

**PELICAN BAY SERVICES DIVISION
LANDSCAPE & SAFETY COMMITTEE MEETING
APRIL 18, 2017**

The Landscape & Safety Committee of the Pelican Bay Services Division met on Tuesday, April 18 at 10:15 a.m. at the Community Center at Pelican Bay, located at 8960 Hammock Oak Drive, Naples, Florida 34108. The following members attended.

Landscape & Safety Committee

Joe Chicurel, Chairman
Tom Cravens (*absent*)

Mike Shepherd
Scott Streckenbein
Gary Ventress (*absent*)

Pelican Bay Services Division Staff

Neil Dorrill, Administrator
Marion Bolick, Operations Manager

Mary McCaughtry, Operations Analyst
Lisa Jacob, Associate Project Manager
Barbara Shea, Recording Secretary

Also Present

Thomas Folden, Collier County Sheriff's Office
Mary Johnson, Pelican Bay Foundation
Susan O'Brien, PBSB Board

Thad Rhodes, Collier County Sheriff's Office
Dave Trecker, PBSB Board
Trent Waterhouse, Pelican Bay Foundation

APPROVED AGENDA (AS AMENDED)

1. Pledge of Allegiance
2. Roll call
3. Agenda approval
4. Approval of 03/21/17 meeting minutes
5. Audience comments
 - a. Recognition of the Sheriff's Office representatives (*add-on*)
6. Administrator's Report and Updates
 - a. Leftover mulch placement
 - b. Water tank painting
 - c. FY2018 budget request and needs
7. *Landscape Management Plan approval
8. Resident request for trees from Marker 36 to Gulf Park Drive
9. Chairman's comments
 - a. Sidewalks
 - b. Zika
 - c. Vespo request (*add-on*)
 - d. Sharrows (*add-on*)
10. Committee member comments
 - a. Mr. Shepherd – Rip Rap (*add-on*)
11. Adjournment

** indicates possible action item*

Pelican Bay Services Division Landscape & Safety Committee Meeting
April 18, 2017

ROLL CALL

Mr. Cravens and Mr. Ventress were absent and a quorum was established

AGENDA APPROVAL

Mr. Streckenbein motioned, Mr. Shepherd seconded to approve the agenda as amended with the addition of items #5a, #9c, #9d, and #10a. The motion carried unanimously.

APPROVAL OF 03/21/17 MEETING MINUTES

Mr. Streckenbein motioned, Mr. Shepherd seconded to approve the 03/21/17 meeting minutes as presented. The motion carried unanimously.

AUDIENCE COMMENTS

None

RECOGNITION OF THE SHERIFF'S OFFICE REPRESENTATIVES (ADD-ON)

Dr. Chicurel recognized Corporal Thomas Folden and Sergeant Thad Rhodes, the Sheriff's Office representatives in attendance. Sergeant Rhodes commented on a recent uptick in the number of high-end robberies in the area, and discussed suggested precautionary and responsive measures by citizens. Dr. Chicurel commented that he would provide the information discussed by Sergeant Rhodes to Arlene Harper at the PBF to be included in this week's e-blast.

ADMINISTRATOR'S REPORT

LEFTOVER MULCH PLACEMENT

Mr. Bolick provided the committee with a list of PB streets where he could distribute the remaining 500 yards of in-house generated mulch; by consensus, the committee agreed to these locations.

WATER TANK PAINTING

Mr. Bolick reported that the County Wastewater Dept. is in the process of obtaining quotes to paint the water tank near the PBSO Operations site, and hopes to complete the project within 30 days. Mr. Dorrill commented that Mr. Bolick will follow up with the PBF to obtain architectural approval for the color change, if required by the PBF.

FY 2018 BUDGET REQUEST AND NEEDS

Mr. Dorrill highlighted key issues to be discussed at the Budget Committee on April 21 including:

1. An additional maintenance facility. Mr. Dorrill commented that before this item is included in the FY18 budget, he would recommend obtaining a long-term land lease or agreement with the Public Utilities Division of Collier County (the owner of the site) regarding the PBSO Operations site.
2. Conversion of temporary day labor positions to permanent full-time positions.
3. A significant increase in budget requirements for fertilizer and chemicals.

UPDATE ON PARTICULATE DEBRIS IN THE REUSE WATER

Pelican Bay Services Division Landscape & Safety Committee Meeting

April 18, 2017

Mr. Dorrill reported that staff is exploring a flushing system with Collier County to alleviate particulate debris in the reuse water supply.

LANDSCAPE MANAGEMENT PLAN APPROVAL

Dr. Chicurel summarized the work the committee has completed on the draft "Landscape Management Plan," and recommended phrases which should be in "bold type" in the final draft.

Ms. O'Brien questioned the committee as to the source literature for the requirement of annual hardwood tree trimming as noted on page 5. By consensus, the committee agreed to change this requirement on page 5 to read, "hardwood trees shall be evaluated annually and trimmed as needed."

Ms. Mary Johnson commented on the need to incorporate "best management practices" into this landscape maintenance plan.

Mr. Streckenbein motioned, Mr. Shepherd seconded to recommend to the full PBSB Board acceptance of the Landscape Management Plan. The motion carried unanimously.

RESIDENT REQUEST FOR TREES FROM MARKER 36 TO GULF PARK DRIVE

Dr. Chicurel commented that a copy of a letter from Mr. Raymond Gniewek to the PBSB requesting the planting of 12 trees along the PB Blvd. border of Crown Colony (as provided for in the 2010 Community Improvement Plan) was included in the agenda packet. Mr. Gniewek commented that these 12 trees would give Crown Colony a "similar look" as other communities along PB Blvd. and would improve aesthetics of the community.

Ms. Mary Johnson commented that the trees planted by Crown Colony are on the interior of their hedge wall along PB Blvd. She also commented that the 2010 Plan included planting 57 trees on PB Blvd., as well as tree plantings on other PB streets, for the purpose of creating a unified street canopy.

The committee recommended that staff come back to the committee with recommendations on this issue, including types of trees and estimated costs. The committee would like to hear comments from the Crown Colony Village Association before taking any action on this issue.

CHAIRMAN'S COMMENTS

SIDEWALKS

Dr. Chicurel commented on the atrocious condition of Pelican Bay sidewalks, maintained and repaired by Collier County. This issue will be discussed at a later date.

ZIKA

Mr. Bolick commented that PBSB landscape maintenance staff continues to spray existing bromeliads to combat mosquitos. No new bromeliads are being planted by the PBSB.

VESPO REQUEST (ADD-ON)

Dr. Chicurel provided an update on the request by Mr. and Mrs. Vespo, requesting mitigation for the removal of exotics along the rear of their property (on Oak Lake Sanctuary property) and resulting noise pollution from US 41. Dr. Chicurel commented that the PBF Chairman is exploring purchasing clusia, which would be planted by the PBSB.

Pelican Bay Services Division Landscape & Safety Committee Meeting

April 18, 2017

SHARROWS (ADD-ON)

Dr. Chicurel requested that staff determine when Pelican Bay Blvd. is scheduled to be repaved. He commented that the committee will discuss the exact placement of new sharrows in designated sharrow traffic lanes at a later date.

CROSSWALKS ON GREENTREE

Dr. Chicurel commented on the existing crosswalk markings on Greentree Drive which consist of two strips. Dr. Chicurel would like to discuss more robust markings such as the "ladder-type" marking at a future committee meeting.

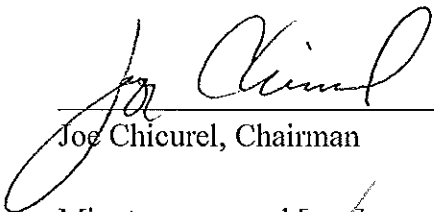
COMMITTEE MEMBER COMMENTS

MR. SHEPHERD – RIP RAP (ADD-ON)

Mr. Shepherd suggested a follow-up on last year's Oak Lake Sanctuary mitigation project. Mr. Dorrill commented that staff is in the process of preparing suggestions for additional follow-up work on this project, which will be discussed at the April 21 Water Management Committee meeting.

ADJOURNMENT

The meeting was adjourned at 11:30 a.m.



Joe Chicurel, Chairman

Minutes approved [] as presented OR [] as amended ON [5-16-17] date