

**PELICAN BAY SERVICES DIVISION BOARD REGULAR SESSION
OCTOBER 4, 2017**

The Pelican Bay Services Division Board met on Wednesday, October 4, 2017, at 1:00 p.m. at the Community Center at Pelican Bay, 8960 Hammock Oak Drive, Naples, Florida 34108.

In attendance were:

Pelican Bay Services Division Board

Scott Streckenbein, Chairman
Mike Shepherd, Vice-Chairman
Joe Chicurel
Tom Cravens
Jacob Damouni (*absent*)

Ken Dawson
Bohdan Hirniak
Susan O'Brien
Peggy Pinterich
Dave Trecker
Gary Ventress

Pelican Bay Services Division Staff

Neil Dorrill, Administrator
Marion Bolick, Operations Manager

Mary McCaughtry, Operations Analyst
Lisa Jacob, Associate Project Manager
Barbara Shea, Recording Secretary

Also Present

Tim Durham, County Manager's Office

APPROVED AGENDA (AS PRESENTED)

1. Pledge of Allegiance
2. Roll call
3. Agenda approval
4. Approval of 07/05/17 Regular Session meeting minutes
5. Audience comments
6. Administrator's report (*45 minutes*)
 - a. Clam Pass excavation and re-grading
 - b. Hurricane Irma and rebuilding our community
 - c. Irrigation project update
 - d. July, August, and September financial reports
 - e. Cobblestones removal update
7. Committee reports (*50 minutes*)
 - a. Clam Bay
 - b. Landscape & Safety
 - i. *Consideration to take over the responsibility for PB sidewalks
 - ii. *Median cut-through project on Gulf Park Drive
 - c. Beach Renourishment
 - d. Budget
 - e. Water Management
8. Chairman's report (*5 minutes*)
9. Old business
10. New business (*10 minutes*)

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- a. Voting Conflict Form 8B
 - b. Root pruning
 - c. Updates to PBSB Board members and PB members
11. Adjournment

**indicates possible action items*

ROLL CALL

Mr. Damouni was absent and a quorum was established

AGENDA APPROVAL

Mr. Cravens motioned, Mr. Dawson seconded to approve the agenda as presented. The motion carried unanimously. Ms. O'Brien requested and the board agreed that agenda item #7c would be heard prior to agenda item #7b.

APPROVAL OF 07/05/17 REGULAR SESSION MEETING MINUTES

Mr. Cravens motioned, Dr. Trecker seconded to approve the 07/05/17 regular session meeting minutes as amended. The motion carried unanimously.

AUDIENCE COMMENTS

Ms. Sandy Doyle commented on (1) the need to change our PBSB priorities to address new community needs resulting from Hurricane Irma, and (2) her opposition to amending the existing PBSB ordinance.

Dr. Joseph Doyle commented on (1) our local natural disaster induced recession, (2) the need for the PBSB to re-prioritize, and (3) advocating for generators for our community's lift stations.

Mr. Tim Durham, County Manager's Office, thanked Mr. Dorrill for his exemplary hurricane-related work as well as his assistance in bringing an international charity to Collier County.

Mr. Mike Ruffolo commented on the loss of trees and landscaping on the US 41 berm and the resulting increased noise to the residents whose properties border this area.

ADMINISTRATOR'S REPORT

CLAM PASS EXCAVATION AND RE-GRADING

Mr. Dorrill provided and discussed a copy of the certification of completion of the Clam Pass maintenance dredging project which was completed on August 9, 2017. He also provided a copy of the invoice to the Pelican Bay Foundation, Inc. for \$25,760 for 2,944 c.y. of sand placed on the Foundation beach during this project.

HURRICANE IRMA AND REBUILDING OUR COMMUNITY

Mr. Dorrill provided a report on Hurricane Irma and its impact on Pelican Bay and Collier County. Highlights included:

- A summary of hurricane impacts on Collier County.
- A summary of post-hurricane staff activities.
- Contractors hired to assist with tree pruning and removal, and related debris removal

- The County has transferred \$50,000 into a special project to fund PBSB Irma expenses.
- Very little staff overtime has been incurred.
- Irma related expenses cannot be projected at this time.
- The PBSB is responsible for the clean-up and maintenance of the 41 berm landscaping area, but not landscaping replacement.
- Post-hurricane photos were provided for review by the board members.

Mr. Streckenbein suggested that the PBSB Board (1) review IRMA financial needs at a future time when estimates are available to quantify these needs, (2) re-evaluate FY18 budgeted projects, and (3) make decisions on the source of additional funds needed, only after the IRMA financial needs can be quantified.

Ms. Lisa Ruffolo commented on trees from County property which fell on her private property, and inquired as to the entity which has the financial responsibility to replace trees lost from Hurricane Irma in the buffer zone between the rear of her property and US 41.

IRRIGATION PROJECT UPDATE

Mr. Dorrill reported that the bid for the irrigation project has been awarded to Stahlman England Irrigation.

JULY, AUGUST, AND SEPTEMBER FINANCIAL REPORTS

Dr. Trecker motioned, Mr. Cravens seconded to accept the July, August, and September financial reports. The motion carried unanimously.

COBBLESTONES REMOVAL UPDATE

Mr. Dorrill reported that the bid for the cobblestone removal project has been awarded to Chris Tel Co., who is in the process of scheduling the project. This project will include repositioning the crosswalk lights at the north tram station (safety enhancements).

COMMITTEE REPORTS

CLAM BAY REPORT

Ms. O'Brien summarized her October 2017 Clam Bay update included in the agenda packet and specifically noted: (1) Clam Bay tidal ratios for August and September look very good, (2) Clam Pass looks good and is functioning well post-hurricane, (3) May, June, and July water quality reports show no improvement in copper and phosphorus levels, (4) Earth Tech continues to evaluate hurricane damage to Clam Bay waterways, (5) in some areas, mangroves suffered some hurricane damage with minimal mortality; Earth Tech will establish new monitoring plots in the damaged areas, (6) the FWC hearing on a possible Clam Bay manatee protection zone designation was re-scheduled for Oct 23-25, (7) a minimum of 60 days preparation is needed for a Clam Pass dredging project, and (8) the annual bathymetric survey will be completed next month, and will be included in the annual report.

Dr. Trecker commented that both Mr. Tim Hall and Mr. Jeremy Sterk commented at the recent Clam Bay Committee meeting that only fallen mangrove debris located in the channels in Clam Bay should be removed.

LANDSCAPE & SAFETY REPORT

Dr. Chicurel reported that the Landscape & Safety Committee met on August 29 and the following items were discussed.

1. The committee voted unanimously to recommend to the full board that the PBSB allocate no more than \$40,000 for the construction of a median cut-through on Gulf Park Dr. opposite Oak Lake Sanctuary. The County will provide the engineering and project management. The Oak Lake Sanctuary Board has offered to contribute \$5,000 towards the effort. Whether or not to accept this offer was deferred to the full board for determination.

2. Ongoing discussion and updated information concerning the committee's consensus to address our poorly maintained, hazardous, and failing sidewalks took place. Additional funding sources, if any, will be explored as well as further examination of the 2011 plan to construct a sidewalk on the west side of Pelican Bay Blvd. In order to correct the deficiencies in width, material nature (asphalt vs. concrete), and maintenance, the committee recommends that the PBSB Board ask the Board of County Commissioners to add the "installation and maintenance of our sidewalks" to the PBSB powers and purpose section of its ordinance (No. 2013-61).

3. Mr. Bolick informed the committee of the ongoing sod installation projects, as well as other landscape projects to clean up street and sidewalk borders for aesthetic and maintenance purposes.

TAKING OVER RESPONSIBILITY FOR PB SIDEWALKS

Mr. Streckenbein and Mr. Cravens suggested that more community input is needed in order to move forward with adding maintenance and reconstruction of PB sidewalks to PBSB responsibilities.

Dr. Chicurel chose not to make any motion regarding sidewalks. He recommended that an ad hoc committee be formed to research and formulate the wording for a PBSB ordinance change, which would include not just the addition of sidewalk responsibility, but all changes agreed upon by the PBSB Board. He commented that the Landscape & Safety Committee had discussed a possible ordinance change which would amend the current limitation on the number of years a PBSB Chair may serve. Mr. Streckenbein supported the ad hoc committee and stated the Cost Savings Committee would be the appropriate venue to explore this proposal. Dr. Trecker agreed to assist in this committee.

Mr. Dorrill suggested a future discussion with Commissioner Solis, Mr. Shepherd, and himself to explore the possibility of an increase in the County's subsidy to Fund 111.

MEDIAN CUT-THROUGH PROJECT ON GULF PARK DRIVE

Dr. Chicurel commented on the Landscape & Safety Committee's recommendation to approve the median cut-through project on Gulf Park Drive. He reminded board members who live in Oak Lake Sanctuary that they cannot participate in a discussion or vote on this issue.

Ms. O'Brien expressed concern over a \$40,000 project which does not benefit the entire PB community, especially in the face of numerous unexpected/unbudgeted Hurricane Irma expenses. She commented on Form 8B "Memorandum of voting conflict for county, municipal, and other local public officers" which must be completed by those members with a conflict of interest on an issue. The conflict of interest must be disclosed and there is to be no attempt to influence any board decisions. Ms. O'Brien expressed concern that Form 8B was not completed by any board members at prior board meetings and committee meetings where this issue was discussed.

Dr. Chicurel and Mr. Shepherd commented that this project would provide increased “safety” for the entire PB community. Dr. Trecker disagreed with the assertion that the cut-through would enhance safety.

Dr. Chicurel motioned, Dr. Trecker seconded that the PBSB Board allocate no more than \$40,000 for the construction of a median cut-through on Gulf Park Drive opposite Oak Lake Sanctuary. The motion carried 7-1, with Ms. O’Brien dissenting, and Mr. Dawson and Mr. Ventress abstaining.

By consensus, the board agreed not to accept \$5,000 in cost-sharing for this project from Oak Lake Sanctuary.

BEACH RENOURISHMENT REPORT

Dr. Trecker provided recent post-hurricane slides of Pelican Bay beach conditions and highlighted the following observations and County beach renourishment developments:

- The north beach width (near Marker 36) looks good. However, further north, the beach width diminishes.
- Sand pushed into Sections B & C in Clam Pass from Irma’s tidal surge.
- Some sand dunes are completely flattened.
- A visual survey of all County beaches by a group including Coastal Zone Mgt., FDEP, and FEMA made a rough visual assessment of an average Pelican Bay beach loss of 40 feet of beach width and up to 75,000 c.y. of sand.
- The County is planning to complete a physical survey of County beaches (including Pelican Bay), which will provide specific data on PB beach widths to us within a month.
- A portion of the beach south of Marker 37 has never been permitted for beach renourishment. The County Coastal Zone Mgt. Dept. has agreed to obtain the required federal and state permits for us.
- The County will meet with FEMA to discuss reimbursement for countywide sand replacement costs.
- The County hopes to repair the IRMA damage to Collier beaches and build in a form of renourishment in one combined project. This project is not expected to be completed before the end of 2018, but more likely in 2019.
- A legal opinion is forthcoming on whether the PBSB is responsible for renourishing the part of the beach which is owned by the County. The PBF Board and Mr. Jim Hoppensteadt (PBF President) are aware of this.

Dr. Trecker reported that the PBSB beach workshop (for discussion on long range beach renourishment options), scheduled for Oct. 16, has been canceled.

BUDGET REPORT

Mr. Shepherd reported that the FY18 PBSB budget was approved by the BCC at the Public Hearing on Sept. 7, 2017.

WATER MANAGEMENT REPORT

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Mr. Cravens reported that the Water Management Committee met on August 3 and provided a powerpoint presentation on issues discussed including (1) Mr. Tom Barber of Agnoli Barber provided a presentation on Phase 2 lake erosion results, (2) the committee recommended that the PBSB Board use Lake 2-9 (St Maarten/St. Thomas) as a trial lake for lake bank remediation in FY19 and start accruing funds for this project, (3) Ms. Jacob is working on obtaining bids for the installation of 11 aerators, (4) Mr. Bolick is checking on the cost of electronic monitoring clocks for solar power aeration systems, and (5) Dr. Trecker expressed concern over high phosphorus readings in PB lakes.

Ms. O'Brien suggested staff follow up on discharges from the Mystique construction project. Dr. Joseph Doyle suggested that the PBSB repeat a town hall meeting on water quality.

CHAIRMAN'S REPORT

Mr. Streckenbein (at the start of the meeting) recapped post-hurricane PBSB staff accomplishments and recovery activities.

OLD BUSINESS

None

NEW BUSINESS

ROOT PRUNING

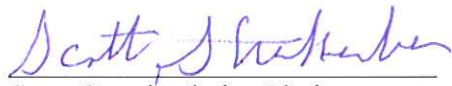
The board chose to table this issue to a future meeting.

UPDATES TO PBSB BOARD MEMBERS AND PB MEMBERS

Ms. O'Brien commented on her disappointment in not receiving any updates from our administrator after Hurricane Irma. She suggested updating PB residents on our progress in the Pelican Bay Post. Mr. Dorrill commented on his daily post-hurricane communications with the PBF, the PBSB Chairman, and County staff. Mr. Shepherd and other board members complemented Mr. Dorrill and Mr. Bolick for their hurricane-related work.

ADJOURNMENT

The meeting was adjourned at 3:15 p.m.


Scott Streckenbein, Chairman

Minutes approved [] as presented OR [] as amended ON [11-1-17] date