

**PELICAN BAY SERVICES DIVISION BOARD REGULAR SESSION  
MARCH 7, 2018**

The Pelican Bay Services Division Board met on Wednesday, March 7, 2018, at 1:00 p.m. at the Community Center at Pelican Bay, 8960 Hammock Oak Drive, Naples, Florida 34108.

In attendance were:

**Pelican Bay Services Division Board**

Scott Streckenbein, Chairman  
Mike Shepherd, Vice-Chairman  
Joe Chicurel  
Tom Cravens  
Jacob Damouni

Ken Dawson  
Bohdan Hirniak  
Susan O'Brien  
Peggy Pinterich (*absent*)  
Gary Ventress

**Pelican Bay Services Division Staff**

Neil Dorrill, Administrator  
Marion Bolick, Operations Manager

Mary McCaughtry, Operations Analyst  
Lisa Jacob, Associate Project Manager  
Barbara Shea, Recording Secretary

**Also Present**

Dave Cook, Pelican Bay Foundation  
Dave Doern, Pelican Bay Foundation

Tim Durham, County Manager's Office  
Mary Johnson, Pelican Bay Foundation

**APPROVED AGENDA (AS AMENDED)**

1. Pledge of Allegiance
2. Roll call
3. Agenda approval
4. Approval of 02/07/18 Regular Session meeting minutes
5. Approval of 12/7/17 ad hoc Cost Saving Strategies Committee meeting minutes
6. Audience comments
7. \*Recommendations for PBSB Board positions
8. Administrator's report
  - a. Ritz drainage easement and title search
  - b. Update on street sign and street light plans and specifications
  - c. Sod replacement
  - d. US 41 landscape/wall assessment and survey
  - e. February financial report
9. Committee reports
  - a. Clam Bay
  - b. Landscape & Safety
  - c. Water Management
    - i. \*Recommendation to stock blue tilapia in expanded test lakes
    - ii. \*Recommendation to temporarily suspend aerator plans
    - iii. \*Recommendation to temporarily suspend bacteria applications

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- iv. \*Recommendation to sufficiently accrue fund for 1 lake remediation per year
- 10. Chairman's report
- 11. Old business
  - a. \*Ordinance change
- 12. New business
  - a. Signage at intersection of Crayton Rd. & Pelican Bay Blvd.
  - b. Timeline for establishing scope of service for PBSB administrator
  - c. New board member orientation
  - d. Beach renourishment survey
- 13. Adjournment

**ROLL CALL**

Ms. Pinterich was absent and a quorum was established

**AGENDA APPROVAL**

**Mr. Cravens motioned, Mr. Dawson seconded to approve the agenda as amended, to hear agenda item #11a immediately following agenda item #7. The motion carried unanimously.**

**APPROVAL OF 02/07/18 REGULAR SESSION MEETING MINUTES**

**Mr. Dawson motioned, Mr. Damouni seconded to approve the 02/07/18 regular session meeting minutes as presented. The motion carried unanimously.**

**APPROVAL OF 12/7/17 AD HOC COST SAVING STRATEGIES COMMITTEE MEETING MINUTES**

**Mr. Cravens motioned, Mr. Dawson seconded to approve the 12/07/17 ad hoc Cost Saving Strategies committee meeting minutes as presented. The motion carried unanimously.**

**AUDIENCE COMMENTS**

None

**RECOMMENDATIONS FOR PBSB BOARD POSITIONS**

Each of the PBSB Board candidates, Susan O'Brien, Rick Swider, Peter Griffith, and Nick Fabregas gave a brief autobiographical speech to the audience.

**Mr. Streckenbein motioned, Mr. Cravens seconded to recommend to the BCC the appointment of the following candidates: Susan O'Brien, residential, Rick Swider, residential, and Nick Fabregas, commercial to full four-year terms and Peter Griffith, residential, to a one-year unexpired term on the Pelican Bay Services Division Board. The motion carried unanimously.**

**ORDINANCE CHANGE**

**Mr. Cravens motioned, Dr. Chicurel seconded that the Pelican Bay Services Division request that the Board of County Commissioners eliminate the requirement of a rotating chair and vice chair of the Pelican Bay Services Division Board. The motion carried unanimously.**

Mr. Dave Cook commented on the concept of a member of the PBF Board also serving on the PBSB Board and the associated restrictive Sunshine Law which applies to the PBSB Board.

Mr. Richard Rushton questioned why the restrictions on the chair and vice chair terms were added to the PBSB ordinance in 2013.

Ms. Mary Johnson commented on the value of term limits.

Mr. Dorrill commented that County Attorney Klatzkow has asked the PBSB Board, that in order to remove future uncertainty in a situation where at least one of the open seats is for a vacated seat with a partial remaining term, the BCC has directed that the Pelican Bay Advisory Board either amend its bylaws to create certainty with respect to this issue or to recommend an appropriate ordinance change.

Ms. O'Brien suggested that the board nail down a time to discuss this topic.

Mr. Streckenbein suggested that board members provide any suggestions on this topic to the PBSB Office/Barbara Shea.

Mr. Dorrill commented that draft bylaws were discussed by the PBSB board 3 years ago and that he would provide copies of these to the board for review at the next board meeting.

#### **ADMINISTRATOR'S REPORT**

##### **RITZ DRAINAGE EASEMENT AND TITLE SEARCH**

Mr. Dorrill commented that the title search/survey of the Ritz drainage easement has been completed by the County Real Property Dept., and will be used to prepare a scope of services to clean up the hurricane debris in those areas for which the PBSB has an easement. The PBSB will seek FEMA reimbursement, although it is unknown whether these costs will qualify.

##### **UPDATE ON STREET SIGN AND STREET LIGHT PLANS & SPECIFICATIONS**

Mr. Dorrill reported that staff has completed spreadsheets identifying hurricane damaged PB street signs (275) and street lights (109) requiring repairs/replacements. Staff is working with a FEMA consultant to maximize FEMA reimbursement for this damage.

Mr. Peter Gerbosi commented on a missing street light on Green Tree Dr. across from the entrance to the Willow Brook community. Ms. Jacob reported that replacement poles were ordered in November with an expected delivery time of 3-6 months. She will firm up the expected delivery date.

##### **SOD REPLACEMENT**

Mr. Dorrill reported that PB Blvd. northbound sod replacement is substantially complete.

##### **US 41 LANDSCAPE/WALL ASSESSMENT AND SURVEY**

Mr. Dorrill reported that our completed ABB survey shows 8,500 square feet of missing (hurricane damaged) landscaping on the US 41 berm. The preliminary estimate to replace the landscaping is \$150,000. \$39,000 is estimated for additional debris/tree/stump removal.

##### **FEBRUARY FINANCIAL REPORT**

**Mr. Cravens motioned, Mr. Dawson seconded to accept the February financial report. The motion carried unanimously.**

Mr. Dorrill reported that the County Budget Office has requested that the PBSB project our FEMA-related expenses and identify a source of funds. In response, Mr. Dorrill has authorized \$1 million to be transferred from the PBSB street lighting fund to our capital improvement fund in anticipation of street light, street sign, and landscaping expenses. The County considers this transaction to be an “interfund loan.” This transfer will be approved by the Board of County Commissioners at their 3/13/18 meeting.

### **COMMITTEE REPORTS**

#### **CLAM BAY REPORT**

Ms. O’Brien provided her March 2018 Clam Bay update in the agenda packet and specifically highlighted: (1) Dr. Tomasko’s annual (Nov. 2016-Oct. 2017) water quality report which shows, in comparison to last year, (a) copper results are slightly worse, (b) total phosphorus results are considerably worse, (c) dissolved oxygen results are a little worse and (2) the County is looking at ways to increase County beach access.

Ms. O’Brien commented that she is anticipating a Clam Pass dredging project before the May turtle nesting season and asked Mr. Dorrill when the PBSB board will be asked to approve the construction drawings, as specified in the Clam Bay Management Plan.

Mr. Dorrill commented that a bathymetric survey of Clam Pass has just been completed, and will be reviewed and analyzed by Dr. Dabees to determine whether the dredging criteria have been met. If so, Dr. Dabees will prepare an executive summary to be approved by the BCC at their regular meeting on 3/27/18. Mr. Dorrill commented on the critical beach erosion at Clam Pass Park, and that it would be mutually beneficial for the dredged sand to be pumped the shortest distance, to the south side of Clam Pass, and onto the Clam Pass Park Beach.

#### **LANDSCAPE & SAFETY REPORT**

Dr. Chicurel reported that the Landscape & Safety Committee met on February 15, and the following items were discussed.

1. E-mails of residents’ complaints about speeding and not stopping at crosswalks on Gulf Park Drive were hand delivered by PBSB member, Ken Dawson. The L&S Committee Chairman will ask Cpl. Turi to have the CCSO set up enforcement patrols on Gulf Park Dr. and place portable speed check devices along Gulf Park Dr.
2. PBSB Chairman Scott Streckenbein informed the committee that he and Tim Durham, Executive Director, County Manager’s Office, walked our sidewalks. Mr. Durham was shocked at the state of disrepair, and how inferior they are compared to most Collier County sidewalks. He plans to address these findings with the County.
3. Neil Dorrill, PBSB Administrator, presented ground cover and annual flower options to the committee. Liriope and penta varieties were selected. The chairman asked that grass not be dismissed when planning the re-landscaping of the many bare areas left after Hurricane Irma.
4. The butterfly garden will be attended to by Pedro and the PBSB as per Tom Cravens’ request.
5. The committee consensus on sharrows was finalized. If possible, existing sharrows will be removed, a black “square” painted over the remaining faint image, and a new sharrow painted on top of the black square.

6. Hurricane Irma update: PB's sign, berm, and waterway issues are being documented for FEMA on-site assessment.
7. Pelican Bay CCSO extra off hours patrol data for Dec. and Jan.:  
Citations: 4 – stop sign infractions and 23 – speeding  
Warnings: 43 – stop sign infractions and 42 - speeding

### **WATER MANAGEMENT REPORT**

Mr. Cravens commented on issues discussed at the 2/26/18 Water Management Committee meeting including (1) Bay Colony beach dune swale maintenance, (2) weir crest and discharge at the OLS/Villages/Las Brisas lake, (3) types of chemicals used by the PBSO to treat algae and duckweed in our lakes, (4) PBSO methods to combat algae including aerators, littoral plants, chemicals, and blue tilapia, and (5) the experience, cost effectiveness, and positive results of using blue tilapia in two trial lakes over 3 1/2 years. Mr. Cravens also commented on the great success of the use of blue tilapia in two private lakes.

Ms. O'Brien commented that five scientists we know and trust, including (1) former board member Dr. Dave Trecker, (2) our consultant Mr. Tim Hall, (3) our consultant Dr. David Tomasko, (4) Ms. Kathy Worley of the Conservancy of Southwest Florida, and (5) Mr. Raphael Vazquez-burney of CH2M Hill, all believe that potential negatives of introducing blue tilapia into our PB lakes far outweigh any potential positives.

Ms. Mary Johnson commented on (1) the danger in assuming that environmental impacts can be observed, (2) looking for an alternative solution to address the nutrients coming into our lakes, (3) the absence of PBSO's tracking of other alternatives used to combat algae over the past few years including aerators and littoral plants, and (4) looking at reducing overall usage of irrigation water which is filled with nutrients.

Mr. Richard Rushton and Mr. Peter Gerbosi both commented in support of installing blue tilapia in PBSO lakes.

**Mr. Cravens motioned, Mr. Shepherd seconded that we direct Mr. Bolick to refer to the list of 20 lakes included in the agenda packet and stock them with an appropriate number of blue tilapia and reassess in 3 months, and if satisfactory, we expand blue tilapia use to the rest of the lakes. The motion carried 8-1, with Ms. O'Brien dissenting.**

**Mr. Cravens motioned, Mr. Damouni seconded that we temporarily suspend our plans to put aerators in the remaining untreated lakes until the blue tilapia evaluation is complete, and then we will revisit the plan at that time. The motion carried unanimously.**

**Mr. Cravens motioned, Mr. Damouni seconded that we temporarily suspend application of the bacteria in all lakes pending an evaluation of the performance of the blue tilapia. The motion carried unanimously.**

**Mr. Cravens motioned, Mr. Damouni seconded that our accrual rate be sufficiently high that we can tend to one additional lake each year starting in**

**FY19 until all the lakes are satisfactorily remediated. The motion carried 8-1, with Ms. O'Brien dissenting.**

Ms. O'Brien commented that our engineer ABB has provided us with four options of lake remediation. She suggested that the board needs an opportunity to review the complete ABB study of our lake banks.

### **CHAIRMAN'S REPORT**

Mr. Streckenbein commented that John Chandler, PBF Chairman, has requested a joint board meeting with the PBSB board to discuss joint concerns of both boards. Mr. Streckenbein suggested that PBSB board members send suggested discussion topics to Barbara in the PBSB Office.

Mr. Streckenbein thanked Mr. Ventress for his years of service on the PBSB Board as this was his last board meeting.

### **OLD BUSINESS**

#### **FOLLOW UP ON SIDEWALKS BY TIM DURHAM, CM'S OFFICE**

Mr. Tim Durham, Executive Director, County Manager's Office, provided an update on events/discussions/meetings concerning PBSB sidewalks which have occurred since the February PBSB board meeting. Highlights included:

- Photos of extensively damaged PBSB walkways (resulting from Mr. Durham's review of walkways with Mr. Streckenbein in early February) were provided to Mr. Travis Gossard, Director of County Road Maintenance and Mr. Thaddeus Cohen, Dept. Head of County Growth Management.
- Mr. Gossard immediately scheduled a team to assess our pathways and make repairs to those areas with the highest safety concerns.
- A holistic solution is needed; a plan of walkway replacement would be a better solution than endless repairs.
- A presentation was provided which included the Collier County general fund budget, the County Road Maintenance Dept. budget, as well as the adverse effects of the Great Recession over the last ten years.
- PB residents are encouraged to continue to contact staff with the location and description of pathway areas that need immediate attention.
- Mr. Durham is very willing to pursue a financial commitment from the County to participate in a PB walkway replacement project.

Ms. O'Brien suggested that the board (1) determine the number of trees that would be lost if a walkway replacement project was undertaken, and (2) obtain a firm dollar commitment from the County for such a project.

### **NEW BUSINESS**

#### **SIGNAGE AT INTERSECTION OF CRAYTON RD. & PELICAN BAY BLVD.**

Mr. Streckenbein commented on six homeowners associations who have contacted him, requesting the PBSB's help in having the County install a "No outlet" sign at the corner of Crayton Rd. & Pelican Bay Blvd. In response, Dr. Chicurel suggested that the Landscape & Safety Committee discuss this issue at their March 12 meeting. The board agreed by consensus.

**TIMELINE FOR ESTABLISHING SCOPE OF SERVICE FOR PBSD**

**ADMINISTRATOR**

Mr. Tim Durham commented that he will be working on preparing the scope of services for PBSD management services, to go out for bid in order to put a new contract in place by July 1. He would like to involve the PBSD chairman in the selection process.

Ms. O'Brien summarized the events/meetings/discussions that took place in the spring of 2014 leading up to the award to DMG, for the contract beginning July 1, 2014. She suggested that the board look at a "new model" for the PBSD management services contract, in light of the huge PBSD "to do" list.

**Mr. Cravens motioned, Mr. Shepherd seconded that this board support the proposal with our chair, or his designee, representing us for the RFP. The motion was amended by Mr. Shepherd, seconded by Mr. Ventress to add the words "the sole contact" after the word "designee." The amended motion carried 8-1, with Ms. O'Brien dissenting. The motion carried 8-1, with Ms. O'Brien dissenting.**

**NEW BOARD MEMBER ORIENTATION**

Mr. Dorrill commented that he is planning a new board member orientation/workshop, tentatively for after Easter. All existing board members will be invited to attend.

**BEACH RENOURISHMENT SURVEY**

Mr. Streckenbein commented on his 2/28/18 meeting with Mr. Gary McAlpin, Manager, Coastal Zone Management. Highlights included, (1) the County has completed a beach profile survey from Vanderbilt Beach to Clam Pass, (2) no Pelican Bay beaches are critically eroded, (3) based on current conditions, no Pelican Bay beaches would qualify for the County's Jan. 2019 beach resiliency program, and (4) Humiston & Moore could be tasked by the PBSD to estimate the cost of a beach resiliency program (to match the County's program) for Pelican Bay beaches. Mr. Streckenbein confirmed to Mr. McAlpin that the PBSD board would appreciate the County obtaining a permit on behalf of the PBSD to enable any future beach renourishment from markers 37-41.

**ADJOURNMENT**

**The meeting was adjourned at 4:00 p.m.**



Scott Streckenbein, Chairman

Minutes approved [ ] as presented OR [  ] as amended ON [ 4-4-18 ] date