PELICAN BAY SERVICES DIVISION
LANDSCAPE & SAFETY COMMITTEE MEETING
OCTOBER 17, 2019

The Landscape & Safety Committee of the Pelican Bay Services Division met on Thursday, October 17 at 1:00 p.m. at the Community Center at Pelican Bay, located at 8960 Hammock Oak Drive, Naples, Florida 34108. The following members attended.

**Landscape & Safety Committee**
- Joe Chicurel, Chairman
- Tom Cravens
- Nick Fabregas (*absent*)
- Michael Fogg
- Michael Weir

**Pelican Bay Services Division Staff**
- Neil Dorrill, Administrator
- Chad Coleman, Operations Manager
- Lisa Jacob, Interim Operations Manager
- Alex Mumm, Interim Sr. Field Supervisor
- Mary McLaughtry, Operations Analyst
- Barbara Shea, Recording Secretary

**Also Present**
- Jim Carr, Agnoli, Barber & Brundage
- John Gandolfo, Pelican Bay Foundation
- Rick Swider, PBSD Board
- Trent Waterhouse, Pelican Bay Foundation

**APPROVED AGENDA (AS PRESENTED)**

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Approval of 09/19/19 Meeting Minutes
5. Audience Comments
6. *Street Sign 3ases*
7. ABB Phase II Survey Presentation
8. Arborist Selection Process for Sidewalk Project
9. *Current Sidewalk Maintenance Plan*
10. Chairman’s Comments
11. Committee Member Comments
12. Old Business
13. New Business
14. Adjournment

**ROLL CALL**
Mr. Fabregas was absent and a quorum was established

**AGENDA APPROVAL**
Mr. Cravens motioned, Mr. Fogg seconded to approve the agenda as presented. The motion carried unanimously.

APPROVAL OF 09/19/19 MEETING MINUTES
Mr. Cravens motioned, Mr. Fogg seconded to approve the 09/19/19 meeting minutes as presented. The motion carried unanimously.

INTRODUCTION OF OUR NEW SHERIFF’S DEPT. LIAISON
Dr. Chicurel introduced our new Sheriff’s Dept. liaison, Cpl. Jim McGilvrey, a member of the community outreach policing patrol division of the North Naples section of the Sheriff’s Office. Cpl. McGilvrey provided a brief biography and provided comments on the following:

- Any general safety concerns should be reported to the N. Naples substation via 252-9106. The information will be recorded and provided to local law enforcement personnel. This would apply to concerns over vehicles egressing from Gulf Park Dr. and making a left turn onto US 41.
- Any “in progress” non-criminal concerns should be reported to the Sheriff’s Dept. non-emergency line via 252-9300. This would apply to an “in progress” car carrier off-loading a vehicle on a PB road.
- Extraordinary supplemental duty patrols may be available on a limited basis in the near future.

Dr. Chicurel commented on a recent conversation on car carrier off-loading with Sgt. Tomlinson of the Sheriff’s Office who commented that (1) the Sheriff’s Dept. has stepped up patrolling Pelican Bay to address this issue, and (2) a compromise may be to allow car carriers to stop in “turn lanes for U-turns” for off-loading purposes.

AUDIENCE COMMENTS
None

STREET SIGN BASES
Dr. Chicurel commented on examples of our new partially installed street signs, included in the agenda packet. Mr. Dorrill commented that the bases were designed with a large diameter and thickness, to withstand hurricane-force winds. Ms. Jacob commented that she is working on a possible design change to shorten the bases to remediate some utility conflicts. Mr. Dorrill noted that if the specs are adjusted too much, we may lose some FEMA reimbursement as this is a FEMA mitigation grant project. He will keep the committee aware of any changes to the specs, and will look into the possibility of staining the visible concrete section of the bases.

ABB PHASE II SURVEY PRESENTATION
Dr. Chicurel commented that he recently completed a “walking” evaluation of Phase Two of the sidewalk replacement project with staff and our AB&B engineer, Mr. Carr, which included the west side of Pelican Bay Blvd., Hammock Oak Drive, and North Pointe Drive. Mr. Carr provided a presentation on this walking evaluation and commented on each possible conflict observed including (1) possible removal of sabal palms, (2) additional meandering of the sidewalks to avoid conflicts, (3) reduction of the six-foot wide sidewalks to five feet to avoid conflicts in

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some segments, and (4) the need to obtain easements in some segments which will be constructed on private property. Dr. Chicurel noted that based on this evaluation, no hardwood canopy trees would need to be removed in Phase 2. Dr. Chicurel will schedule and complete a walking evaluation of potential conflicts in Phase Three of our sidewalk construction project before the November committee meeting.

Mr. Fogg suggested that we consider 5-foot wide sidewalks on our tertiary roads, and continue with our plans for 6-foot wide sidewalks on Pelican Bay Blvd. He noted that 6-foot wide sidewalks are not required on non-arterial roads, and that 6-foot wide sidewalks may encourage more bicyclists on these sidewalks. Mr. Weir agreed. Dr. Chicurel commented that he would look into this suggestion.

ARBORIST SELECTION PROCESS FOR SIDEWALK PROJECT

Mr. Dorrill commented that an arborist will be hired after the design engineer has completed construction drawings. He noted that there are no arborists under contract with the County, and therefore an arborist will be hired on a time and materials basis. Mr. Dorrill commented that we have had good past experience with the arborist work completed by Signature Tree.

Ms. Jacob commented that she expects our Request for Professional Services (RPS) for a design engineer for our sidewalk project will go out for bid in a few weeks, for 30 days. This engineer will ultimately provide an engineer’s estimate of cost of the project.

CURRENT SIDEWALK MAINTENANCE PLAN

Dr. Chicurel commented that our sidewalk maintenance plan was outlined at our October PBSD Board meeting. Mr. Dorrill plans to discuss an assessment of sidewalk safety hazards in Pelican Bay at his staff meeting next week. He explained that we will use County contractors to complete the repairs and we will look into the possibility of “cold patch repairs.” Mr. Dorrill commented that his goal is to complete the assessment by the end of the first quarter.

Mr. Fogg suggested that PB residents be informed that they should now report sidewalk safety issues to the PBSD, and should no longer contact the County. Dr. Chicurel will provide this information to the PBF to be included in the next e-blast.

CHAIRMAN’S COMMENTS

Dr. Chicurel commented on the possible increase in the population of iguanas (an invasive species) in Pelican Bay. He intends to gather information on this issue including (1) the level of County awareness and action plans, and (2) the awareness and opinion of the PBF.

COMMITTEE MEMBER COMMENTS

Mr. Cravens commented that this morning he observed some PB residents visiting the area near Marker 36 experiencing respiratory irritation resulting from the red tide blooms out in the Gulf of Mexico.

OLD BUSINESS

None

NEW BUSINESS

None
The meeting was adjourned at 2:14 p.m.

Joe Chicurel, Chairman

Minutes approved [✓] as presented OR [ ] as amended ON [11/21/19] date