 2016

NEW BUSINESS

Mr. Cravens commented on the need for a method for selecting a PBSB "acting chair" when both the PBSB chair and vice chair are unable to attend a PBSB Board meeting. He will review Robert's Rules of Order and report back his findings to the board.

ADJOURNMENT

The meeting was adjourned at 2:35 p.m.



Scott Streckenbein, Acting Chairman

Minutes approved [] as presented OR [] as amended ON [9-7-16] date