PELICAN BAY SERVICES DIVISION
Municipal Services Taxing & Benefit Unit

NOTICE OF PUBLIC MEETING  MONDAY, MARCH 12, 2018

THE LANDSCAPE & SAFETY COMMITTEE OF THE PELICAN BAY SERVICES DIVISION WILL MEET AT 1:00 PM ON MARCH 12 AT THE COMMUNITY CENTER AT PELICAN BAY, LOCATED AT 8960 HAMMOCK OAK DRIVE, NAPLES, FL 34108.

AGENDA

1. Call to order
2. Pledge of allegiance
3. Agenda approval
4. Approval of 02/15/18 meeting minutes
5. Audience comments
6. Sidewalk discussion
7. 41 Berm discussion
8. Cul-de-sac pathway collapses on west side (lake side) of Oakmont Pkwy.
9. “No outlet” sign on Crayton Rd. discussion
10. Committee member comments
11. Adjournment

ANY PERSON WISHING TO SPEAK ON AN AGENDA ITEM WILL RECEIVE UP TO THREE (3) MINUTES PER ITEM TO ADDRESS THE BOARD. THE BOARD WILL SOLICIT PUBLIC COMMENTS ON SUBJECTS NOT ON THIS AGENDA AND ANY PERSON WISHING TO SPEAK WILL RECEIVE UP TO THREE (3) MINUTES. THE BOARD ENCOURAGES YOU TO SUBMIT YOUR COMMENTS IN WRITING IN ADVANCE OF THE MEETING. ANY PERSON WHO DECIDES TO APPEAL A DECISION OF THIS BOARD WILL NEED A RECORD OF THE PROCEEDING PERTAINING THERETO, AND THEREFORE MAY NEED TO ENSURE THAT A VERBATIM RECORD IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS MEETING YOU ARE ENTITLED TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE PELICAN BAY SERVICES DIVISION AT (239) 597-1749 OR VISIT PELICANBAYSERVICESDIVISION.NET.
PELICAN BAY SERVICES DIVISION  
LANDSCAPE & SAFETY COMMITTEE MEETING  
FEBRUARY 15, 2018

The Landscape & Safety Committee of the Pelican Bay Services Division met on Thursday, February 15 at 1:00 p.m. at the Community Center at Pelican Bay, located at 8960 Hammock Oak Drive, Naples, Florida 34108. The following members attended.

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<tr>
<th>Landscape &amp; Safety Committee</th>
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<td>Joe Chicurel, Chairman</td>
<td>Mike Shepherd</td>
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<td>Tom Cravens</td>
<td>Gary Ventress</td>
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<tr>
<th>Pelican Bay Services Division Staff</th>
<th>Mary McCaughtry, Operations Analyst</th>
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<tr>
<td>Neil Dorrill, Administrator</td>
<td>Lisa Jacob, Associate Project Manager</td>
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<td>Marion Bolick, Operations Manager</td>
<td>Barbara Shea, Recording Secretary</td>
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<th>Also Present</th>
<th>Scott Streckenbein, PBS Board</th>
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<td>Ken Dawson, PBS Board</td>
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APPROVED AGENDA (AS PRESENTED)

1. Call to order  
2. Pledge of allegiance  
3. Agenda approval  
4. Approval of 01/18/18 meeting minutes  
5. Audience comments  
6. Administrator’s Report  
7. Sidewalk amendment change discussion  
8. Sharrow update  
9. Chairman’s Comments  
10. Committee Member Comments  
11. Adjournment

ROLL CALL  
All members were present and a quorum was established

AGENDA APPROVAL

Mr. Cravens motioned, Mr. Shepherd seconded to approve the agenda as presented. The motion carried unanimously.
APPROVAL OF 01/18/18 MEETING MINUTES

Mr. Cravens motioned, Mr. Shepherd seconded to approve the 01/18/18 meeting minutes as presented. The motion carried unanimously.

AUDIENCE COMMENTS

Mr. Dave Richter commented on the “terrible shape” of the plantings along US 41, resulting from Hurricane Irma.

Mr. Ken Dawson commented on concerns voiced by residents at a recent Oak Lake Sanctuary annual meeting, which included vehicles speeding on Gulf Park Drive, and vehicles not stopping at crosswalks. In response, Dr. Chicurel will request that our extra seasonal Sheriff patrols target Gulf Park Dr.

Mr. Streckenbein provided a report on his Feb. 9 five mile walk on P.B. walkways with Mr. Tim Durham, Executive Director, County Manager’s Office. Highlights included, (1) Mr. Durham appeared to be very concerned over the poor condition of our walkways, and (2) Mr. Durham will put together a report on his observations of PB walkways which will be submitted to Mr. Nick Casalanguida, Deputy County Manager, and Mr. Travis Gossard, Director of the County’s Road Maintenance Dept. Mr. Streckenbein emphasized that he will pursue every avenue to get our walkways “corrected.”

ADMINISTRATOR’S UPDATE

In response to recently voiced concerns by the L&S Committee, Mr. Dorrill reported that there will be no new wart ferns planted by the PBSD. After committee discussion of alternative groundcover plants such as artillery fern and liriope, the committee and staff agreed to experiment with liriope as a ground cover.

Mr. Dorrill provided photos of different color options of dwarf pentas and possible additions of coleus for the summer planting season, for review by the committee. By committee consensus, it was agreed that 2 colors of the “Graffiti Series” pentas would be planted, and would include “lipstick” and either pink or lavender. No coleus would be planted.

Mr. Dorrill provided an update on our hurricane cleanup including:

- Staff has submitted a purchase requisition (awaiting County Procurement approval) for the grinding of our remaining horticultural debris into mulch, which will be utilized in the PB community.
- During the past week, a FEMA assessment team has been on site, documenting hurricane damage of street lights, signs, and waterway debris.
- Our engineer, ABB, has completed a survey of the post-storm condition of the US 41 berm, identifying gaps, and quantifying and identifying replacement landscape materials. It will include measurements of lost fencing and wall structures. However, the PBSD will not re-establish these structures as we have no maintenance responsibility of these. Landscape replacement costs are not FEMA reimbursable.
- Sign and streetlight repair and replacement costs, not reimbursed by FEMA, should be reimbursable by our County property insurance.
- The total PBSD hurricane repair and replacement costs cannot be quantified at this time.
- The PBSD does have the authority to levy a special assessment.

SIDEWALK AMENDMENT CHANGE DISCUSSION
Dr. Chicurel commented on his takeaways of resident concerns voiced at the Feb. 7 PBSD Board meeting:

- Residents questioned the accuracy of the estimated annual cost to maintain PB walkways, as presented by the PBSD.
- Residents urged the PBSD to strongly pursue the County to do its job to maintain and repair our PB walkways, and then if this process fails, the PBSD should strongly pursue obtaining County funds to help pay for the PBSD to take over this responsibility.
- Residents expressed concerns over our unclear endgame.

Dr. Chicurel commented on a recent discussion with Mr. Dorrill on an alternative “triage” approach to taking over walkway maintenance which would include:

- Determine the linear feet of walkways exhibiting serious safety concerns, such as severe drop-offs, major holes, and chronic slick spots, and extrapolate out a cost for “phase 1” repairs.
- Determine the linear feet of walkways exhibiting features such as cracks, unsightly edges, and surface irregularities, and extrapolate out a cost for “phase 2” repairs.
- Completion of the two phases could be scheduled over 3 to 5 years.

Mr. Cravens commented on the lack of a clear understanding of the cost to repair our walkways. He pointed out that the estimated annual maintenance cost, as provided in the “Pelican Bay Walkways” presentation (at the Feb. 7 board meeting), is based on an extrapolation (to the PB community) of the inadequate dollars spent by the County on walkway repairs throughout the entire county. Mr. Cravens expressed his preference for no ordinance amendment at this time, and instead, suggested that the PBSD propose a specific PBSD repair project to the County, which would serve as a test to allow us to gain a better understanding of the true costs. Mr. Dorrill questioned whether the PBSD would have the current authority to spend PBSD funds on such a project.

Mr. Shepherd suggested developing a 3 – 5 year plan for replacement of our walkways, as they are 36-38 years old and near the end of their full lifespan. He also expressed support for strongly pursuing the County to complete repairs on those areas requiring immediate attention (for safety reasons).

Mr. Streckenbein commented that his meeting with Mr. Tim Durham may result in a PB resurfacing project, which could “buy us some time” to reserve funds for a future communitywide replacement project.

Dr. Chicurel provided photos of walkways in disrepair for review by the committee and audience members.

**SHARROWS UPDATE**

By consensus of the committee and staff, it was agreed that (1) the sharrow contractor would complete one “experimental sharrow” consisting of a black rectangle painted over an existing sharrow, with a new painted sharrow applied onto the black rectangle, and (2) Mr. Dorrill would explore the process of “grinding” or “sandblasting” an existing sharrow, before the black rectangle was painted.

**CHAIRMAN’S COMMENTS**
Dr. Chicurel commented on his dissatisfaction with various PB landscaped areas by providing photos of areas including (1) large areas of pine straw in high visibility areas, (2) pine straw on top of Asiatic jasmine in a median bed, (3) unattractively landscaped medians, and (4) pine straw on sloped areas, resulting in pine straw falling into the roadways.

COMMITTEE MEMBER COMMENTS
Mr. Cravens requested that Mr. Dorrill explore whether the maintenance of the butterfly garden, at the PBF Commons, could be taken over by the PBSD, as PBSD Supervisor Pedro Pineiro has butterfly garden expertise.

ADJOURNMENT

The meeting was adjourned at 3:01 p.m.

_____________________________
Joe Chicurel, Chairman

Minutes approved [___] as presented OR [___] as amended ON [_____________________] date