

**PELICAN BAY SERVICES DIVISION
LANDSCAPE & SAFETY COMMITTEE MEETING
OCTOBER 27, 2016**

The Landscape & Safety Committee of the Pelican Bay Services Division met on Thursday, October 27 at 1:00 p.m. at the Community Center at Pelican Bay, located at 8960 Hammock Oak Drive, Naples, Florida 34108. The following members attended.

Landscape & Safety Committee

Joe Chicurel, Chairman
Tom Cravens

Mike Shepherd
Scott Streckenbein
Gary Ventress (*absent*)

Pelican Bay Services Division Staff

Neil Dorrill, Administrator
Marion Bolick, Operations Manager

Mary McCaughtry, Operations Analyst
Lisa Jacob, Associate Project Manager
Barbara Shea, Recording Secretary

Also Present

Ken Dawson, PBSB Board
Thomas Folden, Collier County Sheriff's Office

Jim Carr, Agnoli Barber & Brundage, Inc.
Tom Hollis, Hollis Engineering Consultants
Frank Laney, Pelican Bay Foundation

APPROVED AGENDA (AS PRESENTED)

1. Call to order
2. Pledge of Allegiance
3. Agenda approval
4. Approval of 09/26/16 meeting minutes
5. Audience comments
6. Administrator's Report
 - a. Car carrier update
 - *b. Lighting update
7. Discussion of a policy of communicating with property owners when hard pruning is anticipated adjacent to their property.
8. Complaints of noise from US 41 by Las Brisas residents
9. "Landscape Management Plan" (expectations of landscape & hardscape appearances) – presentation by Mike Shepherd
10. "Sonnet on Signs" – presentation by Mike Shepherd
11. Old Business
12. New Business
13. Adjournment

ROLL CALL

Mr. Ventress was absent and a quorum was established

AGENDA APPROVAL

Mr. Cravens motioned, Mr. Streckenbein seconded to approve the agenda as presented. The motion carried unanimously.

APPROVAL OF 09/26/16 MEETING MINUTES

Mr. Cravens motioned, Mr. Shepherd seconded to approve the 09/26/16 meeting minutes as amended. The motion carried unanimously.

AUDIENCE COMMENTS

Mr. Garth Henry commented that the beautification of the cul-de-sac islands is fantastic.

ADMINISTRATOR'S REPORT

CAR CARRIER UPDATE

Mr. Dorrill reported that the senior leadership of the Covenant Church of Naples declined our proposed agreement to enable car carriers to off load cars on their property. Mr. Cravens suggested the area in the rear of the Pavilion shopping center on Vanderbilt Beach Rd. as an alternate site. Mr. Dorrill will explore this idea with the owners of that property.

LIGHTING UPDATE

After committee discussion, and hearing comments from our lighting engineer Mr. Tom Hollis, committee consensus was agreement that the PBSB will erect three new street light poles and replace all existing light fixtures (for continuity) on Laurel Oak Dr. and Ridgewood Dr. from US 41 to Pelican Bay Blvd. with "shoebox" style LED light fixtures. All metal halide fixtures removed will be stored and used as replacement backup inventory for the remaining existing street light fixtures in Pelican Bay.

Ms. Diane Lustig suggested that the PBSB contact the PBF to discuss their recent experience with installing LED lights in the Commons parking lot.

DISCUSSION OF A POLICY OF COMMUNICATING WITH PROPERTY OWNERS WHEN HARD PRUNING IS ANTICIPATED ADJACENT TO THEIR PROPERTY.

In order to increase communication with property owners when hard pruning has been scheduled by the PBSB, Mr. Dorrill suggested posting a quarterly work calendar (to include specific locations of scheduled hard pruning) on the PBSB website. He will direct staff to develop a draft quarterly work calendar as a "courtesy" communication vehicle for review at the next committee meeting.

COMPLAINTS OF NOISE FROM US41 BY LAS BRISAS RESIDENTS

Mr. Shepherd commented on Las Brisas resident complaints on increased noise from US 41 subsequent to the removal of invasive exotics along US 41 south of Gulf Park Dr. Mr. Dawson commented on Oak Lake Sanctuary and Pinecrest resident complaints on the same issue. Mr. Dorrill responded that staff would prepare a sketch of appropriately sized plantings to

**Pelican Bay Services Division Landscape & Safety Committee Meeting
October 27, 2016**

mitigate the noise from US 41 to bring back to the next committee meeting for review and discussion. In conjunction, he will develop a plan for cost-sharing with the adjacent associations.

LANDSCAPE MANAGEMENT PLAN

Dr. Chicurel, Mr. Cravens, and Mr. Streckenbein complemented Mr. Shepherd on his "Landscape Management Plan," created to explain, delineate and visualize the "Landscaping Goals and Guidelines" enacted by the PBSB in 2015.

By mutual consensus of the committee, it was agreed that the "List of Approved Horticultural Species" included in the "Landscape Management Plan" would be amended as follows: (1) remove ficus trees, and (2) add wart fern as a material under ground cover.

Mr. Dorrill commented that he would provide information on any obligation by the PBSB to maintain scrub oak at the next committee meeting.

SONNET ON SIGNS

Mr. Cravens motioned, Mr. Streckenbein seconded to recommend to the full board to adopt the proposal in Mike Shepherd's "Sonnet on Signs." The motion carried unanimously.

Ms. Diane Lustig suggested that the PBSB contact the PBF for their input on this issue. The committee members mutually agreed that Dr. Chicurel would contact Mr. Dave Cook to obtain PBF input.

OLD BUSINESS

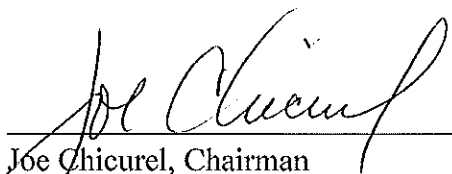
None

NEW BUSINESS

Mr. Cravens commented on staff's obtaining clarification on an issue relating to Sunshine Law. Ms. McCaughtry summarized County Attorney Klatzkow's comments on changes to a published agenda: He stated that changes and/or additions to a published agenda are not a violation of Sunshine Law; each board controls its agenda.

ADJOURNMENT

The meeting was adjourned at 2:41 p.m.



Joe Chicurel, Chairman

Minutes approved [] as presented OR [] as amended ON [12-20-16] date