PELICAN BAY SERVICES DIVISION  
Municipal Services Taxing & Benefit Unit

NOTICE OF PUBLIC MEETING    THURSDAY, NOVEMBER 21, 2019

THE LANDSCAPE & SAFETY COMMITTEE OF THE PELICAN BAY SERVICES DIVISION WILL MEET AT 1:00 PM ON THURSDAY, NOVEMBER 21 AT THE COMMUNITY CENTER AT PELICAN BAY, LOCATED AT 8960 HAMMOCK OAK DRIVE, NAPLES, FL 34108.

AGENDA

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Approval of 10/17/19 Meeting Minutes
5. Audience Comments
6. Administrator/Operations Manager Comments
7. Preliminary Phase III Onsite Sidewalk Evaluation
8. Discussion of a Request from Las Brisas to Place a Crosswalk between The Club Pelican Bay Entrance and the Entrance to Las Brisas
9. Chairman's Comments
10. Committee Member Comments
11. Old Business
12. New Business
13. Adjournment

*indicates possible action items

ANY PERSON WISHING TO SPEAK ON AN AGENDA ITEM WILL RECEIVE UP TO THREE (3) MINUTES PER ITEM TO ADDRESS THE BOARD. THE BOARD WILL SOLICIT PUBLIC COMMENTS ON SUBJECTS NOT ON THIS AGENDA AND ANY PERSON WISHING TO SPEAK WILL RECEIVE UP TO THREE (3) MINUTES. THE BOARD ENCOURAGES YOU TO SUBMIT YOUR COMMENTS IN WRITING IN ADVANCE OF THE MEETING. ANY PERSON WHO DECIDES TO APPEAL A DECISION OF THIS BOARD WILL NEED A RECORD OF THE PROCEEDING PERTAINING THERETO, AND THEREFORE MAY NEED TO ENSURE THAT A VERBATIM RECORD IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS MEETING YOU ARE ENTITLED TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE PELICAN BAY SERVICES DIVISION AT (239) 597-1749 OR VISIT PELICANBAYSERVICESDIVISION.NET.
PELICAN BAY SERVICES DIVISION
LANDSCAPE & SAFETY COMMITTEE MEETING
OCTOBER 17, 2019

The Landscape & Safety Committee of the Pelican Bay Services Division met on Thursday, October 17 at 1:00 p.m. at the Community Center at Pelican Bay, located at 8960 Hammock Oak Drive, Naples, Florida 34108. The following members attended.

**Landscape & Safety Committee**
- Nick Fabregas *(absent)*
- Michael Fogg
- Michael Weir

**Pelican Bay Services Division Staff**
- Alex Mumm, Interim Sr. Field Supervisor
- Mary McCaughtry, Operations Analyst
- Barbara Shea, Recording Secretary

**Also Present**
- Neil Dorrill, Administrator
- Chad Coleman, Operations Manager
- Lisa Jacob, Interim Operations Manager
- Rick Swider, PBSD Board
- Trent Waterhouse, Pelican Bay Foundation
- John Gandolfo, Pelican Bay Foundation

**APPROVED AGENDA (AS PRESENTED)**

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Approval of 09/19/19 Meeting Minutes
5. Audience Comments
6. *Street Sign Bases*
7. ABB Phase II Survey Presentation
8. Arborist Selection Process for Sidewalk Project
9. *Current Sidewalk Maintenance Plan*
10. Chairman’s Comments
11. Committee Member Comments
12. Old Business
13. New Business
14. Adjournment

**ROLL CALL**
Mr. Fabregas was absent and a quorum was established

**AGENDA APPROVAL**
Mr. Cravens motioned, Mr. Fogg seconded to approve the agenda as presented. The motion carried unanimously.

APPROVAL OF 09/19/19 MEETING MINUTES
Mr. Cravens motioned, Mr. Fogg seconded to approve the 09/19/19 meeting minutes as presented. The motion carried unanimously.

INTRODUCTION OF OUR NEW SHERIFF’S DEPT. LIAISON
Dr. Chicurel introduced our new Sheriff’s Dept. liaison, Cpl. Jim McGilvrey, a member of the community outreach policing patrol division of the North Naples section of the Sheriff’s Office. Cpl. McGilvrey provided a brief biography and provided comments on the following:

- Any general safety concerns should be reported to the N. Naples substation via 252-9100. The information will be recorded and provided to local law enforcement personnel. This would apply to concerns over vehicles egressing from Gulf Park Dr. and making a left turn onto US 41.
- Any “in progress” non-criminal concerns should be reported to the Sheriff’s Dept. non-emergency line via 252-9300. This would apply to an “in progress” car carrier off-loading a vehicle on a PB road.
- Extraordinary supplemental duty patrols may be available on a limited basis in the near future.

Dr. Chicurel commented on a recent conversation on car carrier off-loading with Sg.t Tomlinson of the Sheriff’s Office who commented that (1) the Sheriff’s Dept. has stepped up patrolling Pelican Bay to address this issue, and (2) a compromise may be to allow car carriers to stop in “turn lanes for U-turns” for off-loading purposes.

AUDIENCE COMMENTS
None

STREET SIGN BASES
Dr. Chicurel commented on examples of our new partially installed street signs, included in the agenda packet. Mr. Dorrill commented that the bases were designed with a large diameter and thickness, to withstand hurricane-force winds. Ms. Jacob commented that she is working on a possible design change to shorten the bases to remediate some utility conflicts. Mr. Dorrill noted that if the specs are adjusted too much, we may lose some FEMA reimbursement as this is a FEMA mitigation grant project. He will keep the committee aware of any changes to the specs, and will look into the possibility of staining the visible concrete section of the bases.

ABB PHASE II SURVEY PRESENTATION
Dr. Chicurel commented that he recently completed a “walking” evaluation of Phase Two of the sidewalk replacement project with staff and our AB&B engineer, Mr. Carr, which included the west side of Pelican Bay Blvd., Hammock Oak Drive, and North Pointe Drive. Mr. Carr provided a presentation on this walking evaluation and commented on each possible conflict observed including (1) possible removal of sabal palms, (2) additional meandering of the sidewalks to avoid conflicts, (3) reduction of the six-foot wide sidewalks to five feet to avoid conflicts in
some segments, and (4) the need to obtain easements in some segments which will be constructed on private property. Dr. Chicurel noted that based on this evaluation, no hardwood canopy trees would need to be removed in Phase 2. Dr. Chicurel will schedule and complete a walking evaluation of potential conflicts in Phase Three of our sidewalk construction project before the November committee meeting.

Mr. Fogg suggested that we consider 5-foot wide sidewalks on our tertiary roads, and continue with our plans for 6-foot wide sidewalks on Pelican Bay Blvd. He noted that 6-foot wide sidewalks are not required on non-arterial roads, and that 6-foot wide sidewalks may encourage more bicyclists on these sidewalks. Mr. Weir agreed. Dr. Chicurel commented that he would look into this suggestion.

**ARBORIST SELECTION PROCESS FOR SIDEWALK PROJECT**

Mr. Dorrill commented that an arborist will be hired after the design engineer has completed construction drawings. He noted that there are no arborists under contract with the County, and therefore an arborist will be hired on a time and materials basis. Mr. Dorrill commented that we have had good past experience with the arborist work completed by Signature Tree.

Ms. Jacob commented that she expects our Request for Professional Services (RPS) for a design engineer for our sidewalk project will go out for bid in a few weeks, for 30 days. This engineer will ultimately provide an engineer’s estimate of cost of the project.

**CURRENT SIDEWALK MAINTENANCE PLAN**

Dr. Chicurel commented that our sidewalk maintenance plan was outlined at our October PBSD Board meeting. Mr. Dorrill plans to discuss an assessment of sidewalk safety hazards in Pelican Bay at his staff meeting next week. He explained that we will use County contractors to complete the repairs and we will look into the possibility of “cold patch repairs.” Mr. Dorrill commented that his goal is to complete the assessment by the end of the first quarter.

Mr. Fogg suggested that PB residents be informed that they should now report sidewalk safety issues to the PBSD, and should no longer contact the County. Dr. Chicurel will provide this information to the PBF to be included in the next e-blast.

**CHAIRMAN’S COMMENTS**

Dr. Chicurel commented on the possible increase in the population of iguanas (an invasive species) in Pelican Bay. He intends to gather information on this issue including (1) the level of County awareness and action plans, and (2) the awareness and opinion of the PBF.

**COMMITTEE MEMBER COMMENTS**

Mr. Cravens commented that this morning he observed some PB residents visiting the area near Marker 36 experiencing respiratory irritation resulting from the red tide blooms out in the Gulf of Mexico.

**OLD BUSINESS**

None

**NEW BUSINESS**

None
ADJOURNMENT

The meeting was adjourned at 2:14 p.m.

Joe Chicurel, Chairman

Minutes approved [___] as presented OR [___] as amended ON [______________] date
PELICAN BAY SIDEWALK UPDATE
From the PBSD Landscape & Safety Committee

This latest update evaluates our future 6-foot sidewalks and the possible conflicts that might be encountered when final construction plans are developed next year.

An onsite evaluation of Green Tree Drive, Ridgewood Drive, and Gulf Park Drive was conducted with our civil engineers utilizing their detailed community survey.

Maintaining the construction criteria of (1) allowing the new sidewalk to meander around utility and/or tree conflicts and (2) reducing the sidewalk width to the existing sidewalk width or less than 6 feet when conflicts arise, the following was determined:

1. approximately 7 short segments would remain the existing width;
2. several segments would meander around conflicts; and
3. three cabbage palms will need to be removed.
4. As was the case in the previous two evaluations on both sides of Pelican Blvd., no hardwood trees need to be removed.

Our next update will evaluate Crayton Road, Myra Janco Daniels Blvd. and Vanderbilt Beach Road.
Lisa, I know and understand the thinking regarding a cross walk at Las Brisas.... I suspect there is someone in every association who would like to have a crosswalk directly in front of their community.... we could have a crosswalk every 200' of pavement! Nevertheless, I am sending the attached e-mail from one of my owners just as a FYI. Regards, Mike

---------- Forwarded Message ----------
Subject: Crosswalk between Las Brisas and entry to Club at Pelican Bay
Date: Thu, 7 Nov 2019 09:45:07 -0500
From: GARY TURNER <garywturner@me.com>

This morning while Carol and I were walking on the sidewalk just west of the entry to the Club, we witnessed a speeding car headed west on Gulf Park Drive braking at the last moment to avoid running broadside into one of our residents riding a three wheel bicycle who was crossing from Las Brisas to the Club.

In our own experience we have had to out-run speeding cars many times in order to safely cross Gulf Park Drive at that point.

With fifty residences potentially affected Carol and I have a difficult time understanding why Pelican Bay is unable to protect its residents with a traditional crosswalk with warning signs at this intersection.

Perhaps our board of directors could take this issue to the appropriate officials and obtain a solution. If it would help to have signed “petitions” or a vote of the residents, I ask the board to help make this happen. The safety of our residents is at stake. In fact our very lives are at risk. The average speed of vehicles on Gulf Park Drive is well above the posted speed limit and I have seen no sheriff enforcement of speeding on this street in the six years we have lived here.

Thanks,

Gary and Carol Turner