

**PELICAN BAY SERVICES DIVISION BOARD REGULAR SESSION
MARCH 1, 2017**

The Pelican Bay Services Division Board met on Wednesday, March 1, 2017, at 1:00 p.m. at the Community Center at Pelican Bay, 8960 Hammock Oak Drive, Naples, Florida 34108.

In attendance were:

Pelican Bay Services Division Board

Ken Dawson, Chairman
Scott Streckenbein, Vice-Chairman
Joe Chicurel
Tom Cravens
Jacob Damouni

Bohdan Hirniak
Susan O'Brien
Peggy Pinterich
Mike Shepherd
Dave Trecker
Gary Ventress (*absent*)

Pelican Bay Services Division Staff

Neil Dorrill, Administrator
Marion Bolick, Operations Manager

Mary McCaughtry, Operations Analyst
Lisa Jacob, Associate Project Manager
Barbara Shea, Recording Secretary

Also Present

Jim Carr, Agnoli, Barber & Brundage
Dave Cook, Pelican Bay Foundation

Tim Durham, County Manager's Office
Mary Johnson, Pelican Bay Foundation

APPROVED AGENDA (AS AMENDED)

1. Pledge of Allegiance
2. Roll call
3. Agenda approval
4. Approval of 02/01/17 Regular Session meeting minutes
5. Audience comments
6. Administrator's report (*45 minutes*)
 - a. *DMG contract renewal
 - b. Median cut – Gulf Park Drive
 - c. Street lighting project update
 - d. Bay Colony Brazilian pepper update
 - e. Mulch generation
 - f. Ritz Carlton request for letter of support for restaurant expansion
 - g. February financial reports
7. Committee reports (*45 minutes*)
 - a. Clam Bay
 - b. Landscape & Safety
 - i. *Additional funding for plant materials
 - ii. *Removal of cobblestones
 - c. Water Management
 - d. Budget
 - e. Beach Renourishment (*add-on*)

**Pelican Bay Services Division Board Regular Session
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8. Chairman's report (10 minutes)
 - a. Trash on the beach
9. Old business
10. New business (5 minutes)
 - a. PBSB election
11. Adjournment

**indicates possible action items*

ROLL CALL

Mr. Ventress was absent and a quorum was established

AGENDA APPROVAL

Mr. Cravens motioned, Dr. Trecker seconded to approve the agenda as amended, with the addition of item #7c. The motion carried unanimously.

APPROVAL OF 02/01/17 REGULAR SESSION MEETING MINUTES

Mr. Cravens motioned, Mr. Streckenbein seconded to approve the 02/01/17 regular session meeting minutes as presented. The motion carried unanimously.

AUDIENCE COMMENTS

None

ADMINISTRATOR'S REPORT

DMG CONTRACT RENEWAL

Mr. Dorrill summarized the Dorrill Management Group annual contract which is up for a one-year renewal on July 1. He provided highlights of this year's achievements.

Ms. O'Brien commented on her observations of seven of the 13 tasks in the scope of services in the DMG contract which are not being consistently performed. Her report on these observations was added to the record. Dr. Trecker commented that Mr. Dorrill's accomplishments have been understated in the list provided. Dr. Chicurel commented on the benefits received by Mr. Dorrill's vast knowledge and expertise, which far exceeds the cost.

Mr. Cravens motioned, Mr. Dawson seconded to recommend to renew the Dorrill Management Group contract for the upcoming year. The motion carried 9-1 with Ms. O'Brien dissenting.

MEDIAN CUT – GULF PARK DRIVE

Mr. Dorrill commented on his February meeting with Deputy County Manager Nick Casalanguida and other County Transportation Dept. staff to discuss the possible median cut on Gulf Park Drive. A County committee is in the process of evaluating and ranking all proposed countywide capital projects. Mr. Durham, Executive Manager of Corporate Business in the County Manager's Office, commented on the extensive backlog of capital projects resulting from the

austerity measures taken during the Great Recession. Mr. Dorrill commented that the engineer's estimate of probable cost is \$32,000.

Ms. O'Brien commented that in the spring of 2016, FDOT reviewed the Gulf Park Dr./US 41 intersection and made no recommendations.

Mr. Shepherd motioned, Mr. Streckenbein seconded to ask Mr. Dorrill to proceed with the cut through design on Gulf Park Drive as presented today. After discussion by the board, Mr. Shepherd withdrew his motion, and Mr. Streckenbein withdrew his second.

After extensive discussion by the board, Mr. Dorrill summarized his understanding of direction from the board to include, (1) he will prepare an application for possible future submittal to FDOT for a review of vehicle traffic flow exiting Gulf Park Dr. onto US 41 and the possibility of restricting vehicles to proceeding southbound only on US 41, (2) within 30 days, he will obtain a timeline of the completion date of the ranking of countywide projects from County staff, (3) he will confirm with County staff that the County will fund the engineering costs of the median cut, if the PBSB provides all other funding for this project.

STREET LIGHTING PROJECT UPDATE

Mr. Dorrill commented that the PBSB is in the process of obtaining a right-of-way permit for the Laurel Oak Dr./Ridgewood Dr. street light project and work is to commence next week.

BAY COLONY BRAZILIAN PEPPER UPDATE

Mr. Dorrill commented on two PBSB projects in Bay Colony: (1) overgrowth is being cleared in the water management areas adjacent to the Ritz Carlton, and (2) Brazilian pepper will be removed from the south side of the lake after our engineer completes a survey of the slope of the drainage easement and prepares plans to repair the slope.

MULCH GENERATION

Mr. Dorrill provided an update on the removal of mahoe trees in the PBSB maintenance area and provided photos of the related mulching process which was completed. Sufficient mulch has been generated to cover all of the beds on the US 41 berm.

RITZ CARLTON REQUEST FOR LETTER OF SUPPORT FOR RESTAURANT EXPANSION

Mr. Dorrill commented that the Ritz Carlton is in the process of requesting County approval of a site development plan for the expansion of its Gumbo Limbo Restaurant. Mr. Dave Cook commented that the proposed expansion will be on the east side of the current structure and less than 50% of the restaurant's existing square footage.

Mr. Cravens motioned, Dr. Trecker seconded to recommend that the PBSB send a letter of approval with the caveat that no copper treated lumber is used and any adverse effect within our drainage easement would be the responsibility of the Ritz Carlton to remediate. The motion carried unanimously.

FEBRUARY FINANCIAL REPORT

Mr. Dawson motioned, Mr. Cravens seconded to accept the February financial report. The motion carried unanimously.

COMMITTEE REPORTS

CLAM BAY REPORT

Ms. O'Brien summarized her March 2017 Clam Bay update included in the agenda packet and specifically noted: (1) Mr. Tim Hall's February report is expected at the March 2 Clam Bay Committee meeting, (2) quotes have been received for Clam Bay monitoring for the next two years; Earth Tech will be awarded the contract for \$108,000, as the lowest responsive bidder, and (3) Dr. Tomasko's 2016 Water Quality Report shows total phosphorus in Clam Bay out of compliance with FDEP criteria, and total copper slightly within compliance of FDEP criteria.

LANDSCAPE & SAFETY REPORT

Dr. Chicurel reported that the Landscape & Safety Committee met on Feb. 21 and the following items were discussed and acted upon.

1. Mr. Dorrill provided updates on (a) the Waterside/Artis-Naples lighting project, (b) the Gulf Park Dr. conversion to LED bulbs project, (c) the completion of the remediation of tree conflicts with street lights, and (d) the north tram/Pebble Creek crosswalk flashing light system. Mr. Dorrill and the committee agreed to discuss whether additional light poles and/or longer arms are needed at the next committee meeting.

2. The committee unanimously approved recommending that the PBSB remove all cobblestones at the three crosswalks on Pelican Bay Blvd. and replace them with red brick pavers as was done at San Marino in 2013.

3. The committee started its review of the Landscape Management Plan written by board member Mike Shepherd. This review will continue at the March committee meeting.

Dr. Chicurel reported on February citations resulting from the extra Sheriff's Dept. patrols in Pelican Bay.

ADDITIONAL FUNDING FOR PLANT MATERIALS

Dr. Chicurel motioned, Mr. Cravens seconded that the PBSB Board authorize up to \$50,000 to complete the current landscape improvement projects and the landscape renewal efforts that are underway. The motion carried unanimously.

Dr. Chicurel commented that funds are available in Fund 322 for this project.

Although Ms. O'Brien suggested the need to hire a landscape architect, Dr. Chicurel commented that expertise from a landscape architect is unnecessary. Dr. Chicurel provided photos of completed landscape improvement projects throughout Pelican Bay.

REMOVAL OF COBBLESTONES

Dr. Chicurel commented that the original intent of cobblestones in crosswalks was for "traffic calming." This intent has not been achieved, and instead, has resulted in safety concerns.

Dr. Chicurel motioned, Mr. Cravens seconded that the PBSB remove all cobblestones at the three remaining crosswalks on Pelican Bay Blvd. and replace them with red pavers at a cost not to exceed \$50,000. The motion carried 9-1 with Ms. O'Brien dissenting.

Dr. Trecker commented that funds are available in Fund 322 for this project.

WATER MANAGEMENT REPORT

Mr. Cravens reported that the Water Management Committee did not meet in February. He commented on operational issues concerning our solar powered aerators. He reported that after a software update was completed on the controller boards of these aerators, all are now working 24/7, except for one aerator. Troubleshooting continues on the one remaining malfunctioning aerator.

BUDGET REPORT

Mr. Streckenbein reported that the Budget Committee did not meet in February. A meeting is planned for the end of March.

BEACH RENOURISHMENT (ADD-ON)

Dr. Trecker reported that the annual County beach survey has been completed, and information regarding the Pelican Bay beach will be available for review by early April.

CHAIRMAN'S REPORT

TRASH ON THE BEACH

Mr. Dawson provided photos of the trash he has removed from the beach, over the last six years, from the Strand to Clam Pass. He recommended that the PBSB, in conjunction with the PBF, find some way to reduce and rid our mangroves, Clam Pass, and our beaches of trash. He urged signage, community notification, and simple rules that renters and guests should be aware of.

OLD BUSINESS

Ms. O'Brien requested an update on landscaping maintenance workday policies. Mr. Dorrill provided details of new guidelines for break times, tied to the heat index, for landscaping maintenance workers.

NEW BUSINESS

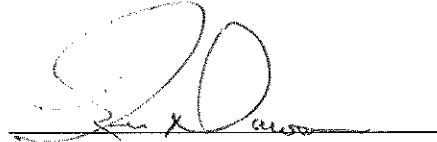
PBSB ELECTION

Ms. O'Brien commented on requests for information on the candidates for the 2017 PBSB election. She expressed disappointment that more information has not been made available to Pelican Bay residents.

Ms. McCaughy commented that polls for the PBSB election close at 5 p.m. on March 6; ballots will be counted at the Clerk's Office at 2 p.m. on March 9.

ADJOURNMENT

The meeting was adjourned at 3:14 p.m.



Ken Dawson, Chairman

Minutes approved [] *as presented* OR [] *as amended* ON [04-05-17] *date*