

**PELICAN BAY SERVICES DIVISION
LANDSCAPE & SAFETY COMMITTEE MEETING
DECEMBER 20, 2018**

The Landscape & Safety Committee of the Pelican Bay Services Division met on Thursday, December 20 at 1:00 p.m. at the Community Center at Pelican Bay, located at 8960 Hammock Oak Drive, Naples, Florida 34108. The following members attended.

Landscape & Safety Committee

Joe Chicurel, Chairman
Tom Cravens

Nick Fabregas
Pete Griffith (*absent*)
Mike Shepherd

Pelican Bay Services Division Staff

Neil Dorrill, Administrator
Marion Bolick, Operations Manager

Mary McCaughtry, Operations Analyst
Lisa Jacob, Associate Project Manager
Barbara Shea, Recording Secretary

Also Present

Tom Barber, Agnoli, Barber & Brundage
John Gandolfo, PBF Board

Susan O'Brien, PBSB Board
Scott Streckenbein, PBSB Board
Tania Wroblewski, Sheriff's Office

APPROVED AGENDA (AS AMENDED)

1. Call to Order
2. Pledge of Allegiance
3. Agenda approval
4. Approval of 09/20/18 meeting minutes
5. Audience comments
6. Sidewalk Construction Project Update (Lisa/Neil reports)
 - a. Engineering study progress report
 - b. Financing update
 - c. Seagate Drive and Vanderbilt Beach Road sidewalk discussion
 - d. Plan of action time line discussion
7. Myra Janco Daniels Crosswalk situation (Lisa reports)
 - a. Line of sight issues (*add-on*)
 - b. Project updates (*add-on*)
8. Widening of the median on Gulf Park Drive at the RIGHT TURN ONLY section discussion
9. Operations Dept's 2019 outline of projects (Marion report)
10. Committee Member comments
11. Chairman's comments
12. Adjournment

ROLL CALL

Mr. Griffith was absent and a quorum was established

AGENDA APPROVAL

Mr. Cravens motioned, Mr. Fabregas seconded to approve the agenda as amended with the addition of items #7a and #7b. The motion carried unanimously.

APPROVAL OF 09/20/18 MEETING MINUTES

Mr. Cravens motioned, Mr. Shepherd seconded to approve the 09/20/18 meeting minutes as presented. The motion carried unanimously.

AUDIENCE COMMENTS

Ms. O'Brien suggested that the committee obtain an update on the "no outlet" sign on Crayton Rd. under agenda item #7b.

Mr. John Gandolfo requested an update on the US 41 berm landscaping project. Ms. Jacob commented that the project is "in process" with the County Procurement Dept. and will be going out for bid shortly.

SIDEWALK CONSTRUCTION PROJECT UPDATE

Mr. Dorrill commented that per PBSB Board direction, Agnoli, Barber, & Brundage has been tasked to provide an engineering analysis and cost projection to replace all Pelican Bay pathways with concrete sidewalks.

ENGINEERING STUDY PROGRESS REPORT

Mr. Tom Barber, engineering consultant with ABB, commented on the progress of the six-foot wide concrete sidewalk replacement study. Highlights included (1) a draft of the "opinion of cost" report has been provided to staff, (2) total cost is estimated at \$5.7 million, which includes a 20% contingency and any necessary landscape replacement, (3) most of the GIS work has been completed, (4) a total of 13 trees would require removal, (5) sidewalks on Vanderbilt Beach Rd. from US 41 to the Ritz were included; sidewalks on Seagate Drive were not included, and (6) the next step is to reflect the location of the sidewalks onto a GIS map.

FINANCING UPDATE

Mr. Dorrill commented that Mr. Mark Isackson, County Budget Director, will provide a "financing alternatives" presentation to the PBSB Board at its January board meeting. Mr. Dorrill reported on a recent meeting with Mr. Nick Casalanguida, Deputy County Manager. Items discussed included (1) a schedule and exhibit of all Pelican Bay drainage easements (near completion by County staff), and (2) preliminary architectural drawings and two conceptual site plans for a new Operations Center at 6200 Watergate Way.

SEAGATE DRIVE AND VANDERBILT BEACH ROAD SIDEWALKS

Mr. Dorrill commented that there was no direction from the PBSB Board to include Seagate Drive in the concrete replacement engineering study. Mr. Fabregas noted that existing sidewalks on Seagate Drive are four-feet wide and have high pedestrian traffic. By consensus, the

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committee agreed that ABB should include the cost to replace Seagate Drive sidewalks in a separate line item in their final report.

PLAN OF ACTION TIME LINE DISCUSSION

Mr. Tom Barber commented that the final sidewalk replacement study report may be available for the January 7 PBSB Board meeting, but no later than the February meeting. Mr. Dorrill commented that we are within 60 – 90 days of obtaining financing proposals.

SEASONAL SHERIFF'S PATROLS IN PELICAN BAY

Mr. Dorrill commented that the PBSB historically funded additional law enforcement patrols in Pelican Bay. However, these patrols were suspended last year when a majority of supplemental Sheriff's Office resources were allocated to increased security at our schools. Cpl. Tania Wroblewski suggested that we put in a request to the Sheriff's Office if we are interested in extra CCSO patrols, although these may be difficult to obtain. She also commented that the fine for making a left turn onto US 41 from Gulf Park Drive is \$160.

MYRA JANCO DANIELS CROSSWALK

Ms. Jacob commented on the recent County re-striping of the crosswalk on Myra Janco Daniels Blvd. near the St. Williams Church and the Waterside Shops. The PBSB will be responsible for the installation of four additional signs at this crosswalk. Mr. Dorrill commented that although we will follow up with providing the signage, no tree removal will be pursued.

Ms. O'Brien suggested that we talk to personnel at the St. Williams Church, who may have valuable input on church pedestrian traffic.

LINE OF SIGHT ISSUES (ADD-ON)

Dr. Chicurel and committee members discussed areas in Pelican Bay with "line of sight" conflicts (with landscaping), many of which can only be observed from a sedan-type vehicle. Mr. Dorrill commented that staff will complete an inventory of "line of sight" conflicts at intersections, with specific evaluation of plant height and tree trunks, throughout Pelican Bay.

PROJECT UPDATES (ADD-ON)

Ms. Jacob provided project updates which included (1) the streetlight pole project is near completion; the final phase which includes the installation of four new bollard lights will be completed in January, (2) the street sign project contract has been awarded; a pre-construction meeting has been scheduled for early January, and (3) the "no outlet" sign for Crayton Rd. will be included in the next group of "add-on" signs to be installed.

Ms. O'Brien commented that the "no outlet" sign for Crayton Rd. was approved by the PBSB Board in April and she suggested that we install a temporary sign.

WIDENING OF THE MEDIAN ON GULF PARK DRIVE

Dr. Chicurel reported that staff is placing three quasi-permanent posts at the end of the former left turn lane at the intersection of Gulf Park Dr. and US 41.

Mr. Dorrill reported that he has a scheduled January meeting with Senator Passidomo, which will provide an opportunity to discuss possible FDOT funding for a US 41 median alteration (at the intersection of Gulf Park Dr.). By committee consensus it was agreed that Mr. Dorrill will

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work with our engineer to prepare an exhibit of a proposed median alteration to share with the senator.

By consensus, the committee was in favor of widening the median at the east end of Gulf Park Dr. which would remove the former left turn lane at the east end of Gulf Park Dr. ABB will prepare a drawing of the recommended widened median.

Mr. John Gandolfo commended the committee for working on the safety improvements at this intersection.

OPERATIONS DEPT'S 2019 OUTLINE OF PROJECTS

Mr. Bolick reported (1) the US 41 berm restoration project is expected to begin in the Spring, (2) a new tree trimming RFP is in process, and (3) pine straw, in-house mulching, and re-sodding work is on-going.

Ms. O'Brien asked whether the installation of the plants and trees is included in the US 41 berm restoration project. Mr. Bolick confirmed that landscaping installation will be included in the project and exclusively performed by the contracted vendor.

COMMITTEE MEMBER COMMENTS

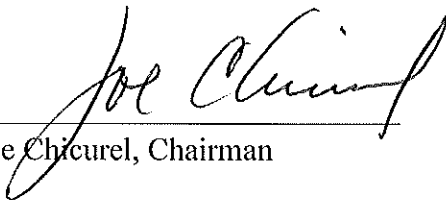
None

CHAIRMAN'S COMMENTS

None

ADJOURNMENT

The meeting was adjourned at 2:19 p.m.



Joe Chicurel, Chairman

Minutes approved [] as presented OR [] as amended ON [01-17-19] date