

**BUDGET COMMITTEE
PELICAN BAY SERVICES DIVISION
AUGUST 30, 2017**

The **Budget Committee** of the Pelican Bay Services Division met on **Wednesday, August 30, at 9:00 a.m.** at the SunTrust Bank Building, located at 801 Laurel Oak Drive, Suite 302, Naples, Florida 34108. In attendance were:

Budget Committee

Mike Shepherd, Chairman
Joe Chicurel
Ken Dawson

Scott Streckenbein
Gary Ventress

Pelican Bay Services Division Staff

Neil Dorrill, Administrator
Marion Bolick, Operations Manager

Mary McCaughtry, Operations Analyst
Lisa Jacob, Associate Project Manager (*absent*)
Barbara Shea, Recording Secretary

Also Present

None

APPROVED AGENDA (AS PRESENTED)

1. Pledge of Allegiance
2. Roll call
3. Agenda approval
4. Audience comments
5. FY2018 Approved Budget – Chairman’s comments
6. Forward plan for addressing deferred maintenance/initiatives
 - a. Sidewalks
 - b. Lake bank erosion
 - c. Beach “super renourishment”
 - d. GIS layer mapping
 - e. Facility replacement
 - f. Transition from temp to full-time employees
7. Other Business
8. Adjourn

ROLL CALL

All members were present and a quorum was established

AGENDA APPROVAL

Mr. Streckenbein motioned, Mr. Dawson seconded to approve the agenda as presented. The motion carried unanimously.

AUDIENCE COMMENTS

None

FY2018 APPROVED BUDGET

Mr. Shepherd commented on three variances noted in the July financial reports including (1) \$17,000 unfavorable variance in herbicides/chemicals, (2) \$10,000 unfavorable variance in landscape materials, and (3) \$11,000 favorable variance in mulch. He commented on a graph (included in the agenda packet) of PBSB assessments from 2005 to 2018 vs. the projected CPI adjusted 2005 assessment over 13 years, resulting in a \$14 million revenue shortfall over this time period. Mr. Shepherd commented on a schedule of 7 similar neighborhoods (included in the agenda packet), which clearly identifies Pelican Bay as the low cost provider of services. He commented on the PBSB ordinance which identifies our responsibilities, without any mention of these responsibilities being conditional upon availability of funds.

FORWARD PLAN FOR ADDRESSING DEFERRED MAINTENANCE/INITIATIVES

SIDEWALKS

Mr. Shepherd commented on the possibility of the PBSB taking over sidewalk responsibility, and the replacement and maintenance cost information contained in the agenda packet which included:

- The Landscape & Safety Committee has determined that the County maintenance of PB sidewalks is inadequate.
- The cost to replace asphalt sidewalks with concrete is estimated at \$3,385,800.
- If spread over six years, the annual cost would be approximately \$564,300/year, or a millage rate of .0899 mils.
- The estimated mil rate required to support sidewalk maintenance is .0036 mils.
- Fund 778 could be utilized to fund replacement and maintenance of PB sidewalks.
- The median PB property, valued at \$1.4 million, would be required to pay an additional \$38 per year over six years.

Mr. Dorrill commented that he would research whether the PBSB would need to follow the current Land Development Code which requires sidewalks on both sides of county roads.

Mr. Streckenbein suggested that the PBSB provide more opportunities for PB residents to weigh in on this issue. Mr. Dorrill commented that an advertised public hearing would be required to amend the PBSB ordinance.

The committee members expressed differing views on whether the PBSB should continue to accrue for future street lighting expenses.

LAKE BANK EROSION

The committee discussed future funding requirements for lake bank repairs, based on the analysis and spreadsheet prepared by our engineer ABB, which documented and ranked the lake

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bank conditions of 44 Pelican Bay lakes along with cost estimates using four different methods of remediation.

BEACH "SUPER RENOURISHMENT"

The committee discussed methods of funding a possible beach "super renourishment" program, under consideration for the future by the County, which would increase beach width from 100 feet to 150 feet, and would raise the elevation of the sand by approximately one foot.

GIS LAYER MAPPING

Mr. Shepherd commented on the benefits of utilizing GIS layer mapping software. Mr. Dorrill suggested that the County Property Appraiser and/or Public Utilities may be able to provide a GIS base for the PBSB to add on to.

FACILITY REPLACEMENT

Mr. Shepherd commented on facility replacement needs including, (1) the PBSB has outgrown the existing outdated maintenance facility, and (2) the replacement of premium office space for administrative staff in the SunTrust building by office space in one PBSB facility may be more cost effective. Mr. Dorrill commented that staff has had recent discussions with County Public Utilities on possible facility replacement/improvements; a revised site development plan is expected shortly.

TRANSITION FROM TEMP TO FULL-TIME EMPLOYEES


Mr. Shepherd commented on future transitioning from unproductive temporary laborers to full-time County employees. Mr. Dorrill commented that an Executive Summary, requesting approval to hire three full-time employees to replace three full-time temporary laborers, and the related budget amendments have been prepared, and are ready to be submitted to the County Manager's Office.

OTHER BUSINESS

None

ADJOURNMENT

The meeting was adjourned at 10:07 a.m.



Mike Shepherd, Chairman

Minutes approved [] as presented OR [] as amended ON [3/15/18] date