

**PELICAN BAY SERVICES DIVISION BOARD REGULAR SESSION  
NOVEMBER 1, 2017**

The Pelican Bay Services Division Board met on Wednesday, November 1, 2017, at 1:00 p.m. at the Community Center at Pelican Bay, 8960 Hammock Oak Drive, Naples, Florida 34108.

In attendance were:

**Pelican Bay Services Division Board**

Scott Streckenbein, Chairman  
Mike Shepherd, Vice-Chairman  
Joe Chicurel  
Tom Cravens (*absent*)  
Jacob Damouni (*absent*)

Ken Dawson  
Bohdan Hirniak  
Susan O'Brien  
Peggy Pinterich (*absent*)  
Dave Trecker  
Gary Ventress

**Pelican Bay Services Division Staff**

Neil Dorrill, Administrator  
Marion Bolick, Operations Manager

Mary McCaughtry, Operations Analyst  
Lisa Jacob, Associate Project Manager  
Barbara Shea, Recording Secretary

**Also Present**

John Chandler, Pelican Bay Foundation  
Tim Corcoran, Pelican Bay Foundation

Tim Durham, County Manager's Office  
Jim Hoppensteadt, Pelican Bay Foundation  
Mary Johnson, Pelican Bay Foundation

**APPROVED AGENDA (AS PRESENTED)**

1. Pledge of Allegiance
2. Roll call
3. Agenda approval
4. Approval of 10/04/17 Regular Session meeting minutes
5. Audience comments
6. Administrator's report (*75 minutes*)
  - a. Assessment of PB stormwater drains
  - b. Hurricane Irma related expenses, update on cleanup, & recovery going forward
  - c. Status of street light & sign repairs
  - d. Irrigation project update
  - e. Cobblestones removal update
  - f. Sharrows update
  - g. October financial report
7. Committee reports (*25 minutes*)
  - a. Clam Bay
  - b. Landscape & Safety
  - c. Beach Renourishment
  - d. Budget
  - e. Water Management
8. Chairman's report (*5 minutes*)
  - a. Reading of two Form 8B's

**Pelican Bay Services Division Board Regular Session**  
**November 1, 2017**

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9. Old business *(10 minutes)*
  - a. Compliance with FL Statute 112.3143 (Voting conflicts)
  - b. Root pruning
10. New business
11. Adjournment

**ROLL CALL**

Mr. Cravens, Mr. Damouni and Ms. Pinterich were absent and a quorum was established

**AGENDA APPROVAL**

**Mr. Dawson motioned, Dr. Trecker seconded to approve the agenda as presented. The motion carried unanimously.**

**APPROVAL OF 10/04/17 REGULAR SESSION MEETING MINUTES**

**Dr. Trecker motioned, Mr. Dawson seconded to approve the 10/04/17 regular session meeting minutes as amended. The motion carried unanimously.**

**AUDIENCE COMMENTS**

Dr. Joseph Doyle commented on Collier County's current study of a possible stormwater utility and a related Growth Management Dept. sponsored public workshop at North Collier Regional Park on Nov. 7.

**ADMINISTRATOR'S REPORT**

**ASSESSMENT OF PB STORMWATER DRAINS**

Mr. Dorrill reported on a recent meeting with Collier County staff, which included Mr. Thaddeus Cohen, Growth Management Department Head and Mr. Travis Gossard, Road Maintenance Division Director, to discuss stormwater drains and drainage easements. Takeaways included:

- The Road & Bridge Dept. will begin an initial evaluation of all Oakmont storm drains and pipes with a robotic camera, starting with the stormwater drainpipe on Pelican Bay resident Jeff Lane's property. Subsequently, evaluations of storm drains and pipes in the remaining areas of Pelican Bay will be conducted.
- The Transportation Dept. will begin a review of their Pelican Bay drainage easement records to ensure there are no missing easements required for roadway drainage maintenance, in order to take full responsibility for repairing the aging Pelican Bay infrastructure. Once their review is complete, our PBSB engineer will review the County's final list of easements to ensure that the list matches PBSB records.

**DRAINAGE EASEMENT MAINTENANCE PROJECT AT THE RITZ CARLTON**

Mr. Dorrill reported that staff will begin working on the next drainage easement maintenance project at the Ritz Carlton to remove overgrown vegetation and debris from our drainage easement, which is causing flooding in the employee and service parking lots.

**HURRICANE IRMA EXPENSES, CLEANUP, AND FUTURE RECOVERY**

Mr. Dorrill provided a report on Hurricane Irma expenses (included in the agenda packet), and provided the current up-to-date total of approximately \$215,000. He reported that the PBSB will apply for FEMA reimbursement, and expects 80-90% reimbursement of these expenses. He also reported that the County will be removing and disposing all materials in the debris pile at the PBSB maintenance building staging area.

Ms. O'Brien suggested a notification/update to the PB community concerning the status, expectations and target dates of our Hurricane Irma cleanup of the 41 berm. These efforts have been delayed as a result of wet conditions in that area. Dr. Chicurel suggested a similar resident notification, by the PBF, to clarify what associations and residents should expect regarding debris removal by the County.

**STATUS OF STREET LIGHT & SIGN REPAIRS**

Mr. Dorrill reported that purchase orders have been issued for street light repairs and realignment (total of 28). The PBSB has filed respective insurance claims and will also request FEMA reimbursement for any uninsured repairs.

**IRRIGATION PROJECT UPDATE**

Mr. Dorrill reported that the irrigation project contract has been executed and is awaiting Board of County Commissioners' final approval at their November 14 meeting.

**COBBLESTONES REMOVAL UPDATE**

Mr. Dorrill reported that the cobblestone removal project has been substantially completed, and that our engineer is scheduled to perform a final inspection.

**SHARROWS UPDATE**

Mr. Dorrill reported that the sharrow project has been substantially completed. He commented that staff has noted that some of the new sharrows are exhibiting a "shadowing effect," and that the contractor has agreed to additional touch up work. Dr. Chicurel commented on quality control issues on this project. Mr. Ventress suggested that the PBSB purchase sharrow stencils to be used for our future sharrow projects to maintain quality and consistency.

**OCTOBER FINANCIAL REPORT**

**Mr. Streckenbein motioned, Ms. O'Brien seconded to accept the October financial report. The motion carried unanimously.**

**COMMITTEE REPORTS**

**CLAM BAY REPORT**

Ms. O'Brien provided her November 2017 Clam Bay update in the agenda packet and specifically highlighted: (1) new seedling growth has been observed in many areas with Hurricane Irma-damaged mangroves, (2) copper data remains steady, (3) total phosphorus remains problematic and will continue to be monitored, and (4) the manatee protection zone appeal hearing was held Oct 23-25 in Tallahassee.

Ms. O'Brien thanked the team who has worked on obtaining a Manatee Protection Zone designation for Clam Bay, including Mr. Jim Hoppensteadt, Mr. Tim Hall, Dr. Mohamed Dabees, Mr. Jeff Rogers, the PBF, the PBPOA, the Mangrove Action Group and others. She reported that

the PBF placed a camera in Clam Pass last spring, which showed 43 sightings of manatees from April to July. The administrative hearing judge is expected to rule in the next few months.

**LANDSCAPE & SAFETY REPORT**

Dr. Chicurel reported that the Landscape & Safety Committee did not meet in October, and that the November meeting date will be changed from the usual third Thursday of the month. He suggested that the entire Pelican Bay stormwater drainage system needs an evaluation, based on recent occurrences of sinkholes, failures, and collapses.

**BEACH RENOURISHMENT REPORT**

Dr. Trecker reported that the County expects its formal (post Hurricane Irma) beach survey report to be completed and issued within two weeks. Once received, Dr. Trecker will schedule a Beach Renourishment Committee meeting.

**BUDGET REPORT**

None

**WATER MANAGEMENT REPORT**

None

**CHAIRMAN'S REPORT**

Mr. Streckenbein read two disclosure Form 8B's "Memorandum of Voting Conflict for County, Municipal, and Other Local Public Officers" completed and submitted by Mr. Dawson and Mr. Ventress, as related to the approval of the median cut-through project on Gulf Park Drive at the PBSB Board meeting on October 4.

Mr. Streckenbein complemented staff on their significant progress with Hurricane Irma clean-up work.

**OLD BUSINESS**

**COMPLIANCE WITH FL STATUTE 112.3143 (VOTING CONFLICTS)**

Ms. O'Brien summarized a chronology of the PBSB committee and board meetings, preceding the October PBSB Board meeting, which included discussions of a median cut-through project on Gulf Park Drive, where no Form B's were completed by any board members. She indicated that she intended to provide this chronology to County Attorney Klatzkow. Mr. Shepherd suggested that the PBSB Chairman should decide whether to forward the document to Mr. Klatzkow. Mr. Streckenbein commented that he was not comfortable with forwarding this document to Mr. Klatzkow on behalf of the PBSB Board.

**ROOT PRUNING**

Ms. O'Brien suggested that Mr. Dorrill provide an update on a July PBSB root pruning pilot program. Mr. Dorrill commented that he has had no plans/intentions to root prune anything. He commented that an arborist was consulted on some surface level grinding in order to accomplish the Landscape & Safety Committee's desire to establish circles around major canopy trees to effectuate re-sodding.

**NEW BUSINESS**

None

**ADJOURNMENT**

The meeting was adjourned at 2:22 p.m.



Scott Streckenbein, Chairman

Minutes approved [  ] as presented OR [  ] as amended ON [ 12-6-17 ] date