

**PELICAN BAY SERVICES DIVISION
LANDSCAPE & SAFETY COMMITTEE MEETING
MARCH 21, 2017**

The Landscape & Safety Committee of the Pelican Bay Services Division met on Tuesday, March 21 at 10:15 a.m. at the Community Center at Pelican Bay, located at 8960 Hammock Oak Drive, Naples, Florida 34108. The following members attended.

Landscape & Safety Committee

Joe Chicurel, Chairman
Tom Cravens (*absent*)

Mike Shepherd
Scott Streckenbein
Gary Ventress

Pelican Bay Services Division Staff

Neil Dorrill, Administrator (*absent*)
Marion Bolick, Operations Manager

Mary McCaughtry, Operations Analyst
Lisa Jacob, Associate Project Manager
Barbara Shea, Recording Secretary (*absent*)

Also Present

Ken Dawson, PBSB Board
Susan O'Brien, PBSB Board

Dave Trecker, PBSB Board

APPROVED AGENDA (AS PRESENTED)

1. Pledge of Allegiance
2. Roll call
3. Agenda approval
4. Approval of 02/21/17 meeting minutes
5. Audience comments
6. Administrator's Report
 - a. Expand areas of mulch use vs. pine straw
 - b. Water tank maintenance (painting) update
 - c. Prioritize street light study tasks
7. Sharrow maintenance discussion
8. CCSO stats
9. Landscape Management Plan review continued
10. Committee member comments
11. New business
12. Adjournment

ROLL CALL

Mr. Cravens was absent and a quorum was established

AGENDA APPROVAL

Mr. Streckenbein motioned, Mr. Ventress seconded to approve the agenda as presented. The motion carried unanimously.

APPROVAL OF 02/21/17 MEETING MINUTES

Mr. Streckenbein motioned, Mr. Shepherd seconded to approve the 02/21/17 meeting minutes as presented. The motion carried unanimously.

AUDIENCE COMMENTS

Ms. O'Brien commented on the labor intensive process of laying down unbagged mulch. She requested information from the committee regarding the source of including the requirement of semiannual pruning of palm trees and annual pruning of hardwood trees in the draft Landscape Management Plan.

Mr. Vincent Vespo and Mrs. June Vespo, residents of Oak Lake Sanctuary, expressed safety and noise concerns resulting from the removal of the Brazilian Pepper trees at the rear of their property, along US 41. Dr. Chicurel commented that the PBF is the property owner of the berm and suggested that these residents contact Mr. Dave Cook to request remediation. Ms. O'Brien suggested that these residents reach out to Mr. Dorrill to seek remediation. Dr. Trecker commented that the PBSO ordinance includes noise abatement responsibility, and therefore, agreed with Ms. O'Brien's suggestion.

ADMINISTRATOR'S REPORT

EXPAND AREAS OF MULCH USE VS. PINE STRAW

Mr. Bolick provided an update on the US 41 berm mulching project. He will bring back a plan for the remaining mulch from this project. He requested direction on how far to expand this program. Mr. Dawson expressed concerns over noise complaints from the mulch generation as well as quality control issues over the material that landscapers might provide. By consensus, the committee and Mr. Bolick agreed that he would determine the total volume of mulch material he could expect to receive only from The Club golf course, and then provide a plan for distribution for the total annual volume of mulch sourced from the PBSO and the golf course.

WATER TANK MAINTENANCE (PAINTING) UPDATE

Mr. Trent Waterhouse summarized two concerns of Chateaumere residents: (1) the tree trimming and tree removal at the PBSO maintenance site has now exposed a large white water tank, and (2) noise generated from 2½ days of mulching. He suggested that the mulching be scheduled for a more off season time when fewer residents are present. Mr. Bolick reported that the County Wastewater Dept. is open to painting the water tank another color.

Mr. Shepherd motioned, Mr. Streckenbein seconded to recommend to the full PBSO Board that Mr. Dorrill coordinate with the County to paint the large water tank on the operations site. Color to be hunter green or equivalent and approved by the PB Foundation. The motion carried unanimously.

PRIORITIZE STREET LIGHT STUDY TASKS

Ms. Jacob provided a list of street lighting tasks and requested the committee prioritize the list in order of importance. By consensus, the committee agreed to a refined scope of services, in order of priority as (1) Show locations where adding additional street light poles at

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crosswalks and intersections are needed, (2) Provide a map showing where tree trimming cannot eliminate conflicts with streetlights and provide solutions (i.e. extension arms or adding additional poles), and (3) Assist the PBSO to determine the type of labels (vinyl, adhesive, reflective, etc.) that could be affixed to the concrete street light poles for numbering purposes.

Mr. Trent Waterhouse commented on the "AC to DC conversion" component of LED street lights and future LED lighting price trends.

SHARROW MAINTENANCE

Dr. Chicurel commented on the fading sharrows resulting from traffic. Ms. O'Brien commented on the poor quality of the last contractor's sharrow repainting. By consensus, the committee recommended that the sharrows be repainted annually on Pelican Bay Blvd. and Gulf Park Dr. using reflective glass beaded paint. After Gulf Park Dr. is repaved, sharrows shall be applied with 60 mil thermoplastic material and placed in the middle of the lane (to help lessen tire wear and resulting graying).

CCSO STATS

Dr. Chicurel summarized recent CCSO stats from the recent cycle of extra Sheriff patrols: (1) one stop sign violation citation, (2) 18 warnings for speeding, and (3) 17 warnings for stop sign violations.

LANDSCAPE MANAGEMENT PLAN REVIEW

The committee discussed and refined the draft "Landscape Management Plan." Mr. Shepherd addressed questions by Ms. O'Brien concerning the trimming schedule of palm trees and hardwood trees. He commented that there is no requirement to trim palm trees twice per year; it is an issue of attractiveness. He also commented that there is no requirement to trim hardwood trees annually; it is an issue of pursuing a prudent hurricane preparation program. By consensus, the committee agreed to amend the LMP to include the requirement to trim palm trees once a year and additionally as needed. Final approval of the LMP by the committee will occur at the next committee meeting.

COMMITTEE MEMBER COMMENTS

Mr. Shepherd suggested (1) Mr. Bolick provide FY18 budget requirements to the Budget Committee which fulfill the requirements, expectations, and goals agreed upon by the L&S Committee, (2) developing a strategic plan for replacement of the existing inadequate maintenance facility, and (3) considering transitioning temporary maintenance workers to full-time employees.

Mr. Shepherd requested an update on the status of obtaining a maintenance agreement with a supplier to provide ongoing maintenance of our street signs. Ms. Jacob commented that once she receives the final sign specs, she will work with the Purchasing Dept. to prepare an RFQ for a multi-year contract for sign maintenance.

Mr. Shepherd commented on concerns over the poor quality of irrigation water voiced by presidents at a recent Presidents Council meeting. Irrigation water provided by the County is filled with bits of shells, snails, and dirt which clog irrigation heads, resulting in increased maintenance costs. He suggested the possibility of a master filter and/or requesting Mr. Dorrill to pursue possible solutions with County personnel. Mr. Trent Waterhouse suggested positive results he experienced in Arizona with the installation of pool water filters.

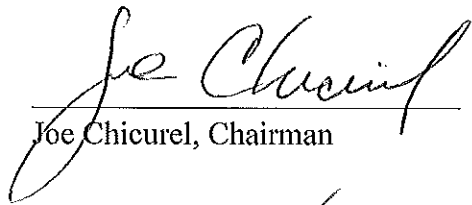
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NEW BUSINESS

Dr. Chicurel commented that the next L&S Committee meeting is scheduled for April 18 at 10:15 a.m. at the PB Community Center.

ADJOURNMENT

The meeting was adjourned at 12:08 p.m.



Joe Chicurel, Chairman

Minutes approved [] *as presented* OR [] *as amended* ON [4-18-17] *date*