

**PELICAN BAY SERVICES DIVISION BOARD REGULAR SESSION
OCTOBER 5, 2016**

The Pelican Bay Services Division Board met on Wednesday, October 5, 2016, at 1:00 p.m. at the Community Center at Pelican Bay, 8960 Hammock Oak Drive, Naples, Florida 34108.

In attendance were:

Pelican Bay Services Division Board

Ken Dawson, Chairman (*absent*)

Scott Streckenbein, Vice-Chairman

Joe Chicurel

Tom Cravens

Jacob Damouni

Bohdan Hirniak

Susan O'Brien

Peggy Pinterich (*absent*)

Mike Shepherd

Dave Trecker

Gary Ventress

Pelican Bay Services Division Staff

Neil Dorrill, Administrator

Marion Bolick, Operations Manager

Mary McCaughtry, Operations Analyst

Lisa Jacob, Associate Project Manager

Barbara Shea, Recording Secretary

Also Present

Jim Hoppensteadt, Pelican Bay Foundation

Brandon Reed, County Legislative Affairs

APPROVED AGENDA (AS PRESENTED)

1. Pledge of Allegiance
2. Roll call
3. Agenda approval
4. Approval of 9/7/16 Regular Session meeting minutes
5. Audience comments
6. Administrator's report (*60 minutes*)
 - a. BCC approval of FY2017 budget
 - b. Update on beach dune swale
 - c. Update on street lights
 - d. Update on cul-de-sac renovation
 - e. Summary update on irrigation automation project
 - f. September financial report
7. Committee reports (*30 minutes*)
 - a. Clam Bay
 - i. Additional bathymetric survey of Clam Pass
 - b. Landscape & Safety
 - c. Water Management
8. Chairman's report (*5 minutes*)
 - a. Special board meeting: Monday, Nov. 21 at 1:00 p.m.
9. Old business (*10 minutes*)
 - a. Monthly copper monitoring table

**Pelican Bay Services Division Board Regular Session
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- 10. New business
- 11. Adjournment

**indicates action items*

ROLL CALL

Mr. Dawson and Ms. Pinterich were absent and a quorum was established

AGENDA APPROVAL

Ms. O'Brien motioned that "paying overtime when it's raining" becomes an agenda item under New Business. After some discussion, there was no second to the motion. Mr. Dorrill commented that the PBSB Board is not a governance board and has no fiduciary responsibilities. Dr. Trecker disagreed that the PBSB has no fiduciary responsibility to the residents of Pelican Bay. Ms. O'Brien concurred with Dr. Trecker's comments. Mr. Dorrill also commented that Collier County has strict payroll policies and that employee scheduling and supervision is the responsibility of management.

Mr. Cravens motioned, Mr. Damouni seconded to approve the agenda as presented. The motion carried 8-1 with Ms. O'Brien dissenting.

APPROVAL OF 09/07/16 REGULAR SESSION MEETING MINUTES

Mr. Cravens motioned, Dr. Trecker seconded to approve the 09/07/16 regular session meeting minutes as amended. The motion carried unanimously.

AUDIENCE COMMENTS

Ms. Molly Moffatt commented on (1) increased noise in L'Ambiance as a result of the trimming and pruning of the sea grapes on Foundation property along the Community Center boundary with L'Ambiance, (2) unsightly tall grass/weeds along the entire circumference of the L'Ambiance lake, and (3) the drastic reduction of algae in the L'Ambiance lake as a result of the installation of aerators.

Mr. Gerald Moffatt suggested the need for communication between the PBSB and community residents prior to a "hard pruning" at a specific community. Dr. Chicurel concurred.

Mr. Dorrill commented that the PBSB will consider supplemental plantings along the boundary of L'Ambiance and the Community Center in 90 days if the increased noise level continues to be an issue.

ADMINISTRATOR'S REPORT

BCC APPROVAL OF FY17 BUDGET

Mr. Dorrill reported that the PBSB FY17 budget was approved at the first budget hearing of the BCC without any objections.

UPDATE ON BEACH DUNE SWALE

Mr. Dorrill reported that staff is in the process of repricing a project to clear the beach dune swale in Bay Colony, and is also evaluating the need to obtain a U.S. Army Corps of Engineers' permit. He will share pricing information at the November PBSB board meeting. Mr. Dorrill also reported on staff exploring the removal of Brazilian pepper encroaching on the lake east of the Trieste condominium.

Ms. O'Brien restated recent comments by Mr. Sterk at the 09/28/16 Clam Bay Committee meeting which included (1) he commented that the dune swale is in better condition than expected, and (2) he observed that Bay Colony Association drains are clogged. Ms. O'Brien suggested that the Bay Colony Association be contacted and urged to clean their drainage equipment.

UPDATE ON STREET LIGHTS

Mr. Dorrill reported on his receiving preliminary construction drawings of the PBSB participation in the Waterside Shops/Artis-Naples improvement project, consisting of the installation of three new street poles with LED lights.

UPDATE ON CUL-DE-SAC RENOVATION

Mr. Dorrill reported on the ongoing cul-de-sac renovations.

SUMMARY UPDATE ON IRRIGATION AUTOMATION PROJECT

Mr. Dorrill reported that phase 1 of the irrigation automation project is substantially complete and it has been completed within the budget of \$116,000. He explained that an additional \$6,500 was needed for wiring repairs and maintenance related to this project. He reported that phases 2 and 3 are scheduled for FY17 and FY18, which will complete the replacement of the entire irrigation system throughout Pelican Bay.

SEPTEMBER FINANCIAL REPORT

Mr. Dorrill commented that the September financial report provided is preliminary; a final year-end financial report will not be available for at least a month pending year-end adjustments and journal entries.

Mr. Cravens motioned, Mr. Streckenbein seconded to accept the September financial report. The motion carried unanimously.

COMMITTEE REPORTS

CLAM BAY

Ms. O'Brien provided an update on Clam Bay. She commented on (1) the mangrove die-off acreage in Upper Clam Bay has not increased significantly based on Turrell Hall & Associates' field work, (2) Turrell Hall & Assoc. will continue to monitor the mangrove die-off area on a monthly basis for at least another six months, (3) the new osprey platform has been installed, south of the Marker 36 Restaurant, and (4) her observations of Earth Tech, our environmental consultants, doing a "great job" in performing Clam Bay monitoring activities during the last six months.

ADDITIONAL BATHYMETRIC SURVEY OF CLAM PASS

Mr. Dorrill reported that the most recent bathymetric survey of Clam Pass was completed in June 2016, and that our coastal zone engineer Mr. Dabees recommends a bathymetric survey be completed in Spring 2017, the one year anniversary of the Clam Pass dredging event. Mr. Dorrill stated that the Clam Bay Committee has requested an additional survey be completed in December, to be included in the 2016 Clam Bay annual report. The PBSD budget includes funding for only one bathymetric survey in FY2017. The consensus of the board was to do a bathymetric survey and report this fall.

Mr. Hoppensteadt commented on hearing resident concerns on the condition of Clam Pass.

Ms. O'Brien suggested approaching the County for additional survey funds. Mr. Dorrill stated that he will explore obtaining additional funds from the County when he meets with Mr. Casalanguida, Deputy County Manager, on Oct. 28.

LANDSCAPE & SAFETY REPORT

Dr. Chicurel reported that the Landscape & Safety Committee met on September 26 and the following items were discussed.

1. Mr. Dorrill updated the committee on his progress to secure a site for car carriers to load and off-load cars of PB residents and tenants. It is illegal for car carriers to park and/or stand on Pelican Bay Blvd. or any county road to off-load or load cars.

2. A tree canopy survey should be ready in November indicating where trees are blocking street lights from adequately illuminating the road.

3. Establishing a U-turn lane opposite Oak Lake Sanctuary on Gulf Park Dr. was discussed.

4. After a resident presented his account of his accident and injuries due to the presence of raised cobblestones on Pelican Bay Blvd., a discussion followed which included, (a) the original intent for using cobblestones, (b) various requests to remove them, (c) the removal of the cobblestones by the PBSD at the San Marino crosswalk as a result of noise created, and (d) Federal guidelines on where to use and not use cobblestones on roadways. Staff will research the process and cost of removing cobblestones from the remaining three crosswalks on Pelican Bay Blvd. and report back to the committee for further action.

5. Mr. Shepherd volunteered to begin developing a list of "expectations" for the PBSD Operations staff to follow as they perform their maintenance duties. It is the committee's expectation that this list will help guide staff and ensure that maintenance work will reflect the community's desire for a consistently clean, beautiful, and well maintained landscape and hardscape. It is also hoped that any issues present in the community will be recognized because of the expectations delineated in this list.

6. Mr. Bolick reported on current projects underway.

Mr. Dorrill provided an update on his recent meeting with the administrator of the Covenant Church of Naples concerning a car carrier off-loading site. She is supportive of the PBSD request and draft license agreement, and will recommend approval of the request to the church's senior leadership. Mr. Dorrill reported that once an agreement has been reached with

the church, the Sheriff's Dept. has offered to assist with education of Pelican Bay residents on the new car off-loading site.

WATER MANAGEMENT

Mr. Cravens commented on the need for analyzing the different PBSB algae treatments to determine the most effective and/or most economical type of treatments. He provided a slide presentation of PB lakes with surface algae and noted that additional photos will be taken 30 days after the lakes are treated with different types of algae treatments. He also reported that (1) eight new aerators have recently been installed in PB lakes and are now operational, (2) Collier County is in the process of repairing PB storm water drains, as reported to them by staff, and (3) the next Water Management Committee meeting will be held on October 20 in the PBSB office.

CHAIRMAN'S REPORT

SPECIAL BOARD MEETING: MONDAY, NOV. 21 AT 1:00 PM

Mr. Streckenbein reported that a single topic special meeting of the PBSB Board has been scheduled for Nov. 21 to review and discuss the findings in the final report of the ad hoc Cost Saving Strategies Committee.

Mr. Streckenbein complimented the Pelican Bay Foundation on the quality of the information contained in the Pelican Bay Post.

OLD BUSINESS

MONTHLY COPPER MONITORING TABLE

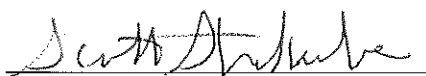
By consensus, the PBSB board agreed to direct staff to update the Clam Bay copper monitoring table on a monthly basis. This table shows monthly copper readings at nine test sites in Clam Bay.

NEW BUSINESS

Mr. Cravens reported on his attending a meeting on "sustainable beach erosion control" and distributed brochures on this issue. Both Mr. Cravens and Dr. Trecker expressed their concern about the test data from these beach erosion control techniques.

ADJOURNMENT

The meeting was adjourned at 2:40 p.m.


Scott Streckenbein, Acting Chairman

Minutes approved [] as presented OR [X] as amended ON [11-2-16] date