

**PELICAN BAY SERVICES DIVISION**  
**Municipal Services Taxing & Benefit Unit**

**NOTICE OF PUBLIC MEETING**

**MONDAY, MARCH 18, 2019**

**THE LANDSCAPE & SAFETY COMMITTEE OF THE PELICAN BAY SERVICES DIVISION WILL MEET AT 1:00 PM ON MARCH 18 AT THE COMMUNITY CENTER AT PELICAN BAY, LOCATED AT 8960 HAMMOCK OAK DRIVE, NAPLES, FL 34108.**

**AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Agenda approval
4. Approval of 02/21/19 meeting minutes
5. Audience comments
6. Sidewalk Project Discussion
  - a. Alternative Flexi-Pave material
  - b. Financing update
7. Chairman's comments
8. Committee member comments
9. Adjournment

*\*indicates possible action items*

ANY PERSON WISHING TO SPEAK ON AN AGENDA ITEM WILL RECEIVE UP TO THREE (3) MINUTES PER ITEM TO ADDRESS THE BOARD. THE BOARD WILL SOLICIT PUBLIC COMMENTS ON SUBJECTS NOT ON THIS AGENDA AND ANY PERSON WISHING TO SPEAK WILL RECEIVE UP TO THREE (3) MINUTES. THE BOARD ENCOURAGES YOU TO SUBMIT YOUR COMMENTS IN WRITING IN ADVANCE OF THE MEETING. ANY PERSON WHO DECIDES TO APPEAL A DECISION OF THIS BOARD WILL NEED A RECORD OF THE PROCEEDING PERTAINING THERETO, AND THEREFORE MAY NEED TO ENSURE THAT A VERBATIM RECORD IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS MEETING YOU ARE ENTITLED TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE PELICAN BAY SERVICES DIVISION AT (239) 597-1749 OR VISIT PELICANBAYSERVICESDIVISION.NET.

**PELICAN BAY SERVICES DIVISION  
LANDSCAPE & SAFETY COMMITTEE MEETING  
FEBRUARY 21, 2019**

The Landscape & Safety Committee of the Pelican Bay Services Division met on Thursday, February 21 at 1:00 p.m. at the Community Center at Pelican Bay, located at 8960 Hammock Oak Drive, Naples, Florida 34108. The following members attended.

**Landscape & Safety Committee**

Joe Chicurel, Chairman  
Tom Cravens

Nick Fabregas  
Pete Griffith  
Mike Shepherd

**Pelican Bay Services Division Staff**

Neil Dorrill, Administrator  
Marion Bolick, Operations Manager (*absent*)

Mary McCaughtry, Operations Analyst  
Lisa Jacob, Associate Project Manager  
Barbara Shea, Recording Secretary

**Also Present**

Tom Barber, Agnoli, Barber & Brundage  
Jim Carr, Agnoli, Barber & Brundage  
Joe Lancia, Sheriff's Office

Susan O'Brien, PBSB Board  
Scott Streckenbein, PBSB Board  
Trent Waterhouse, Pelican Bay Foundation  
Tania Wroblewski, Sheriff's Office

**APPROVED AGENDA (AS AMENDED)**

1. Call to Order
2. Pledge of Allegiance
3. Agenda approval
4. Approval of 01/17/19 meeting minutes
5. Audience comments
6. Pelican Bay Sidewalk Project
  - a. Project History
  - b. Engineer Q & A
    - i. \*ABB cost to prepare construction drawings & specs, (includes permitting, engineering, & surveying)
  - c. Financing Update (County cost sharing for sidewalks)
7. Chairman's comments
8. Committee member comments
  - a. Line of sight landscaping conflicts at Station #8 crosswalk on PB Blvd. (*add-on*)
  - b. Status of Ridgewood Park replanting (*add-on*)
9. Adjournment

**ROLL CALL**

All members were present and a quorum was established

**AGENDA APPROVAL**

**Mr. Griffith motioned, Mr. Shepherd seconded to approve the agenda as amended, with the addition of agenda items #8a and #8b. The motion carried unanimously.**

**APPROVAL OF 01/17/19 MEETING MINUTES**

**Mr. Cravens motioned, Mr. Griffith seconded to approve the 01/17/19 meeting minutes as presented. The motion carried unanimously.**

**AUDIENCE COMMENTS**

Cpl. Tania Wroblewski, Sheriff's Office, introduced Cpl. Joe Lancia, Sheriff's Office, who is assigned to the beach and traffic patrols in Pelican Bay.

**PELICAN BAY SIDEWALK PROJECT**

**PROJECT HISTORY**

Dr. Chicurel provided the history, facts, and chronology of the proposed sidewalk replacement project. He emphasized that the goal is that the replacement sidewalk will be concrete and six feet wide, except in some areas where it will be five feet wide to accommodate conflicts resulting from trees, utilities, etc. The seven tree conflicts identified by our engineer ABB on the GIS plan were physically examined by a committee member, staff, and our engineer, and it was concluded that only one hardwood canopy tree and a few palm trees in the entire project would need to be removed. The trees that are planned for removal have been "marked." An arborist will be on-site for root trimming work. Dr. Chicurel provided photos of our existing sidewalks in disrepair and read some resident complaints about our sidewalks, referring to them as unsafe, unattractive, in poor condition, and the cause of numerous accidents.

**ENGINEER Q & A**

The committee and audience members asked questions directed to our engineers, Mr. Jim Carr and Mr. Tom Barber of ABB. Highlights of discussion included the following.

- The engineers suggested a three phased approach which would include scheduling sidewalk replacement work during three consecutive off-season time periods. Mr. Barber suggested that the project begin with the replacement of sidewalks on the west side of PB Blvd. Mr. Dorrill recommended that we begin with the east side of PB Blvd, as these sidewalks are in the worst state of disrepair. Committee members expressed different opinions on this issue, and no final decision was made on choosing which sidewalks would be replaced first.
- ABB has estimated the engineering costs, including design, surveying, and permitting to be approximately \$405,000. Mr. Dorrill recommended that all of the engineering work be completed up front in order to minimize the risk of a constantly changing County procurement process. ABB will firm up the engineering cost estimate before the March PBSB Board meeting.
- Mr. Dorrill noted that the project's budget includes \$20,000 for tree replacement. He provided a photo of a 300 gallon live oak tree, 25-30 feet tall (an example of this project's tree replacement). The replacement trees will not be planted in the specific locations where

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trees will be removed but will be planted in those areas on PB Blvd. which lack canopy trees.

- Mr. Dorrill commented that the County's FY19 budget has a total annual sidewalk maintenance budget of \$700,000 and no annual appropriation for new sidewalks. He noted that the recently passed sales tax initiative contains \$10 million countywide for new sidewalks over 10 years; the County does not have a good funding model for new or replacement sidewalks.
- Dr. Chicurel commented that the pathways along the ponds, such as those along the ponds in Oakmont and the Glenview, are the responsibility of the PBF. Only the County sidewalk system will be included in this project. He also noted that no new sidewalks will be installed in any areas where a sidewalk does not currently exist.
- Mr. Dorrill commented that he has requested that Mr. Jamie French (Deputy Dept. Head of the County Growth Management Dept.) provide a written opinion stating that the County requires six feet wide sidewalks unless a variance is obtained for an obstruction, and then five feet would be appropriate.
- Dr. Chicurel commented that not only would current PB residents be obligated to pay for this project, but also future owners would share in the obligation until the loan for this project is fully paid back.
- Ms. O'Brien advocated that the PBSB schedule a sidewalk replacement project town hall meeting to provide details and specifics of our current plan. She also suggested a discussion of the complexities of easements in relation to this project.
- Mr. Harry Weingartner requested that the PBSB sponsor a town hall meeting to update residents on the project and allow for resident comments. He commented that if the PBSB chooses not to schedule a town hall meeting on these issues, then the Pelican Bay Property Owners Association (PBPOA) will take on this responsibility.

**Mr. Griffith motioned, Mr. Cravens seconded to recommend to the full board to proceed with surveying and engineering of the whole project to include permitting. The motion carried unanimously.**

**FINANCING UPDATE**

Mr. Dorrill reported that staff is preparing a draft executive summary to obtain the Board of County Commissioners' (BCC) approval of an understanding and to memorialize (1) a County contribution from general revenues, in contemplation of our \$6 million sidewalk replacement project, of \$250,000/year for the life of the debt (a 10 year line of credit or 10 year commercial paper has been discussed), and (2) a \$50,000 annual appropriation from the County for PBSB sidewalk maintenance. Mr. Dorrill will share the draft executive summary with the PBSB Board after it is approved by Mr. Nick Casalanguida, Deputy County Manager. Ms. O'Brien commented that it was her understanding that the County's annual \$250,000 contribution would be for longer than the life of the loan. Mr. Shepherd commented that he would like the loan's term to be longer than 10 years.

**CHAIRMAN'S COMMENTS**

Dr. Chicurel commented on (1) recent car break-ins in Oak Lake Sanctuary and (2) the recent completion of the County's resurfacing of Oakmont Pkwy. and Gulf Park Dr. Mr. Michael

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Fogg questioned whether the County has a county-wide resurfacing master plan. Dr. Chicurel responded that the County has a five-year plan for road resurfacing.

**COMMITTEE MEMBER COMMENTS**

**LINE OF SIGHT LANDSCAPING CONFLICTS AT STATION #8 CROSSWALK**

Mr. Cravens commented on line of sight median landscaping conflicts near the Station #8 crosswalk and suggested that the saw palmettos be removed and nearby tall plants be trimmed. Mr. Dorrill commented on our new Supervisor, Mr. Alex Mumm, who was an employee of Leo Jr. Landscaping for many years. In Mr. Bolick's absence, Mr. Dorrill commented that he will discuss these line of sight conflicts with Mr. Mumm after the meeting; the plants causing the conflicts will be removed and/or trimmed back.

**STATUS OF RIDGEWOOD PARK REPLANTING**

Mr. Trent Waterhouse commented that per Mr. Mike Chaffee, VP of Finance & Admin. of the PBF, Goetz & Stropes (landscape architects) recently provided a design plan for all of Ridgewood Park instead of only the focus area of the south side of the park (as requested). Mr. Chaffee has requested that Ms. Goetz provide a design plan for the south side only and once received, will provide it to the PBSB for review.

**ADJOURNMENT**

**The meeting was adjourned at 3:00 p.m.**

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Joe Chicurel, Chairman

Minutes approved [ ] *as presented* OR [ ] *as amended* ON [ ] *date*