

PELICAN BAY SERVICES DIVISION
Municipal Services Taxing & Benefit Unit
NOTICE OF PUBLIC MEETING THURSDAY, JANUARY 18, 2018

THE LANDSCAPE & SAFETY COMMITTEE OF THE PELICAN BAY SERVICES DIVISION WILL MEET AT 1:00 PM ON JANUARY 18 AT THE COMMUNITY CENTER AT PELICAN BAY, LOCATED AT 8960 HAMMOCK OAK DRIVE, NAPLES, FL 34108.

AGENDA

1. Call to order
2. Pledge of allegiance
3. Agenda approval
4. Approval of 12/21/17 meeting minutes
5. Audience comments
6. Administrator's Report
 - a. Sharrows update
 - b. Sod replacement update
7. Sidewalks vs. Pathways – What's the County definition for Pelican Bay?
8. Stop signs at the Hammock Oak/Pelican Bay Blvd./ Crescent intersection
9. Bicycle Safety Signs (Allow 3 feet between vehicle and bicycle)
10. Committee member comments and/or New business
 - a. Water Management Committee status
11. Old Business
12. Adjournment

ANY PERSON WISHING TO SPEAK ON AN AGENDA ITEM WILL RECEIVE UP TO THREE (3) MINUTES PER ITEM TO ADDRESS THE BOARD. THE BOARD WILL SOLICIT PUBLIC COMMENTS ON SUBJECTS NOT ON THIS AGENDA AND ANY PERSON WISHING TO SPEAK WILL RECEIVE UP TO THREE (3) MINUTES. THE BOARD ENCOURAGES YOU TO SUBMIT YOUR COMMENTS IN WRITING IN ADVANCE OF THE MEETING. ANY PERSON WHO DECIDES TO APPEAL A DECISION OF THIS BOARD WILL NEED A RECORD OF THE PROCEEDING PERTAINING THERETO, AND THEREFORE MAY NEED TO ENSURE THAT A VERBATIM RECORD IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS MEETING YOU ARE ENTITLED TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE PELICAN BAY SERVICES DIVISION AT (239) 597-1749 OR VISIT PELICANBAYSERVICESDIVISION.NET.

**PELICAN BAY SERVICES DIVISION
LANDSCAPE & SAFETY COMMITTEE MEETING
DECEMBER 21, 2017**

The Landscape & Safety Committee of the Pelican Bay Services Division met on Thursday, December 21 at 1:30 p.m. at the Community Center at Pelican Bay, located at 8960 Hammock Oak Drive, Naples, Florida 34108. The following members attended.

Landscape & Safety Committee

Joe Chicurel, Chairman

Tom Cravens

Bohdan Hirniak (*absent*)

Mike Shepherd

Scott Streckenbein (*ex-officio*)

Gary Ventress (*absent*)

Pelican Bay Services Division Staff

Neil Dorrill, Administrator

Marion Bolick, Operations Manager

Mary McCaughtry, Operations Analyst

Lisa Jacob, Associate Project Manager

Barbara Shea, Recording Secretary

Also Present

Susan O'Brien, PBSB Board

APPROVED AGENDA (AS PRESENTED)

1. Call to order
2. Pledge of allegiance
3. Agenda approval
4. Approval of 11/30/17 meeting minutes
5. Audience comments
6. Administrator's update
7. 41 Berm Renovation Update & Discussion
8. Sharrows Discussion
9. Ad Hoc Committee results
10. Committee member comments
11. Adjournment

ROLL CALL

Mr. Hirniak and Mr. Ventress were absent and a quorum was established

AGENDA APPROVAL

Mr. Cravens motioned, Mr. Shepherd seconded to approve the agenda as presented. The motion carried unanimously.

APPROVAL OF 11/30/17 MEETING MINUTES

Mr. Cravens motioned, Mr. Shepherd seconded to approve the 11/30/17 meeting minutes as presented. The motion carried unanimously.

AUDIENCE COMMENTS

Ms. O'Brien requested that the Administrator's Report include a discussion of when the tree stump removal and sod replacement installation projects will begin.

ADMINISTRATOR'S UPDATE

Mr. Dorrill provided a post-Irma update on PBSB landscaping activities including:

- The PBSB fall landscaping maintenance schedule has been recovered.
- Signature Tree has begun their FY18 contracted work including (1) annual tree canopy thinning and pruning, (2) annual sabal palm pruning, and (3) triaging PB trees which sustained Irma damage with color coded ribbons, signifying the type of additional work required (no trees are tagged for removal).
- Hurricane debris removal is substantially complete. Remaining debris will be ground up and utilized as mulch along the US 41 berm and Vanderbilt Beach Rd.
- Spreadsheets identifying all PBSB Irma damage to be utilized for FEMA and insurance reimbursement purposes have been certified.
- Our civil engineer, Agnoli Barber, has been tasked to complete a survey to establish PBSB rights for debris removal in the drainage easement originating at the Trieste condominium and continuing along the side of the Ritz Carlton's parking lot and Vanderbilt Beach parking garage.
- Agnoli Barber has been tasked to provide specifications and plans for repair/replacement of PB street lights and street signs (damage resulting from Irma). When this project is put out for bid, vendors will be asked to provide an "alternative bid" for an accelerated start date. The PBSB Board will be given the opportunity to consider both price and start date when selecting a bid.
- PBSB requisitions for stump grinding and sod replacement have been submitted to the County Procurement Dept.
- The PBSB Board could consider taking advantage of the County's commercial paper financing product.

Ms. O'Brien commented on the need for the PBSB Board to discuss prioritization of Irma-related projects (replacement landscaping on US41 berm, street lighting & sign repair/replacement, etc.), as the FY18 budget may lack sufficient funds to complete all of the projects currently under discussion, and some may need to be delayed until FY19.

Mr. Dorrill commented that staff will request an update from the County on the status of our Gulf Park Drive median cut-through project.

41 BERM RENOVATION UPDATE

Mr. Dorrill reported on discussions with the PBF regarding cost-sharing for replacement landscaping on the US41 berm. Our civil engineer, Agnoli Barber has been tasked with providing an assessment and survey of missing plants/trees/vegetation and damaged fence areas along the berm.

SHARROWS

Mr. Dorrill reported on his conversation with the owner of McShea Contracting, who was hired to repaint PB sharrows a few months ago. He expressed the PBSB's concerns over the "shadowing effect" observed on many of these repainted sharrows. Mr. Dorrill asked the contractor to consider letting us experiment with one thermo-plastic pre-molded sharrow. The contractor suggested that we consider removing, sandblasting, or etching the existing surface before installing a thermo-plastic sharrow. After committee discussion, it was agreed that Mr. Dorrill would contact McShea Contracting to request an experimental thermo-plastic sharrow to be installed on a PB road surface.

Mr. Dorrill has instructed staff not to approve payment of \$10,200 for the sharrow repainting project, and to dispute the invoice back to McShea Contracting.

Mr. Dorrill reported that Gulf Park Drive is not on the County's FY18 list of planned resurfacing projects; staff will contact Mr. Travis Gossard, Collier County Director of Road Maintenance, to determine this road's ranking in the master list of future resurfacing projects.

After discussion, the committee by consensus agreed that (1) a "thinly outlined" sharrow is preferable to a wider outline, (2) the smallest permissible diameter of a sharrow is preferable, and (3) no additional bicycle-related signage would be pursued at this time.

AD HOC COMMITTEE RESULTS

Dr. Chicurel commented that Mr. Shepherd will be introducing the motions passed at the Dec. 7 ad hoc Cost Saving Strategies Committee at the PBSB January board meeting. The motions described changes, additions, and deletions to the PBSB ordinance, including an addition of sidewalk maintenance and replacement to PBSB responsibilities.

Mr. Streckenbein reported that he worked with staff to provide information to PB residents via the PBF's "Today in the Bay" e-blast over the past two weeks. Information provided included, (1) who we are, (2) what we do, (3) the upcoming PBSB election, (4) an update on the December PBSB Board meeting, and (5) the upcoming Jan. 3 PBSB Board discussion of a possible takeover of sidewalk maintenance, where residents will be given the opportunity to ask questions on this issue.

Mr. Dorrill suggested approaching Commissioner Solis to consider increasing our annual appropriation to County Fund 111, up to \$100,000, to offset the benefit to the County of giving up responsibility of maintaining Pelican Bay sidewalks to the PBSB. By consensus, the committee agreed to Mr. Dorrill's suggestion.

COMMITTEE MEMBER COMMENTS

Dr. Chicurel commented on an e-mail received from Mr. Trent Waterhouse on behalf of Chateaumere residents concerning their east-facing view of the PBSB maintenance site. After discussion by the committee which focused on the maintenance site's existence since the mid-1970s, they felt that no further action was necessary. Mr. Dorrill commented that he would provide a response to Mr. Waterhouse's e-mail.

Mr. Shepherd questioned staff as to where the in-house generated mulch would be placed. Mr. Bolick commented that in-house generated mulch would be initially utilized on the US 41 berm and Vanderbilt Beach Rd., and possibly placed in other areas based on the quantity produced.

Mr. Shepherd commented on our incomplete LED bulb conversion project. Mr. Bolick commented that staff has only been able to work on this project on Saturdays, as a result of Irma

**Pelican Bay Services Division Landscape & Safety Committee Meeting
December 21, 2017**

clean-up demands on staff time. Mr. Dorrill stated that he will have staff explore hiring an outside contractor to speed up the completion of this project.

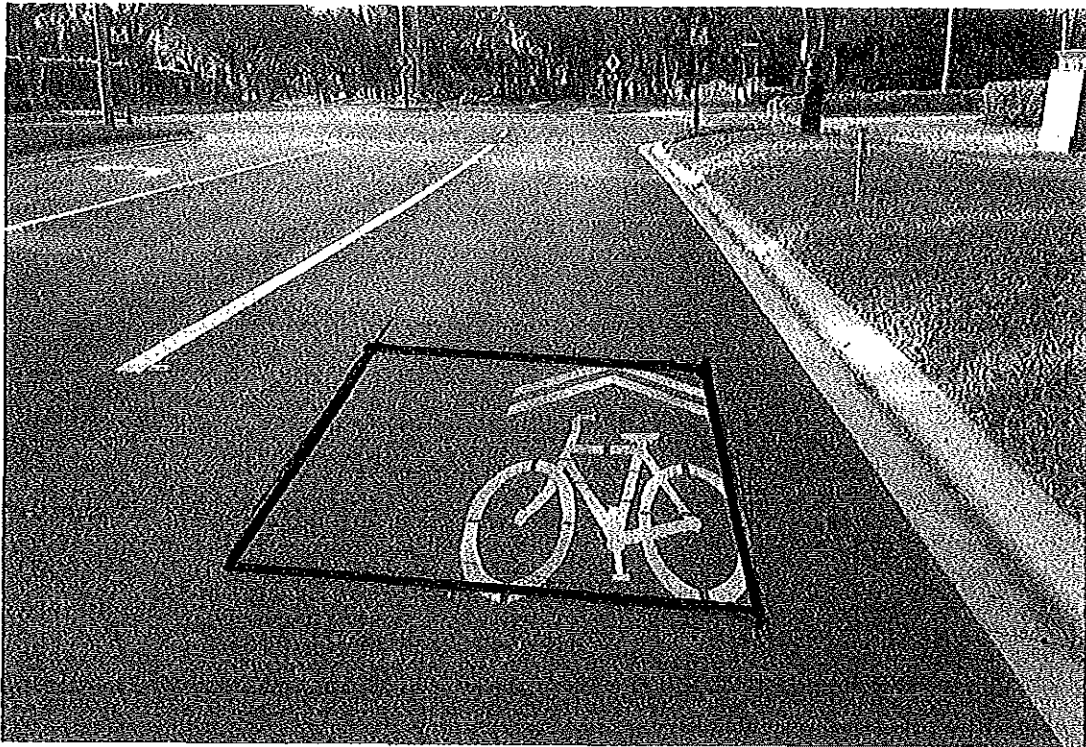
Mr. Shepherd reported that as a result of a recent discussion with FDOT, two new street light poles will be installed in a “preferable” location at the intersection of PB Blvd. and US 41.

ADJOURNMENT

The meeting was adjourned at 2:53 p.m.

Joe Chicurel, Chairman

Minutes approved [] *as presented* OR [] *as amended* ON [] *date*



- CENTER SHARROW
- BLACK BOX PAINTED
OVER EXISTING
SHARROW

